

# Agenda

Reigate & Banstead  
Local Committee

**We welcome you to  
Reigate and Banstead Local Committee**  
Your Councillors, Your Community  
and the Issues that Matter to You

## Discussion

Early Years/Children's Centre Update  
*Phil Osborne*

Travel SMART  
*Marc Woodhall*



## Venue

**Location:** Reigate Town Hall,  
Castlefield Road,  
Reigate, Surrey,  
RH2 0SH

**Date:** Monday, 22 September  
2014

**Time:** 2.00 pm

# You can get involved in the following ways

# Get involved

## ***Ask a question***

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. Most local committees provide an opportunity to raise questions, informally, up to 30 minutes before the meeting officially starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

## ***Write a question***

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

## ***Sign a petition***

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

## **Thank you for coming to the Local Committee meeting**

Your Partnership officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: [joanna.hardy@surreycc.gov.uk](mailto:joanna.hardy@surreycc.gov.uk)

Tel: 01737 737695

Website: <http://www.surreycc.gov.uk/reigateandbanstead>



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### **Surrey County Council Appointed Members**

Mrs Dorothy Ross-Tomlin, Horley East (Chairman)  
 Mr Bob Gardner, Merstham and Banstead South (Vice-Chairman)  
 Mrs Natalie Bramhall, Redhill West and Meadvale  
 Mr Jonathan Essex, Redhill East  
 Mr Michael Gosling, Tadworth, Walton and Kingswood  
 Dr Zully Grant-Duff, Reigate  
 Mr Ken Gulati, Banstead, Woodmansterne and Chipstead  
 Mrs Kay Hammond, Horley West, Salfords and Sidlow  
 Mr Nick Harrison, Nork and Tattenhams  
 Ms Barbara Thomson, Earlswood and Reigate South

### **Borough Council Appointed Members**

Cllr Michael Blacker, Reigate Central  
 Cllr Julian Ellacott, Redhill West  
 Cllr Ms Sarah Finch, Redhill East  
 Cllr Norman Harris, Nork  
 Cllr Richard Mantle, Chipstead, Hooley and Woodmansterne  
 Cllr Roger Newstead, Reigate Hill  
 Cllr Graham Norman, Meadvale and St Johns  
 Cllr Tony Schofield, Horley East  
 Cllr Mrs Joan Spiers, Kingswood with Burgh Heath  
 Cllr Mrs Rachel Turner, Tadworth and Walton

Chief Executive  
**David McNulty**

			
Mrs Dorothy Ross-Tomlin (Chairman)  Horley East	Mr Bob Gardner (Vice-Chairman)  Merstham & Banstead South	Mrs Natalie Bramhall  Redhill West & Meadvale	Mr Jonathan Essex  Redhill East

			
<p>Mrs Kay Hammond Horley West, Salfords &amp; Sidlow</p>	<p>Mr Michael Gosling Tadworth, Walton &amp; Kingswood</p>	<p>Dr Zully Grant- Duff Reigate</p>	<p>Mr Ken Gulati Banstead, Woodmansterne &amp; Chipstead</p>
		 <b>SURREY</b> <b>Local Committee</b> <b>(Reigate &amp; Banstead)</b> <b>County Councillors 2013-17</b>	
<p>Mr Nick Harrison Nork &amp; Tattenhams</p>	<p>Ms Barbara Thomson Earlswood &amp; Reigate South</p>		

			
Cllr Michael Blacker Reigate Central	Cllr Julian Ellacott Redhill West	Cllr Ms Sarah Finch Redhill East	Cllr Norman Harris Nork
			
Cllr Richard Mantle Chipstead, Hooley & Woodmansterne	Cllr Roger Newstead Reigate Hill	Cllr Graham Norman Meadvale & St Johns	Cllr Tony Schofield Horley East
		 <p><b>Local Committee (Reigate &amp; Banstead)</b></p> <p><b>Borough Council Co-optees 2014-15</b></p>	
Cllr Mrs Joan Spiers Kingswood with Burgh Heath	Cllr Mrs Rachel Turner Tadworth & Walton		

For councillor contact details, please contact Joanna Hardy, Community Partnership and Committee Officer ([joanna.hardy@surreycc.gov.uk](mailto:joanna.hardy@surreycc.gov.uk) / 01737 737695)

**If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Joanna Hardy, Community Partnership and Committee Officer on 01737 737695 or write to the Community Partnerships Team at Reigate Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH or [joanna.hardy@surreycc.gov.uk](mailto:joanna.hardy@surreycc.gov.uk)**

**This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.**

## **Use of social media and recording at council meetings**

### **Reporting on meetings via social media**

Anyone attending a council meeting in the public seating area is welcome to report on the proceedings, making use of social media (e.g. to tweet or blog), provided that this does not disturb the business of the meeting. To support this, County Hall has wifi available for those visiting the building so please ask at reception for details.

Members taking part in a council meeting may also use social media. However, members are reminded that they must take account of all information presented before making a decision and should actively listen and be courteous to others, particularly witnesses providing evidence.

### **Webcasting**

In line with our commitment to openness and transparency, we webcast County Council, Cabinet and Planning & Regulatory Committee meetings as well as the Surrey Police and Crime Panel. These webcasts are available live and for six months after each meeting at [www.surreycc.gov.uk/webcasts](http://www.surreycc.gov.uk/webcasts).

Generally, the public seating areas are not covered by the webcast. However by entering the meeting room and using the public seating areas, then the public is deemed to be consenting to being filmed by the Council and to the possible use of these images and sound recordings for webcasting and/or training purposes.

We also webcast some select and local committee meetings where there is expected to be significant public interest in the discussion.

### **Requests for recording meetings**

Members of the public are permitted to film, record or take photographs at council meetings provided that this does not disturb the business of the meeting and there is sufficient space. If you wish to film a particular meeting, please liaise with the council officer listed in the agenda prior to the start of the meeting so that the Chairman can give their consent and those attending the meeting can be made aware of any filming taking place.

Filming should be limited to the formal meeting area and not extend to those in the public seating area.

The Chairman will make the final decision in all matters of dispute in regard to the use of social media and filming in a committee meeting.

### **Using Mobile Technology**

You may use mobile technology provided that it does not interfere with the PA or induction loop system. As a courtesy to others and to avoid disruption to the meeting, all mobile technology should be on silent mode during meetings.

## **OPEN FORUM**

Before the formal Committee session begins, the Chairman will invite **questions relating to items on the agenda from members of the public** attending the meeting. Where possible questions will receive an answer at the meeting, or a written response will be provided subsequently.

### **PART ONE - IN PUBLIC**

#### **1 APOLOGIES FOR ABSENCE (AGENDA ITEM ONLY)**

To receive any apologies for absence.

#### **2 MINUTES OF PREVIOUS MEETING (AGENDA ITEM ONLY)**

(Pages 1 - 10)

To approve the minutes of the previous meeting as a correct record. The minutes will be available in the committee room half an hour before the start of the meeting, or online at [www.surreycc.gov.uk/reigateandbanstead](http://www.surreycc.gov.uk/reigateandbanstead) or by contacting the Community Partnership and Committee Officer.

#### **3 DECLARATIONS OF INTEREST (AGENDA ITEM ONLY)**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

##### Notes:

- Each Member must declare any interest that is disclosable under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, unless it is already listed for that Member in the Council's Register of Disclosable Pecuniary Interests.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- If the interest has not yet been disclosed in that Register, the Member must, as well as disclosing it at the meeting, notify the Monitoring Officer of it within 28 days.
- If a Member has a disclosable interest, the Member must not vote or speak on the agenda item in which it arises, or do anything to influence other Members in regard to that item.

#### **4 PETITIONS (AGENDA ITEM ONLY)**

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

#### **5 FORMAL PUBLIC QUESTIONS (AGENDA ITEM ONLY)**

To answer any questions from residents or businesses within the

Reigate and Banstead Borough area in accordance with Standing Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon 4 working days before the meeting.

**6 FORMAL MEMBER QUESTIONS (AGENDA ITEM ONLY)**

To receive any questions from Members under Standing Order 47. Notice should be given in writing to the Community Partnership and Committee Officer before 12 noon 4 working days before the meeting.

**7 EARLY YEARS AND CHILDREN'S CENTRES UPDATE (FOR INFORMATION)** (Pages 11 - 30)

This report provides an overview of early education and childcare services and children's centre services in the borough of Reigate & Banstead.

**8 LOCAL COMMITTEE TASK GROUPS 2014/15 - VACANCIES (FOR DECISION)** (Pages 31 - 34)

The Local Committee is asked to appoint representatives from Reigate and Banstead Borough Council to the Youth Task Group, the Local Sustainable Transport Fund Task Group and the Redhill Parking Task Group for 2014-15.

**9 SURREY FIRE AND RESCUE SERVICE - LOCAL UPDATE AND PERFORMANCE REPORT (FOR INFORMATION)** (Pages 35 - 44)

The report contains information on the various activities undertaken by the borough team to reduce the risk from fire, water and road traffic incidents to the residents of the Reigate & Banstead Borough, including direct contact, public education programmes and campaigns.

**10 TRAVEL SMART - APPROVAL OF BUS CLEARWAYS AND CYCLE IMPROVEMENTS (EXECUTIVE FUNCTION - FOR DECISION)** (Pages 45 - 92)

In June 2012, Surrey County Council was successful in securing an award of £14.3 million in grant funding from the Department for Transport's Local Sustainable Transport Fund (LSTF). This is in addition to the award of £3.9 million LSTF Key Component secured in July 2011. Both grants are for the period up to 31 March 2015 and jointly form the Surrey Travel SMART programme. As part of the programme, a total of £4.8million has been allocated for sustainable travel improvements in Redhill/Reigate. This report provides an update on progress and asks members to consider a number of bus clearway improvements, and cycle route improvements.

**11 REDHILL BALANCE NETWORK - APPROVAL OF BUS ONLY RIGHT TURN FROM PRINCESS WAY INTO LADBROKE ROAD (EXECUTIVE FUNCTION - FOR DECISION)** (Pages 93 - 104)

This paper is to update members on the Redhill Balanced Network and an additional legal order is required.

**12 HIGHWAYS SCHEMES UPDATE (EXECUTIVE FUNCTION - FOR INFORMATION)** (Pages 105 - 118)

At the 2<sup>nd</sup> December 2013 Local Committee, Members agreed a programme of revenue and capital highway works in Reigate and



Banstead. Delegated Authority was given to enable the forward programme to be progressed without the need to bring further reports for decision. This report sets out recent progress and also updates Members on other maintenance programmes in Reigate and Banstead and on customer enquiries.

**13 MEMBER ALLOCATIONS (FOR INFORMATION)**

(Pages 119 -  
126)

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation. For the financial year 2014/15 the County Council has allocated £10,300 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. This report provides an update on the projects that have been funded since April 2014 to date.

**14 CABINET FORWARD PLAN (FOR INFORMATION)**

(Pages 127 -  
128)

The Cabinet leads the preparation of the Council's policies and budget and makes recommendations to the County Council on major policy plans, the budget and Council Tax. The Cabinet takes decisions within this framework of plans and procedural rules approved by the Council. It is held to account by the Council for its performance. The Forward Plan details the reports and decisions the Cabinet will be considering over the next three months. This report highlights the key decisions of interest to the Local Committee.

**15 LOCAL COMMITTEE FORWARD PLAN (FOR INFORMATION)**

(Pages 129 -  
130)

To note the forward programme of reports to the Local Committee (Reigate & Banstead) in 2014-15. This is an indicative forward programme. Further items are likely to be added and the list is subject to amendment.

**15 LOCAL COMMITTEE FORWARD PLAN (FOR INFORMATION)**

(Pages 129 -  
130)

To note the forward programme of reports to the Local Committee (Reigate & Banstead) in 2014-15. This is an indicative forward programme. Further items are likely to be added and the list is subject to amendment.

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**THESE MINUTES REMAIN DRAFT UNTIL FORMALLY APPROVED AT  
THE 22 SEPTEMBER 2014 LOCAL COMMITTEE MEETING**

Minutes of the meeting of the  
**Reigate AND BANSTEAD LOCAL COMMITTEE**  
held at 2.00 pm on 9 June 2014  
at Reigate Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH.

**Surrey County Council Members:**

- \* Mrs Dorothy Ross-Tomlin (Chairman)
- Mr Bob Gardner (Vice-Chairman)
- \* Mrs Natalie Bramhall
- \* Mr Jonathan Essex
- \* Mr Michael Gosling
- \* Dr Zully Grant-Duff
- \* Mr Ken Gulati
- \* Mrs Kay Hammond
- \* Mr Nick Harrison
- \* Ms Barbara Thomson

**Borough / District Members:**

- Cllr Victor Broad
- \* Cllr Julian Ellacott
- Cllr Ms Sarah Finch
- Cllr Norman Harris
- \* Cllr Roger Newstead
- \* Cllr Graham Norman
- Cllr David Powell
- \* Cllr John Stephenson
- \* Cllr Mrs Rachel Turner

\* In attendance

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**17/14 APOLOGIES FOR ABSENCE (AGENDA ITEM ONLY) [Item 1]**

Apologies for absence were received from Mr Bob Gardner, Cllr Ms Sarah Finch and Cllr Norman Harris.

**18/14 MINUTES OF PREVIOUS MEETING (AGENDA ITEM ONLY) [Item 2]**

The minutes were agreed as a true and accurate record of the meeting.

**19/14 DECLARATIONS OF INTEREST (AGENDA ITEM ONLY) [Item 3]**

None received.

**20/14 PETITIONS (AGENDA ITEM ONLY) [Item 4]**

None received.

## ITEM 2

### **21/14 FORMAL PUBLIC QUESTIONS (AGENDA ITEM ONLY) [Item 5]**

None received.

### **22/14 FORMAL MEMBER QUESTIONS (AGENDA ITEM ONLY) [Item 6]**

None received.

### **23/14 LOCAL COMMITTEE CO-OPTED MEMBER SUBSTITUTES [AGENDA ITEM ONLY] [Item 6a]**

The Committee **AGREED** not to co-opt substitutes from Reigate and Banstead Borough Council in the municipal year 2014-15.

### **24/14 PRESENTATION: SURREY AND SUSSEX HEALTHCARE: "OUR CLINICAL STRATEGY - A VISION OF BETTER HEALTHCARE" [INFORMATION ONLY] [Item 7]**

The Committee received a presentation by Michael Wilson, Chief Executive; Des Holden, Medical Director, and Dr Ben Mearns, Clinical Lead for Acute and Elderly Medicine, Surrey and Sussex Healthcare NHS Trust. The presentation slides are attached to the minutes as **Appendix A**.

During discussion with the Committee, the following key points were raised:

- Members were pleased to hear that more cancer treatment would be taking place at East Surrey Hospital in future, as the need to travel to the Royal Surrey County Hospital in Guildford for such treatment was a major concern for many residents.
- Members expressed concerns regarding the possibility that the hospital may not be granted the highest category of Accident and Emergency cover in relation to its proximity to Gatwick Airport and the M25/M23. This also led to serious concerns regarding the future of stroke care; Members were concerned to hear that there was a possibility that stroke patients would have to be taken to hospitals up to 30 minutes away in future.
- Discussion took place regarding appropriate use of the Emergency Department by residents and out of hours GP care.
- Members raised concerns regarding the variable levels of funding per head of population allocated to the two Clinical Commissioning Groups (CCGs) covering the borough of Reigate and Banstead. The Chairman indicated that she would like representatives of the CCGs to attend a future meeting.
- Members noted that the Trust was due to find out the outcome of its recent inspection by the Care Quality Commission in July. If the Trust was graded "Good", it would be able to take further steps towards achieving Foundation Trust status; should this be successful, Foundation Trust status would be granted in early 2015.

The Chairman thanked the representatives of the Trust for their attendance.

**25/14 CREATING OPPORTUNITIES FOR YOUNG PEOPLE: LOCAL RE-COMMISSIONING FOR 2015 - 2020 [FOR DECISION - EXECUTIVE FUNCTION] [Item 8]**

**Declarations of Interest:** None

**Officer(s) attending:** Jeremy Crouch, Lead Youth Officer (Commissioning) for East Surrey

**Petitions, Public Questions, Statements:** None

**Member Discussion – key points:**

- Members wished to know what the level of funding was likely to be in the future. The Lead Youth Officer explained that the position was to have a “stand-still” budget with the flexibility in commissioning to manage budget pressures.
- The achievements of Services for Young People over the past two years were recognised and welcomed; Members were interested to know how much involvement young people had in relation to the Youth Task Group and commissioning. The Lead Youth Officer reported that young people were members of the Youth Transformation Board (alongside Members and officers) and played an integral part in the recommissioning process. The Youth Task Groups had worked hard to ensure that young people were able to access them and contribute. A member of staff worked with young people to support their contribution and provide training, and they had made an important contribution to the most recent recommissioning process in Reigate and Banstead.
- A question was asked regarding the commissioning outcomes and their alignment to the three newly defined categories for delivery. The Lead Officer informed Members that feedback had shown that the separation between centre-based youth work and prevention (via the Local Prevention Framework) was felt to be unhelpful, as preventative work needed to work hand in hand with youth centres. Under the Early Help strand, youth centres and the Local Prevention Framework could be seen as one resource.
- Concerns were raised regarding transport, lack of income and homelessness, and how the commissions would tackle these issues. The Lead Officer reported that work was taking place with bus companies to tackle the transport issues faced by young people; the Individual Prevention Grant also meant that young people received help to purchase bikes. The Youth Support Service was responsible for dealing with homelessness amongst young people, which was now at an all time low across Surrey.

**Resolution:**

The Committee:

- (i) **SUPPORTED** increased delegation of decision-making to include the current Centre Based Youth Work so that it can be re-commissioned alongside the current Local Prevention Framework.

- (ii) **AGREED** that local priorities for the newly delegated commissions within Services for Young People will be decided by the Local Committee (Reigate and Banstead) informed by the work of the constituted Youth Task Group.

**26/14 ANNUAL PERFORMANCE REPORT FROM SERVICES FOR YOUNG PEOPLE [INFORMATION ONLY] [Item 9]**

**Declarations of Interest:** None

**Officer(s) attending:** Jeremy Crouch, Lead Youth Officer (Commissioning) for East Surrey

**Petitions, Public Questions, Statements:** None

**Member Discussion – key points:**

- Discussion took place regarding some of the terminology used in the performance report, for example Not in Education, Employment or Training (NEETs) and Participating in Education, Training or Employment (PETEs). Members requested that a glossary of term be included in future reports.
- Members asked if it was possible to include the performance of voluntary sector run youth clubs in future reports. The Lead Youth Officer explained that the report was designed to focus on the performance of services commissioned by Services for Young People; however the Youth Task Group would be looking at all provision, including voluntary sector, and mapping this at a future meeting.
- A question was asked regarding the Leader's Ready for Work Programme and why Reigate and Banstead appeared to have a low number of young people helped by it compared with other parts of Surrey. The Lead Youth Officer explained that the programme was still growing and developing, and as further links were made with employers, it was expected that a more equal distribution would occur. The scheme was on a referral basis, and in Reigate and Banstead there were a number of providers offering similar support, so it may be that young people were being referred to other, similar schemes. The Chairman suggested that the Youth Task Group should work with the Borough Council's business portfolio holder when discussing links with employers.
- Concerns were raised regarding the performance of the Sovereign Centre. The Lead Youth Officer reported that a number of measures were being taken to address the issues, including working with staff to increase capacity and a package of measures with Raven Housing Trust (the managing agent). An action plan would be put in place and the officer agreed to keep the Local Member informed on progress. He explained that as the Sovereign Centre was a satellite provision, it was not currently subject to the same targets as full-time provision, but this was likely to change after recommissioning. The Chairman agreed to write to the Cabinet Member to express the Committee's concerns about performance at the Sovereign Centre.
- The Chairman agreed to write to the Cabinet Member regarding the lack of statutory youth provision in Redhill, which has the highest number of NEETs in the borough.

**Resolution:**

The Committee **NOTED** the progress Services for Young People has made during 2013-14 to increase participation for young people in education, training or employment, as set out in the appendix to the report submitted.

**27/14 LOCAL COMMITTEE TASK GROUPS 2014-15 [FOR DECISION] [Item 10]****Resolution:**

The Local Committee **AGREED**:

- (i) The terms of reference of the Youth Task Group and the Local Sustainable Transport Fund Task Group and the Redhill Parking Task Group as set out in Annex 1 to the report submitted.
- (ii) The membership of these task groups for 2014-15 as follows:
  - Youth Task Group – Mrs Natalie Bramhall, Mr Jonathan Essex, Ms Barbara Thomson plus three Borough Council vacancies.
  - Local Sustainable Transport Fund Task Group – Mrs Natalie Bramhall, Mr Jonathan Essex, Mr Bob Gardner, Dr Zully Grant-Duff plus three Borough Council vacancies.
  - Redhill Parking Task Group – Mrs Natalie Bramhall, Mr Jonathan Essex plus two Borough Council vacancies.
  - The Chairman and Vice-Chairman to be ex-officio Members of each task group (where they are not an ordinary Member).

[Borough Council vacancies to be appointed at the 22 September 2014 meeting of the Local Committee.]

**28/14 TRAVEL SMART BUS CORRIDOR IMPROVEMENTS AND PROGRAMME UPDATE [FOR DECISION - EXECUTIVE FUNCTION] [Item 11]**

**Declarations of Interest:** None

**Officer(s) attending:** Marc Woodall, Travel SMART Engagement Manager and Alison Houghton, Transport Officer (Projects)

**Petitions, Public Questions, Statements:** None

**Member Discussion – Key Points:**

- Members sought clarification as to the difference between a 'bus cage' and a 'bus clearway'. The Transport Officer explained that the term bus cage referred to the painted markings on the road, and that these could not be enforced unless a bus clearway was in place. However, even without a bus clearway, a bus cage could still act as a deterrent and prevent inconsiderate parking.

## ITEM 2

- Concerns were raised that the real time passenger information (RTPI) screen at Redhill Bus Station was not corresponding with the timetable. The Transport Officer reported that the reason for this was due to Metrobus using a different RTPI system to Surrey County Council. A real time upgrade was planned as part of the Travel SMART programme, and a new screen at Redhill Bus Station would address the issue.

### **Resolution:**

The Committee:

- (i) **AGREED** to the bus corridor improvements highlighted in Annexes A to D to the report submitted.
- (ii) **NOTED** the progress made in the Travel SMART programme to date and more detailed plans for the financial year 2014/15.

### **29/14 REDHILL BALANCED NETWORK [FOR DECISION - EXECUTIVE FUNCTION] [Item 12]**

**Declarations of Interest:** None

**Officer(s) attending:** Narendra Mistry, Principal Design Engineer

**Petitions, Public Questions, Statements:** None

### **Member Discussion – Key Points:**

- Members welcomed the proposals and thanked officers for their hard work to date. It was noted that road users with disabilities were happy with the proposal to relocate the disabled parking bays from Station Road, and that Reigate and Banstead Borough Council had agreed a new location for Road Runners taxis to pick up passengers in the Marketfield Road car park.
- A question was asked regarding measures to ensure pedestrian safety at the entrance/exit to the proposed new station car park on Redstone Hill. The Principal Design Engineer agreed to forward the plans to Members.

### **Resolution:**

The Committee:

- (i) **NOTED** the update provided and the latest programme of works.
- (ii) **AGREED** the removal of clause 4(f) from the current 1991 Notice referred to in Annex B to the report submitted and authorised the advertisement of an appropriate notice.
- (iii) **AGREED** to revoke the existing disabled bays located in Station Road, adjacent to the Harlequin building, and the creation of new bays in the High Street as indicated in Annex C to the report submitted, and authorised the advertisement of an appropriate notice.



- (iv) **AGREED** the closure of Marketfield Road at its junction with High Street and Cromwell Road (Annex C to the report submitted) and authorised the advertisement of an appropriate Notice.
- (v) **AGREED** the proposed bus stop clearways as indicated in Annexes C and F to the report submitted.
- (vi) **NOTED** the bus stop clearway locations on the Balanced Network (Annex G to the report submitted).
- (vii) **AGREED** the shared footway/cycleway around Noke Drive/Redstone Hill that will join up with the proposed off road cycle facility being introduced by the Station development.
- (viii) **NOTED** the proposed layout of the Station Road Gateway (Annex H to the report submitted) and the continued dialogue with Surrey Police regarding the CCTV cameras.
- (ix) **AGREED** that if objections are received to advertisement of the legal notices and traffic orders, the Area Team Manager is authorised to try and resolve them in consultation with the Chairman, Vice-Chairman, Divisional Members and Project Manager, and decide whether or not they should be acceded to and therefore whether the orders should be made, with or without modification.

**30/14 INTRODUCTION OF BUS STOP CLEARWAYS IN TATTENHAM CORNER, GREAT TATTENHAMS AND WATERFIELD [FOR DECISION - EXECUTIVE FUNCTION] [Item 13]**

**Declarations of Interest:** None

**Officer(s) attending:** Peter Shimadry, Engineer, Highways

**Petitions, Public Questions, Statements:** None

**Member Discussion – Key Points:**

- The Local Member for Nork and Tattenhams welcomed the proposal to introduce bus stop clearways.
- It was noted that the measures would enable the Joint Enforcement Team to take action against illegal parking in the area.

**Resolution:**

The Committee **AGREED** that:

- (i) A clearway be introduced at the existing bus stop in Tattenham Crescent opposite Tattenham Corner station, the restriction to be 6am to 8pm daily.
- (ii) Clearways be introduced at the existing bus stops in Tattenham Crescent adjacent to the shops, the restriction to be 6am to 8pm daily, and opposite the shops, the restriction to be at any time.

## ITEM 2

- (iii) Following the carriageway resurfacing works in Great Tattenhams, that clearways be introduced at existing bus stops 'as appropriate', the restrictions to be 6am to 7pm daily.
- (iv) A clearway be introduced at the existing bus stop opposite the health centre in Waterfield, the restriction to be 7am to 7pm, Monday to Saturday.

### **31/14 REVIEW OF WINTER SERVICE ARRANGEMENTS [FOR INFORMATION] [Item 14]**

**Declarations of Interest:** None

**Officer(s) attending:** Peter Shimadry, Engineer, Highways

**Petitions, Public Questions, Statements:** None

#### **Member Discussion – Key Points:**

- Members wished to know what the current policy was regarding the refilling of grit bins. The officer agreed to find out and report back.
- A question was asked regarding the four year maintenance period for grit bins and what happened at the end of this. The officer agreed to find out and report back.
- Discussion took place regarding flooding and whether the winter flooding plan should be joined up with the winter service plan. The officer agreed to feed this back.
- *Post-Meeting Note:* The information requested above can be found on the following web page: <http://www.surreycc.gov.uk/roads-and-transport/road-maintenance-and-cleaning/salting-and-gritting/grit-bin-locations-in-surrey>

#### **Resolution:**

The Committee **NOTED** the current Winter Service provision and operations and will provide feedback, via the Local Committee Chairman, on any change requests.

### **32/14 HIGHWAYS SCHEMES UPDATE [FOR INFORMATION] [Item 15]**

**Declarations of Interest:** None

**Officer(s) attending:** Peter Shimadry, Engineer, Highways

**Petitions, Public Questions, Statements:** None

#### **Member Discussion – Key Points:**

- Concerns were raised regarding the proposals for Sangers Drive Safe Routes to School; the Local Member for Horley West, Salfords and Sidlow reported that she had already funded dropped kerbs from her Member Allocation, and felt that the Highways funding should be spent on improving access to Meath Green Infant School where there was a lack of pavement. The officer agreed to feed this back.

- Discussion took place regarding parking for Woodmansterne School. The officer reported that parents previously parked in the rugby club car park but this had recently been withdrawn. He noted that the plan for road safety outside schools was due to be considered by Cabinet soon.
- Members wished to know if proposals could be made for new schemes. The officer informed Members that this was likely to be discussed in September; new schemes were still being logged and Members should continue to contact Anita Guy, Senior Engineer regarding this.
- Concerns were raised regarding the delay to the widening of Tadworth Street due to the need to relocate BT cables. The Chairman asked the officer to look into this issue. *Post-Meeting Note:* The cost of relocating utility companies' equipment varies greatly and needs to be considered as part of any scheme. The locations of proposed new equipment on the highway should be passed to the Streetworks Team by the utility companies. These are then assessed, including input from the local Maintenance Engineer where appropriate.

**Resolution:**

The Committee **NOTED** the contents of the report.

**33/14 COMMUNITY SAFETY IN REIGATE AND BANSTEAD [FOR DECISION - EXECUTIVE FUNCTION] [Item 16]**

**Declarations of Interest:** None

**Officer(s) attending:** Gordon Falconer, Community Safety Team Manager, Surrey County Council and Debbie Stitt, Community Safety Manager, Reigate and Banstead Borough Council

**Petitions, Public Questions and Statements:** None

**Member Discussion – Key Points:**

- Members wished to know whether similar reports would be brought to the Mole Valley and Tandridge Local Committees. The Community Safety Team Manager confirmed that this was the case.
- Members requested that updates regarding the spending of funds be reported back to the East Surrey Community Safety Partnership.

**Resolution:**

The Committee:

- (i) **AGREED** that the community safety budget of £3,294 that has been delegated to the Local Committee be transferred to the Reigate and Banstead Community Safety Manager for the purposes of addressing community safety priorities, authorising the Community Partnerships Manager to carry out this transfer on the Committee's behalf.

ITEM 2

(ii) **NOTED** the formation of a new East Surrey Community Safety Partnership, which includes Reigate and Banstead, and the new way of working across East Surrey.

(iii) **NOMINATED** Mrs Kay Hammond to represent the Local Committee (Reigate and Banstead) on the East Surrey CSP in 2014-15, with Mrs Dorothy Ross-Tomlin as named substitute.

**34/14 LOCAL COMMITTEE & MEMBERS' ALLOCATION FUNDING - UPDATE [FOR INFORMATION] [Item 17]**

**Resolution:**

The Committee **NOTED** the report.

**35/14 CABINET FORWARD PLAN [FOR INFORMATION] [Item 18]**

**Resolution:**

The Committee **NOTED** the report.

**36/14 LOCAL COMMITTEE FORWARD PLAN [FOR INFORMATION] [Item 19]**

**Resolution:**

The Committee **NOTED** the report.

[The Local Member for Horley West, Salfords and Sidlow requested that a performance update report from Surrey Fire and Rescue be brought to the next Local Committee meeting.]

Meeting ended at: 4.48 pm

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**Chairman**

**SURREY COUNTY COUNCIL**

**LOCAL COMMITTEE (Reigate & Banstead)**

**DATE: 22 September 2014**



**LEAD OFFICER: Phil Osborne, Head of Early Years and Childcare Service**

**SUBJECT: EARLY EDUCATION AND CHILDCARE SERVICES AND CHILDREN'S CENTRE SERVICES.**

**DIVISION: All Reigate & Banstead Divisions**

**SUMMARY OF ISSUE:**

This report provides an overview of early education and childcare services and children's centre services in the borough of Reigate & Banstead.

**RECOMMENDATIONS:**

The Local Committee asked to note the report.

**REASONS FOR RECOMMENDATIONS:**

The report provides information and data on the quality and availability of early education and childcare services across the borough and provides an opportunity for the local committee to comment on this provision for residents. The report sets out a series of key indicators of high quality services as a measure of performance for services in this borough and the action that Surrey County Council's (SCC) Early Years and Childcare Service is taking to make improvements.

**1. INTRODUCTION AND BACKGROUND:**

- 1.1 Surrey County Council's (SCC) Early Years and Childcare Service (EYCS) operates within a legislative framework that places statutory duties on local authorities to:
- improve outcomes for all children up to age five and to reduce inequalities
  - reduce inequalities by integrating early childhood services
  - ensure sufficient childcare places for children under five and for those of school age for parents who need a place for their child
  - ensure sufficient early education for three and four year olds and for eligible two year olds
  - provide information to parents so they can access a full range of information they may need for their child
  - ensure all settings and schools are implementing the Early Years Foundation Stage (EYFS)
  - ensure there are sufficient children's centres to meet local needs and to consult on any significant change.
- 1.2 EYCS provides advice, guidance and support to the early years and childcare sector in order to meet these statutory duties and to ensure that children can

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access high quality provision. Access to high quality early education and childcare improves outcomes for children and sets the foundations for learning and development throughout a child's journey through education and into adulthood.

- 1.3 SCC does not directly provide any childcare, though a small proportion of childcare places for under fives are provided in schools and in children's centres managed by schools. Schools provide childcare places for school aged children and during school holidays. Borough and District Council's providing Holiday Playschemes also support this latter aspect of childcare provision.
- 1.4 Consequently, the majority of childcare and early education places are provided by the private, voluntary and independent (PVI) sector in Full Day Care, group settings and with childminders. For any time required over and above the free early education entitlement for eligible two year olds and for all three and four year olds, parents have to pay and may receive financial assistance, through tax credits, the childcare voucher scheme or through specific grants linked to accessing employment or training.
- 1.5 The current average costs of childcare and payments made for the free entitlement are indicated in the table below:

Age	Average cost of childcare	Free entitlement payments
Under two's	6.94 – 6.03	Nil
Two year olds	6.34 – 5.88 *(5.34)	£6.00
Three to Five Year Olds	6.34 – 5.88 *(5.34)	£4.15

\*Figures in brackets are for the cost of childcare with a childminder

## **2. ANALYSIS:**

- 2.1 This report provides details on the quality of the early education and childcare sector based on 4 key measures:
  - Access and take-up of early education and childcare places
  - Outcomes at the end of Reception Year within the EYFS for Surrey including those for vulnerable groups
  - Ofsted inspection outcomes for childcare and early education settings
  - Levels of qualifications of staff in the sector
- 2.2 The report also provides information on the take-up and range of services provided by children's centres in the borough as follows:
  - Registration and attendance rates
  - Percentage of children registered and supported
  - Parents and children attending or benefitting from children's centre activity in the last year

Full details of the data are contained in the appendix to this report.

- 2.3 **Access and take-up of early education and childcare places:** all three and four year old children are entitled to fifteen hours of free early education. Since September 2013, this entitlement has been extended to two year olds who meet certain criteria and, in September 2014, this will be further extended to

[www.surreycc.gov.uk/Choose an item.](http://www.surreycc.gov.uk/Choose%20an%20item)

approximately 40% of all two year olds where parents have a household income below £16,000 (free school meals criteria). Parents can take-up their entitlement in a variety of settings that are registered to provide early education. Tables 1-4 in the appendix to this report contain details of the availability and take-up of places in the borough. There are sufficient early education places in the borough and take-up is very slightly worse than the Surrey average. There are 100 settings offering free early education places for two year olds (FEET) and 176 children were funded in the 2014 summer term.

**2.4 Outcomes at the end of Reception Year within the Early Years Foundation Stage (EYFS) for Surrey including those for vulnerable groups:** The EYFS is the statutory framework that sets the standards that all early years providers must meet to ensure that children learn and develop well and are kept healthy and safe. It promotes teaching and learning to ensure children are ready for school and gives children the broad range of knowledge and skills that provide the right foundation for good future progress through school and life. A new EYFS framework was implemented in September 2012. The EYFS framework governs teaching and learning for children up to the end of the Reception Year and at this point all teachers are required to assess each child's development in the following key areas:

- communication and language
- physical development
- personal, social and emotional development
- literacy
- mathematics.

Children are considered to have reached a good level of development if they reach certain early learning goals in all these areas. The outcome of these assessments is provided in the EYFS profile at the end of the summer term and the first results on the new EYFS were published in 2013. Tables 5-6 in the appendix to this report contain details of the outcomes at the end of EYFS. Children in this borough do better with an average result of 56% compared to the Surrey average of 53%. Children from vulnerable groups do better than the Surrey average (see table 6), though children in the lowest 20% of results do very slightly worse than the Surrey average (see table 5).

**2.5 Ofsted inspection outcomes for childcare and early education settings:** Ofsted inspect all registered childcare and early education settings and table 7-9 contain details of the outcomes of these inspections for settings in this borough. Good and outstanding inspection outcomes for these settings are the better as the Surrey average (table 7), though they are better for non-domestic premises (table 8) and worse for childminders (table 9).

**2.6 Levels of qualifications of staff in the sector:** the minimum requirement for a leader of a group setting is the equivalent of a level 3 qualification or above. 50% of staff in group settings are required to have the equivalent of a level 3 qualification and there are no minimum qualification requirements for childminders. The Department for Education (DfE) are supporting the sector to raise the levels of qualifications across the sector and EYCS provides support, including bursaries, to improve performance in this area. Table 10 in the appendix to this report contains details of the levels of qualifications of staff in this borough. The levels of qualifications for group leaders are excellent at 87% at level 3 and above and are good for other paid staff at 49%.

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### 2.7 **Children's Centres.** There are 7 children's centres covering this borough:

- Banstead Sure Start Children's Centre
- Dovers Green Sure Start Children's Centre
- Epsom Downs Sure Start Children's Centre
- Steppingstones Sure Start Children's Centre
- Horley Community Sure Start Children's Centre
- The Red Oak Sure Start Children's Centre
- Welcare in East Surrey Sure Start Children's Centre

### 2.8 **Partnership working:** Sure Start children's centres bring together services for young children from birth to five years and their families in a multi-professional way.

- They work with children and families across the community and also make direct contact with vulnerable families not accessing services.
- In order to reach the neediest children, children's centres take services into family homes and community settings used by families as well as offering them from the centre.
- Children's centres ensure that universal services are accessible to all but focus on supporting the neediest children and families.
- Children's centres play a significant role in early intervention and prevention services and make an impact on the life chances of children and their families.

### 2.9 **Sure Start Children's Centre Statutory Guidance:** The DfE issued guidance in April 2013 which describes how the core purpose of children's centres is to improve outcomes for young children and their families and reduce inequalities between families in greatest need and their peers in:

- child development and school readiness
- parenting aspirations and parenting skills; and
- child and family health and life chances.

### 2.10 **Child development and school readiness:** Children's centres will:

- use the results of the Early Years Foundation Stage Profile for the centre reach area and provide activities to improve areas of development
- provide play and learn sessions, focusing on the prime areas of the Early Years Foundation Stage for universal and targeted families
- work with local schools and early years providers to focus on the developmental needs of young children in the area
- provide or signpost to early education and childcare,
- promote the Free Entitlement for Early Education for eligible 2yr olds (FEET) and all 3 and 4 year olds
- provide parenting support to families whose child is eligible for FEET
- provide activities to promote the home learning environment
- develop early language groups, supporting speech and language for children with developmental delay
- promoting and link with Library sessions and programmes
- provide links to the Portage and Traveller Education Service.

### 2.11 **Parenting aspirations, self esteem and parenting skills:** Children's centres will :



- provide evidence based parenting programmes
- deliver parenting support programmes
- deliver adult and family learning courses - for example, English for speakers of other languages (ESOL), GCSE's in literacy and mathematics
- provide employment support - for example, CV writing, Job Club, volunteering opportunities
- work with Job Centre Plus to promote job opportunities
- provide home visiting for vulnerable families referred by agencies or self referred
- provide parenting groups - for example, young parents and lone parents.

**2.12 Child and family health and life chances:** Children's centres work in partnership with health services, adult learning, providers and others, to run:

- ante-natal and post-natal maternity services
- breast feeding support - for example, Baby Cafe and support sessions
- cook and eat courses with parents/carers and their children
- cooking on a budget courses
- health, exercise and nutrition for the really young (HENRY)
- supporting health visitors 2.5 yr developmental checks held in the centre
- pram walks
- outdoor activity sessions and promoting use of local spaces and parks
- smoking cessation programmes
- adult learning courses - for example, first aid and safety in the home.

**2.13 Identifying and supporting target families in need of additional support:**

Children's Centres work with health visitors and other partners to identify those in need of support and offer targeted activities and home visits to improve children's outcomes. Target families could include:

- lone and/or young parents
- children on a child in need or child protection plan
- families suffering from domestic abuse, drug or alcohol problems
- families dependent on out of work benefits
- families on very low income.

**2.14 Working in partnership:** The new framework recognises that children's centres may work together collaboratively to achieve better outcomes for families and to provide more economical services. In Reigate & Banstead borough the children's centres work closely together to deliver services such as:

- HENRY course – jointly offered by Banstead and Epsom Downs centres
- Baby Cafe/Parenting Puzzle/Young Parents Group - jointly offered by Red Oak/ Welcare/Stepping Stones/Dovers Green
- Parenting courses. Post natal and Dads groups - jointly offered by Horley and Windmill centres

**2.15 Performance data:** Tables 12 and 13 of the appendix provide data on the number of children registered at the children's centres in the borough, including those in the disadvantaged areas. This data is important as a measure of the centres performance which would be deemed as achieving a good outcome where 65% of children in the centre's reach area are registered. Almost all of the centres in the borough have achieved this benchmark. Only a proportion of

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centres have been inspected by Ofsted to date and this has been against an inspection framework that was introduced before many had been sufficiently prepared to meet the Ofsted requirements. The current Ofsted inspection outcomes for this borough are:

- Epsom Downs Sure Start Children's Centre – Good (in the last framework)
- Steppingstones Sure Start Children's Centre - Good (in the last framework)

### **3. OPTIONS:**

- 3.1 This is a report that is providing information to the local committee on early years and childcare services and consequently there are no options to consider.

### **4. CONSULTATIONS:**

- 4.1 This is a report that is providing information to the local committee on early years and childcare services and consequently there are no consultations to consider.

### **5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

- 5.1 This is a report that is providing information to the local committee on early years and childcare services and consequently there are no financial implications to consider.

### **6. EQUALITIES AND DIVERSITY IMPLICATIONS:**

- 6.1 This is a report that is providing information to the local committee on early years and childcare services and consequently there are no implications to consider under the Equality Act 2010 as these have been addressed when the centres were first established.

### **7. LOCALISM:**

- 7.1 Children's centres provide services to families across the borough and their aim is to enable families to become more self-reliant.

### **8. OTHER IMPLICATIONS:**

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	Set out below.
Safeguarding responsibilities for vulnerable children and adults	Set out below.
Public Health	Set out below.

**8.1 Corporate Parenting/Looked After Children implications**

Looked After Children are a target group for children's centres and social workers are asked to liaise with children's centres to consider how children can benefit from these services.

**8.2 Safeguarding responsibilities for vulnerable children and adults implications**

Children Centres are required to follow Surrey Safeguarding Children's Boards procedures and comply with Ofsted inspection framework with regard to safeguarding children. Social workers are asked to liaise with children's centres to consider how children under five subject to Child Protection Plan can benefit from services provided by the children's centre. Children's centre staff act as the Lead Professional under the authorities Early Help arrangements.

**8.3 Public Health implications**

The Child Health Programme (CHP) is a core component of Public Health concerns and children's centres work in partnership with NHS services to implement all aspects of CHP.

**9. CONCLUSION AND RECOMMENDATIONS:**

- 9.1 This report provides an overview of the early years and childcare services in the borough of Reigate & Banstead and contains information on how services are supporting children and families to access early education and childcare services in order to improve outcomes and reduce inequalities. The report indicates that there is a high level of take up for services and that for most children the outcomes are good but there is a need to provide focussed support for vulnerable children, including those that live in areas of disadvantage

**10. WHAT HAPPENS NEXT:**

- 10.1 Any comments made by the Local Committee will be considered by SCC's EYCS to improve the services provided by children's centres in the borough.

**Contact Officer:**

**Phil Osborne, Head of Early Years and Childcare Service; Tel: 01372 833861.**

**Consulted:**

Not applicable.

**Annexes:**

Appendix:     - Data set.  
                  - List of early education and childcare providers  
                  - List of out of school childcare providers

**Sources/background papers:**

The Childcare Act 2006.  
Apprenticeship, Skills, Children and Learning Act 2009.  
DfE and Department of Health - Supporting Families in the Foundation Years 2011.  
DfE Sure Start Children's Centre Statutory Guidance 2013.  
Ofsted Framework for children's centre inspection 2013.

**APPENDIX – Data set:**

1. The population of children aged under five years in the borough/district is estimated at 9,166.
2. **Access to early education and childcare places across a variety of settings**

**TABLE 1:** Childcare settings and places in the borough/district  
 Top figure: Number of settings (including Ofsted unregistered settings)  
 Bottom figure: Number of places

	<b>Reigate &amp; Banstead</b>	<b>Surrey totals</b>
Day nursery	19 1,220	183 10,671
Extended day pre-school playgroup	15 420	125 3,985
Pre-school playgroup	25 648	214 5,873
NUIS	7 332	67 3,202
Maintained nursery schools and classes	9 470	72 3,643
<b>Total pre-school settings</b>	<b>75</b> <b>3,090</b>	<b>661</b> <b>27,374</b>
Before school care	11 296	58 1,534
After school care	9 351	105 3,368
Before and after school care	15 538	116 4,315
Holiday playschemes	15 929	151 8,431
<b>Total out of school settings</b>	<b>50</b> <b>2,114</b>	<b>430</b> <b>17,648</b>
<b>Total group settings</b>	<b>125</b> <b>5,204</b>	<b>1,091</b> <b>45,022</b>
Childminders	252 1,221	1,829 8,961
Home child carers	85 -	774 -
<b>Grand total</b>	<b>377</b> <b>6,425</b>	<b>2,920</b> <b>53,983</b>

### 3. Early education places for three and four year olds

**TABLE 2:** Number of early education places available to three and four year olds in Reigate & Banstead

	<b>Number of places</b>	<b>Population of three and four year olds</b>	<b>*Density rate for early education places</b>
<b>Reigate &amp; Banstead</b>	<b>2,849</b>	<b>3,565</b>	<b>80%</b>

At 30 June 2013

\*Places include those available in day nurseries, pre-school playgroups, extended day pre-school playgroups, nursery units of independent schools, maintained nursery schools and classes, and 30% of reception class places.

\*\*Density rate represents the number of early education places for every 100 children aged three and four years.

### 4. Take up of Free Early Education in the private, voluntary and independent (non-maintained) and maintained sectors in the district/borough

**TABLE 3:** Take up of Free Early Education for three and four year olds in the borough/district for the last three terms

	<b>3 year old children</b>			<b>4 year old children</b>		
	<b>Autumn 2013</b>	<b>Spring 2014</b>	<b>Summer 2014</b>	<b>Autumn 2013</b>	<b>Spring 2014</b>	<b>Summer 2014</b>
Population	1,831	1,831	1,831	1,734	1,734	1,734
Number of children non-maintained	1,475	1,500	1,460	157	604	876
Number of children maintained	386	288	222	1,672	1,250	884
% children non-maintained	81%	82%	80%	9%	35%	51%
% children maintained	21%	16%	12%	96%	72%	51%
<b>% children all sectors borough</b>	<b>102%</b>	<b>98%</b>	<b>92%</b>	<b>105%</b>	<b>107%</b>	<b>102%</b>
<b>% children all sectors Surrey</b>	<b>104%</b>	<b>104%</b>	<b>99%</b>	<b>108%</b>	<b>107%</b>	<b>102%</b>
<b>% children all sectors England (Spring 2013)</b>	<b>94%</b>			<b>99%</b>		

From a survey of parents of reception year children, it is estimated that 1% of children do not access free early education before entering school. For the 2013-14 cohort, this is equivalent to 174 children. Half of parents that have not accessed free early education prior to reception year wanted to but couldn't because the setting they used was not registered for free early education or because the 'free' hours were not flexible enough.

### 5. Number of settings offering places for two year olds eligible for Free Early Education

**TABLE 4:** Number of settings offering places for two year olds in the borough

Top figure: Number of settings

Bottom figure: Total number of places offered

	Reigate & Banstead
Private, voluntary and independent (PVI)	47 1,728
Childminders	52 82
Maintained	1 52
<b>Total</b>	<b>100</b> <b>1,862</b>

176 two year olds in Reigate & Banstead, accessed free early education in the 2014 Summer term.

### 6. Outcomes at the end of Reception Year within the Early Years Foundation Stage (EYFS) for Surrey

**TABLE 5:** Foundation Stage Profile Assessments 2013 for the borough/district and Surrey

		2013
Percentage of children achieving at least 'expected' across all the Prime Learning Goals in addition to Literacy and Mathematics	Bor/Dis	56%
	Surrey	53%
	England	52%
Percentage gap between mean score of pupils in lowest 20% of results and median score of whole of Surrey cohort	Bor/Dis	31%
	Surrey	30%
	England	37%

## 7. Outcomes at the end of EYFS 2013 for the borough including outcomes for vulnerable groups

**TABLE 6:** Percentage of children achieving a 'Good Level of Development'

Groups	No. of children in FSP cohort	Bor/Dis	Surrey
All children	1,820	56%	54%
Boys	955	50%	47%
Girls	865	63%	60%
FSM	150	29%	28%
Summer born	810	48%	43%
BME	322	50%	46%
EAL	168	48%	41%
Disadvantaged areas	162	41%	38%

## 8. Ofsted inspection outcomes for childcare and early education settings

**TABLE 7:** Ofsted inspection outcomes for all active early years registered providers at their most recent inspection

Outcome	Area	% Outstanding	% Good	% Satisfactory	% Inadequate	Total number
Overall effectiveness: the quality and standards of the provision	Bor/Dis	14	72	12	2	253
	Surrey	14	71	14	1	2,011
	England	12	66	20	2	65,337

**TABLE 8:** Ofsted inspection outcomes for all active childcare on non-domestic premises at their most recent inspection

Outcome	Area	% Outstanding	% Good	% Satisfactory	% Inadequate	Total number
Overall effectiveness: the quality and standards of the provision	Bor/Dis	13	71	10	6	70
	Surrey	18	69	11	2	<b>649</b>
	England	15	67	15	3	<b>23,249</b>

**TABLE 9:** Ofsted inspection outcomes for active childminders at their most recent inspection

Outcome	Area	% Outstanding	% Good	% Satisfactory	% Inadequate	Total number
Overall effectiveness: the quality and standards of the provision	Borough	1	72	28	0	183
	Surrey	12	72	15	1	1,353
	England	10	66	22	2	41,937

Borough and Surrey figures are as at 30 June 2014, England figures area as at October 2013

Tables 7 – 9 Source: Borough and Surrey statistics from EMS ONE, Surrey EYCS; England statistics from Ofsted Official statistics: Early years and childcare inspections and outcomes.

Note: For providers inspected under the previous EYFS framework between 1 September 2008 and 31 August 2012, overall effectiveness refers to the outcome 'How well does the setting meet the needs of children in the Early Years Foundation Stage?'. For providers inspected between 1 September and 31 August 2013, overall effectiveness refers to the outcome 'Overall effectiveness: the quality and standards of the provision'.

### 9. Level of qualifications of staff in the sector

In Reigate & Banstead, there are approximately 1,152 practitioners working in group childcare settings, and 252 childminders (June 2014).

**TABLE 10:** Childcare and early education practitioners in the borough/district

	% Un-qualified	% Qualified to level 2	% Qualified to level 3	% Qualified to level 4+
Leaders in group settings	11%	2%	59%	28%
Paid staff in group settings	37%	14%	39%	10%
Childminders	65%	2%	27%	6%

### 10. Children's Centres

**TABLE 11:** Children's centres with reach area names

Centre name	Reach area name
Banstead Sure Start Children's Centre	Banstead, Chipstead, Netherne & Woodmansterne
Dovers Green Sure Start Children's Centre	Woodhatch, Brockham & Betchworth
Epsom Downs Sure Start Children's Centre	Preston, Tadworth and Kingswood
Steppingstones Sure Start Children's Centre	Earlswood, Meadvale and Reigate
Horley Community Sure Start Children's Centre	Horley West
The Red Oak Sure Start Children's Centre	Merstham, Bletchingley & Nutfield
Welcare in East Surrey SureStart Children's Centre	Redhill



**TABLE 12:** Registration and attendance rates for children's centres in the borough/district

Children's centre	As at 30 June 2014			
	Pop of children (0-4) in CC reach area (I)	No. of children (0-4) registered	% of pop (0-4) registered at CC	Number of children seen in last year
Banstead Sure Start Children's Centre	1,329	849	64%	989
Dovers Green Sure Start Children's Centre	1,176	802	68%	940
Epsom Downs Sure Start Children's Centre	1,291	944	73%	876
Steppingstones Sure Start Children's Centre	2,011	1,649	82%	1,735
Horley Community Sure Start Children's Centre	933	587	63%	677
The Red Oak Sure Start Children's Centre	893	635	71%	823
Welcare in East Surrey SureStart Children's Centre	1,561	1,198	77%	830

**TABLE 13:** Percentage of children from disadvantaged areas in the borough registered and seen at a children's centre in Reigate & Banstead in the last year (Between 1 July 2013 and 30 June 2014)

	Population	Registered	Seen in last year
<b>Number</b>	921	675	540
<b>Percentage</b>	10%	73%	59%

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**TABLE 14:** Parents, carers and children attending or benefitting from children's centre activity in the last year (Between 1 July 2013 and 30 June 2014)

Core Purpose	Activity / Event	Count of Carers	Count of Children
Child development and school readiness	Stay and Play	2,032	2,277
	Early education and integrated childcare	188	290
	Childminder Support	99	240
	Special needs support	115	114
Parenting aspirations and parenting skills	Family support and outreach	1,041	1,126
	Parents support group	471	427
	Adult Learning	285	187
	Structured parenting programme	143	53
	Community involvement	21	20
	Employment support	61	44
Child and family health and life chances	Child and family health services	3,646	3,215
	Healthy lifestyles	1,180	1,352
	Breastfeeding	427	411
	Baby development classes	129	126
General information and advice	Information and advice	530	435

## Early education and childcare providers

### PROVIDER NAME

Aberdour Early Years Department	NUIS	Aberdour School, Brighton Road, Burgh Heath, Tadworth, Surrey, KT20 6AJ
Banstead Bunnies Pre School	EPG	St Paul's Church Nork, Warren Road, Banstead, Surrey, SM7 1LG
Bobtails Pre-School	EPG	St Francis Church Hall, Balcombe Road, Horley, Surrey, RH6 9AY
Bobtails Pre-School	EPG	Horley Infant School, Lumley Road, Horley, Surrey, RH6 7JF
Brambly House Montessori School	DN	Rockshaw Road, Merstham, Redhill, Surrey, RH1 3BZ
Bramley School	NUIS	Chequers Lane, Walton-on-the-Hill, Tadworth, Surrey, KT20 7ST
Brooklands School and Nursery	MNSC	Brooklands School, 27 Wray Park Road, Reigate, Surrey, RH2 0DF
Burgh Wood Montessori Nursery School	EPG	St Ann's Church Hall, 4 Brighton Road, Banstead, Surrey, SM7 1BS
Busy Bees Day Nursery at Reigate	DN	Lesbourne Road, Reigate, Surrey, RH2 7JP
Caterpillars Pre-School	PG	Methodist Church Hall, The Drive, Banstead, Surrey, SM7 1DA
Chinthurst School	NUIS	Tadworth Street, Tadworth, Surrey, KT20 5QZ
Chipstead Pre-School	PG	Peter Aubertin Hall, Elmore Road, Chipstead, Coulsdon, Surrey, CR5 3SG
Co-operative Childcare	DN	The Childrens Trust, Tadworth Court, Tadworth, Surrey, KT20 5RU
Daisy Chain Montessori Nursery	DN	St Luke's Hall, New North Road, South Park, Reigate, Surrey, RH2 8LZ
Dovers Green Playgroup	PG	Dovers Green School, Rushetts Road, Reigate, Surrey, RH2 7RF
Earlswood Infant and Nursery School	MNSC	Earlswood Infant School, St Johns Road, Redhill, Surrey, RH1 6DZ
East Horley Playgroup	PG	2nd Horley Scout Hut, Gatwick Metro Centre, Balcombe Road, Horley, Surrey, RH6 9GA
Epsom Downs Children's Centre Day Nursery	DN	St Leonard's Road, Epsom Downs, Epsom, Surrey, KT18 5RJ
Epsom Downs Primary School and Children's Centre	MNSC	Epsom Downs Primary School, St Leonards Road, Epsom Downs, Epsom, Surrey, KT18 5RJ
First Steps Nursery	DN	18 Albury Road, Merstham, Redhill, Surrey, RH1 3LS
Furzeffield Primary Community School and Nursery	MNSC	Furzeffield Primary School, Delabole Road, Merstham, Redhill, Surrey, RH1 3PA
Gemini Daycare	DN	Engayne, 1 Bletchingley Road, Redhill, Surrey, RH1 3HT
Greenacre School for Girls	NUIS	Sutton Lane, Banstead, Surrey, SM7 3RA
Holmesdale Community Infant School and Nursery	MNSC	Holmesdale Infant School, Alma Road, Reigate, Surrey, RH2 0BY
Horley Community Pre-School	EPG	Strawson Hall, Albert Road, Horley, Surrey, RH6 7HZ
Horley Row Community Pre-School	PG	St Wilfrids Church Hall, Horley Row, Horley, Surrey, RH6 8DF

## Early education and childcare providers

Jack and Jill Pre-School Group	EPG	Banstead Baptist Church, 150 High Street, Banstead, Surrey, SM7 2NZ
Jellybeans Playgroup	PG	The Epiphany Church Hall, Mansfield Drive, Redhill, Surrey, RH1 3JP
Kidsunlimited Nurseries - Reigate	DN	64 Cockshot Hill, Reigate, Surrey, RH2 8AN
Kiwi's - Woodmansterne	PG	Woodmansterne Village Hall, Carshalton Road, Woodmansterne, Banstead, Surrey, SM7 3HU
Kiwi's Ltd	PG	Nork Community Centre, Nork Way, Banstead, Surrey, SM7 1JB
Kiwi's Playgroup and Pre-School	EPG	Old Reigate Baptist Church, 8 Copse Road, Redhill, Surrey, RH1 6NW
Langshott Ladybirds Nursery	PG	Langshott Infant School, Smallfield Road, Horley, Surrey, RH6 9AU
Lee Street Church Playgroup	PG	Lee Street Church Hall, Lee Street, Horley, Surrey, RH6 8ES
Lilliput Children's Centre	DN	West Avenue, Redhill, Surrey, RH1 5BA
Little Acorns Pre-School	EPG	The Old Pheasantry, Merrywood Grove, Lower Kingswood, Tadworth, Surrey, KT20 7HF
Little Green Hut Nursery	EPG	Tadworth Village Hall, Dorking Road, Tadworth, Surrey, KT20 5SA
Little Haven Nursery School	PG	The Guide Headquarters, The Drive, Banstead, Surrey, SM7 1DA
Little Jax Pre-School	PG	Headley Drive, Epsom Downs, Epsom, Surrey, KT18 5RP
Manorfield Primary and Nursery School	MNSC	Manorfield Primary & Nursery School, Sangers Drive, Horley, Surrey, RH6 8AL
Merstham Primary School and Nursery	MNSC	Merstham Primary School, London Road South, Merstham, Redhill, Surrey, RH1 3AZ
Micklefield School	NUIS	10-12 Somers Road, Reigate, Surrey, RH2 9DU
Noah's Ark Pre-School	PG	Birchwood Place Community Hall, Tylehurst Drive, Redhill, Surrey, RH1 6EL
Priory School	NUIS	Bolters Lane, Banstead, Surrey, SM7 2AJ
Railway Children Kindergarten	EPG	Station House, Bunbury Way, Epsom, Surrey, KT17 4JP
Rainbow Pre-School	PG	Scout Hall, Baden Drive, Horley, Surrey, RH6 8SD
Redhill Baptist Church Pre-School	PG	Hatchlands Road, Redhill, Surrey, RH1 6AE
Reigate Day Nursery	DN	81 Holmesdale Road, Reigate, Surrey, RH2 0BT
Reigate High Street Playgroup	PG	Methodist Church Hall, High Street, Reigate, Surrey, RH2 9AE
Reigate Parish Play Group	PG	91 Blackborough Road, Reigate, Surrey, RH2 7DB
Reigate Park Church Playgroup	PG	Reigate Park United Reformed Church, Park Lane East, Reigate, Surrey, RH2 8BD
Reigate St Mary's Preparatory School	NUIS	Chart Lane, Reigate, Surrey, RH2 7RN
Royal Earlswood Day Nursery	DN	Asylum Arch Road, off Princes Road, Earlswood, Redhill, Surrey, RH1 6GB
Sandcross Primary School and Nursery	MNSC	Sandcross Primary School, Sandcross Lane, Reigate, Surrey, RH2 8HH
Sallywags Preschool	EPG	Hooley Village Hall, St. Margarets Road, Coulsdon, Surrey, CR5 3RB
Shapes Day Nurseries Limited	DN	11 Lynn Walk, Reigate, Surrey, RH2 7NZ

## Early education and childcare providers

St John's Nursery Group	PG	c/o St John's Primary School, Pendleton Road, Redhill, Surrey, RH1 6QG
St John's Nursery	EPG	59 The Avenue, Tadworth, Surrey, KT20 5AA
St Joseph's Pre-School Play Group	PG	122a Ladbroke Road, Redhill, Surrey, RH1 1LF
St Matthew's Church of England Primary School	MNSC	St Matthew's C of E Primary School, Linkfield Lane, Redhill, Surrey, RH1 1JF
St Matthew's Pre-School	PG	St Matthew Parish Hall, 71 Station Road, Redhill, Surrey, RH1 1DL
Sticky Fingers Nursery Group	PG	Whitebushes Village Hall, Masons Bridge Road, Redhill, Surrey, RH1 5SN
Sunshine Day Nursery	DN	East Surrey Hospital, Canada Avenue, Redhill, Surrey, RH1 5RH
The Beeches Montessori Nursery School	EPG	Osier Way, Banstead, Surrey, SM7 1LL
The Horseshoe Community Pre-School	PG	Banstead Youth Centre, The Horseshoe, Banstead, Surrey, SM7 2BQ
The Lanes Kindergarten	EPG	Breech Lane Community Centre, Breech Lane, Walton On the Hill, Tadworth, Surrey, KT20 7SN
The Little School On The Green	EPG	St Peter's Church Hall, 3 Church Green, Walton Street, Walton on the Hill, Tadworth, Surrey, KT20 7SE
The Old Barn Day Nursery	DN	6 Woodmansterne Lane, Banstead, Surrey, SM7 3ES
The Orchard Pre-School	PG	Church Institute Hall, High Street, Banstead, Surrey, SM7 2NN
The Red Oak Children's Centre	DN	The Red Oaks Children's Centre, Radstock Way, Merstham, Redhill, Surrey, RH1 3NH
Tiddlywinks Nursery	DN	Mission Hall, Emlyn Road, Redhill, Surrey, RH1 6EW
Toad Hall Nursery	DN	19 Massetts Road, Horley, Surrey, RH6 7DQ
Willow Tree Montessori Kindergarten	DN	80 Lumley Road, Horley, Surrey, RH6 7JL
Wishing Willow Children's Day Nursery	DN	1 The Drive, Banstead, Surrey, SM7 1DF
Woodmansterne Village Pre-School	PG	Woodmansterne Primary School, Carshalton Road, Woodmansterne, Banstead, Surrey, SM7 3HU
Banstead Sports Centre Creche	CR	Banstead Sports Centre, Merland Rise, Tadworth, Surrey, KT20 5JG

## Out of School childcare providers

Aberdour After School Club	ASC	Aberdour School, Brighton Road, Burgh Heath, Tadworth, Surrey, KT20 6AJ
Banstead Breakfast Club	BC	YMCA Sure Start Children's Centre, Banstead Youth Centre, The Horseshoe, Banstead, Surrey, SM7 2BQ
Bobcats Playsafe Club	ASC	Banstead Community Junior School, The Horseshoe, Banstead, Surrey, SM7 2BQ
Bramley School (Discovery Club)	BASC	Bramley School, Chequers Lane, Walton on the Hill, Tadworth, Surrey, KT20 7ST
Camp Beaumont Day Camps (Dunottar School)	HS	Dunottar School, High Trees Road, Reigate, Surrey, RH2 7EL
Camp Glide at Wray Common School	HS	Wray Common Primary School, Kendal Close, Wray Common, Reigate, Surrey, RH2 0LR
Chinthurst School - BASC	BASC	Tadworth Street, Tadworth, Surrey, KT20 5QZ
Cranbrook Adventurers Out of School Club	BASC	Coppingham Cottage, Balcombe Road, Horley, Surrey, RH6 9EF
Cranbrook Adventurers Out of School Club	HS	Coppingham Cottage, Balcombe Road, Horley, Surrey, RH6 9EF
Dovers Green Early Birds & Teatime Tigers Clubs	BASC	Dovers Green Infant School, Rushetts Road, Reigate, Surrey, RH2 7RF
E K Sports & Leisure	HS	Greenacre School for Girls, 16 Sutton Lane, Burgh Heath, Banstead, Surrey, SM7 3RA
Earlswood Infant & Nursery Out of School Club	BASC	Earlswood Infant & Nursery School, St Johns Road, Redhill, Surrey, RH1 6DZ
Earlswood Juniors Breakfast & After School Club	BASC	Earlswood Junior School, Brambletye Park Road, Redhill, Surrey, RH1 6JX
Epsom Downs BASC	BASC	Epsom Downs Primary School, St Leonards Road, Epsom Downs, Epsom, Surrey, KT18 5RJ
Epsom Downs HS	HS	Epsom Downs Primary School, St Leonards Road, Epsom Downs, Epsom, Surrey, KT18 5RJ
Fitness Express	HS	Legal & General Sports Centre, St Monica's Road, Kingswood, Tadworth, Surrey, KT20 6EU
Furzefield Primary School Breakfast Club	BC	Furzefield Primary School, Delabole Road, Redhill, Surrey, RH1 3PA
Langshott Out Of School Club	BASC	Langshott Infant School, Smallfield Road, Horley, Surrey, RH6 9AU
Manorfield Breakfast Club	BC	Manorfield Primary & Nursery School, Sangers Drive, Horley, Surrey, RH6 8AL
Meath Green After School Club	ASC	Meath Green Infant School, Kiln Lane, Horley, Surrey, RH6 8JG
Meath Green Holiday Club	HS	Meath Green Infant School, Kiln Lane, Horley, Surrey, RH6 8JG
Meath Green Junior School Breakfast Club	BC	Meath Green Junior School, Greenfields Road, Horley, Surrey, RH6 8HW
Oakwood Sports Centre Holiday Playscheme	HS	Oakwood Sports Centre, Balcombe Road, Horley, Surrey, RH6 9AE

## Out of School childcare providers

OSCAHS Ltd	BASC	Sandcross School, Sandcross Lane, Reigate, Surrey, RH2 8HH
OSCAHS Ltd	BASC	Yattendon School, Oakwood Road, Horley, Surrey, RH6 7BZ
Oscachs Ltd	HS	St Wilfrids Church Hall, Horley Row, Horley, Surrey, RH6 8DF
Oscachs Ltd	ASC	Furzefield Primary School, Delabole Road, Redhill, Surrey, RH1 3PA
Priory Breakfast and After School Club	BASC	Priory School, Bolters Lane, Banstead, Surrey, SM7 2AJ
Reigate & Redhill YMCA	HS	Princes Road, Redhill, Surrey, RH1 6JJ
Reigate & Redhill YMCA	ASC	Princes Road, Redhill, Surrey, RH1 6JJ
Reigate Parish Church School Breakfast Club	BC	Reigate Parish Church School, Blackborough Road, Reigate, Surrey, RH2 7DB
Salfords Primary School Breakfast Club	BC	Salfords Primary School, Copsleigh Avenue, Salfords, Redhill, Surrey, RH1 5BQ
Salfords WASPS After School Club	ASC	Salfords Primary School, Copsleigh Avenue, Redhill, Surrey, RH1 5BQ
SCL - Club Energy at Holmesdale Infant School	HS	Holmesdale Community Infant School, Alma Road, Reigate, Surrey, RH2 0BY
Shawley Primary School Breakfast Club	BC	Shawley Community Primary School, Shawley Way, Epsom, Surrey, KT18 5PD
Sports Focus UK	BASC	Sandcross School, Sandcross Lane, Reigate, Surrey, RH2 8HH
Sports Focus UK Holiday Playscheme	HS	Sandcross School, Sandcross Lane, Reigate, Surrey, RH2 8HH
St Anne's Catholic Primary School Breakfast Club	BC	St Anne's Catholic Primary School, Court Road, Banstead, Surrey, SM7 2PH
St John's Primary School Breakfast Club	BC	St John's Primary School, Pendleton Road, Redhill, Surrey, RH1 6QG
St Matthew's Breakfast Club	BC	St Matthew's C of E Primary School, Linkfield Lane, Redhill, Surrey, RH1 1JF
Sunrise / Sunset Club	BASC	Horley Infant School, Lumley Road, Horley, Surrey, RH6 7JF
Super Camps - Aberdour School	HS	Aberdour School, Brighton Road, Burgh Heath, Tadworth, Surrey, KT20 6AJ
T Club 6 Limited	ASC	Reigate Priory Junior School, Bell Street, Reigate, Surrey, RH2 7RL
The Hokey Cokey Club	BASC	Holmesdale Community Infant School, Alma Road, Reigate, Surrey, RH2 0BY
Willows Playsafe Club	ASC	Woodmansterne Primary School, Carshalton Road, Woodmansterne, Banstead, Surrey, SM7 3HU
Woodmansterne Primary School Breakfast Club	BC	Woodmansterne Primary School, Carshalton Road, Woodmansterne, Banstead, Surrey, SM7 3HU
Wray Common Before and After School Club	BASC	Wray Common Primary School, Kendal Close, Wray Common, Reigate, Surrey, RH2 0LR
Y-Kids	HS	Banstead Youth Centre, The Horseshoe, Banstead, Surrey, SM7 2BQ
YMCA Yippee After School Club	ASC	YMCA Sovereign Centre, Slipshatch Road, Reigate, Surrey, RH2 8HA
YMCA Yippee Holiday Club	HS	YMCA Sovereign Centre, Slipshatch Road, Reigate, Surrey, RH2 8HA

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## SURREY COUNTY COUNCIL

## LOCAL COMMITTEE (REIGATE &amp; BANSTEAD)



DATE: 22 SEPTEMBER 2013

LEAD OFFICER: JOANNA HARDY, COMMUNITY PARTNERSHIP AND COMMITTEE OFFICER

SUBJECT: LOCAL COMMITTEE TASK GROUP REPRESENTATION 2014-15 - VACANCIES

DIVISION: ALL REIGATE &amp; BANSTEAD DIVISIONS

**SUMMARY OF ISSUE:**

The Local Committee is asked to appoint representatives from Reigate and Banstead Borough Council to the Youth Task Group, the Local Sustainable Transport Fund Task Group and the Redhill Parking Task Group for 2014-15.

**RECOMMENDATIONS:**

**The Local Committee (Reigate & Banstead) is asked to appoint Borough Council co-opted Members to the vacancies on its task groups, as set out in paragraph 2.1 of this report, for the remainder of 2014-15.**

**REASONS FOR RECOMMENDATIONS:**

To enable the Local Committee's task groups to draw upon the local knowledge of its Borough Council co-opted Members.

**1. INTRODUCTION AND BACKGROUND:**

1.1 At its meeting on 9 June 2014, the Local Committee (Reigate and Banstead) agreed the terms of reference and memberships for its three task groups for 2014-15 (Local Sustainable Transport Fund, Redhill Parking and Youth). At the time, it was not possible to appoint to the places set aside for Borough Council co-opted Members on the task groups because the Borough Council's 2014-15 appointments to the Local Committee had not yet been made.

**2. ANALYSIS:**

2.1 The current membership for the Task Groups is as follows:

- **Local Sustainable Transport Fund (7 places):**

**SCC:** Mrs Natalie Bramhall; Mr Jonathan Essex; Mr Bob Gardner; Dr Zully Grant-Duff

**RBBC:** 3 vacancies

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- **Youth Task Group (6 places):**

**SCC:** Mrs Natalie Bramhall; Mr Jonathan Essex; Mrs Barbara Thomson

**RBBC:** 3 vacancies

- **Redhill Parking Task Group (4 places):**

**SCC:** Mrs Natalie Bramhall; Mr Jonathan Essex

**RBBC:** 2 vacancies

2.2 The Chairman and Vice-Chairman are ex-officio members of all task groups they are not an ordinary Member of.

### **3. OPTIONS:**

3.1 The Local Committee (Reigate and Banstead) can agree to appoint to the vacancies. If this is not possible, the Task Groups will continue to operate with the Membership set out in paragraph 2.

### **4. CONSULTATIONS:**

4.1 Consultation took place with the Local Committee at its meeting on 9 June 2014.

### **5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

5.1 There are no specific financial implications arising from the recommendations. Work to support the recommendations will be undertaken within current resources, and the task groups have no decision making powers.

### **6. EQUALITIES AND DIVERSITY IMPLICATIONS:**

6.1 There are no specific equalities and diversity implications arising from the recommendations.

### **7. LOCALISM:**

7.1 The establishment of task groups enables officers to draw upon the local knowledge of County and Borough Councillors, ensuring that specific local needs and priorities are considered.

### **8. OTHER IMPLICATIONS:**

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After	No significant implications arising

Children	from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

#### **9. CONCLUSION AND RECOMMENDATIONS:**

9.1 The Local Committee (Reigate & Banstead) is asked to appoint Borough Council co-opted Members to the vacancies on its task groups for the remainder of 2014-15.

#### **10. WHAT HAPPENS NEXT:**

10.1 The Local Committee will next be asked to review the task group terms of reference and membership in June 2015.

#### **Contact Officer:**

Joanna Hardy, Community Partnership and Committee Officer, 01737 737695

#### **Consulted:**

Local Committee Members

#### **Annexes:**

None

#### **Sources/background papers:**

- Local Committee Task Group Representation 2013-14 – Vacancies – report to Local Committee (Reigate & Banstead), 16 September 2013
- Local Committee Task Group Representation 2014-15 - report to Local Committee (Reigate & Banstead), 9 June 2014.

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**SURREY COUNTY COUNCIL**

**LOCAL COMMITTEE (REIGATE & BANSTEAD)**

**DATE: 22 September 2014**



**LEAD OFFICER: Eddie Roberts-Surrey Fire & Rescue Service**

**SUBJECT: Annual Report 2013-14**

**DIVISION: All Reigate & Banstead Divisions**

**SUMMARY OF ISSUE:**

The report contains information on the various activities undertaken by the borough team to reduce the risk from fire, water and road traffic incidents to the residents of the Reigate & Banstead Borough, including direct contact, public education programmes and campaigns.

**RECOMMENDATIONS:**

**The Local Committee (Reigate & Banstead) is asked to:**

- (i) Recognise the achievements of the borough teams within the Reigate & Banstead borough.
- (ii) Support the borough team's commitment to deliver initiatives to reduce risk and make the Reigate & Banstead Borough safer through the delivery of the borough/station plan.
- (iii) Note the targets and initiatives set within the Reigate & Banstead Borough Plan for 2013/14 and support the Fire and Rescue Service in the delivery of this plan.

**REASONS FOR RECOMMENDATIONS:**

To update the Local Committee(Reigate & Banstead) on the work of Surrey Fire and Rescue Service teams within the borough

**1. INTRODUCTION AND BACKGROUND:**

1.1 This item is for information

All fire stations within Surrey produce a station /borough plan which sets out its targets for the forthcoming year, This is known as the Station Plan, The service is committed to reducing community risk in order to save lives, relieve suffering and protect property and the environment. It is through the Station Plan that they achieve that aim. The borough teams have borough and service targets to meet and are identified in this report.

**2. ANALYSIS:**

Within Service/Borough Target		
Close to Service/Borough Target		
Above Service/Borough Target - Action Required		
<b>Key Performance Indicators for 2013/14</b>	<b>2012/2013</b>	<b>2013/2014</b>
Percentage of Fires attended in dwellings with no smoke detection fitted	Service Target < 38% 21%	Service Target < 38% 14%
No of deaths arising from accidental fires in dwellings	Service Target 7 0	Service Target 7 0
No of injuries arising from accidental dwelling fires	Borough Target 6 18	Service Target 44 9
No of false alarms caused by AFA's (automatic fire alarms)	Borough Target 225 289	Borough Target 225 230
No of calls to malicious false alarms attended	Borough Target 19 18	Borough Target 19 17
No of deliberate Primary Fires (excluding vehicles)	Borough Target N/A N/A	Borough Target 115 86
No of deliberate fires in vehicles	Borough Target N/A N/A	Borough Target 24 12
No of calls to fires attended - primary	Borough Target 198 224	Borough Target 195 183
No of calls to fires attended - Accidental fires in dwellings	Borough Target 77 87	Borough Target 77 65

	Borough Target >91%	Borough Target >91%
Percentage of accidental dwelling fires confined to room of origin	91%	96%
	Borough Target 40	Borough Target 35
No of fires in non domestic premises	49	34
	Service Target % at Risk >60%	Service Target % at Risk >60%
No of HFSVs (Home Fire Safety Visits)	266 (79%)	210(79%)
Visits to Risk Households		
Total Visits	335	265

Only the number of false alarms caused by AFA's (automatic fire alarms) has exceeded the borough target, only by 5 calls. This is an improvement on previous years when the target was exceeded by 64. Our protection teams work closely with staff and teams in relation to AFA's to reduce the number of calls that require a fire service appliance from attending. East Surrey Hospital still remains one of the highest repeat callers however this has been attributed to the number of calls generated whilst building/modernisation work is being carried out.

## COMMUNITY FIRE PROTECTION

<b>Figures for 2013-14</b>	
Prosecutions	0
Prohibition Notice - Formal	0
Enforcement Notice - Formal	0
Deficiencies Notice - Informal	59 (Area total)
Licensing Consultations	28
Building Regulation Consultations	119
Fire Safety compliance inspection	21
Data gathering-risk Information	79

Reigate & Banstead protection officers discharge fire safety regulation in commercial premises. The protection teams also support Reigate & Banstead by providing advice through statutory consultation on building regulations, licensing and complex designs for the borough.

Protection staff also support during performance inspections with the police and partner agencies including licensing teams to ensure that businesses are complying with any conditions applicable to the safe operation of that building.



## COMMUNITY FIRE PREVENTION

We will undertake intelligence led Home Fire Safety Visits (HFSV), targeting areas most in need of this service, using historical data, information received from partners and local knowledge to target this work. 60% of all HFSVs are aimed at vulnerable people and the most at risk from fire in our communities. We have implemented our “Keeping You Safe from Fire” scheme to better support more vulnerable members of society to live in the community safer and for longer. SFRS continues to work closely with Adult and Social Care teams to ensure the following are targeted;

- Adults over the age of 65 (Worse at 75)
- Individuals who live alone
- Individuals with mental health illnesses, including dementia & memory Loss
- Individuals with disability and mobility difficulties
- Individuals who are either alcohol or drug dependant
- Individuals who smoke (The above will be compounded if coupled with smoking)

2012/2013	2013/2014
Service Target % at Risk >60%	Service Target % at Risk >60%
335	265
266(79%)	210(79%)

## SAFEGUARDING REFERRALS

The service works in collaboration with Social Services to ensure vulnerable persons are provided with additional information and fire safety equipment to support their individual needs and support their care action plan.

2012/2013	2013/2014
Totals	Totals
30	48

Within East command Reigate and Banstead are second only to Elmbridge who have 63.

Over the past six months we have entered in to a joint initiative with Surrey Police to support the missing person’s protocol. Now when the police send a notification of a missing person the information is sent directly to fire engines where it can be displayed on mobile data terminals which allow crews to support the search for those vulnerable people.

**COMMUNITY ENGAGEMENT****VOLUNTEERS SERVICE**

Our volunteers assist fire-fighters in prevention and education activities. The volunteers work alongside the fire-fighters delivering crucial safety information to the general public at a wide variety of events, from Open Days to Public Events, and also delivering Home Fire Safety Visits to the general public. Our volunteering scheme has proved to be highly successful and we have a high number of volunteers out in the community assisting our fire-fighters in delivering safety information.

If you know of anyone who would be interested in becoming a volunteer for the service please can you provide this link for them which gives you all the information you need to know about being a [Surrey Fire Volunteer](http://www.surreyfirevolunteer.org). ([www.surreyfirevolunteer.org](http://www.surreyfirevolunteer.org))

<b>Education</b>
------------------

The service's education team currently attends special educational needs schools to deliver fire safety advice.

Number of Schools	Number of Children
2	44

The two schools the service visited were- South East Surrey secondary short stay school and Moon Hall College.

<b>Firewise Scheme</b>
------------------------

The service has a successful referral scheme aimed at young people, who have shown an interest in fire setting.

Reigate & Banstead Borough	
Number of Referrals	9

<b>Youth Engagement Scheme</b>
--------------------------------

Youth Engagement Scheme is an innovative scheme run by the service with support from partners such as the Youth Support Service, Brooklands College. (public service tutors) The aim of the scheme is to divert young people from anti-social behaviour and youth crime.

Reigate & Banstead Borough	
Total Number of Referrals	15
Total Number Offered Taster Session	10
Total Number Started	6
Total Number Graduated	5

Dates for next years courses to be held at Service Headquarters are-

8-12 Dec 2014  
 11-15 May 2015  
 7-11 Dec 2015

<b>Safe Drive Stay Alive</b>
------------------------------

The service's main aim has always been to reduce the injuries and deaths of young people aged 16-25. This is achieved through various activities, mainly Safe Drive Stay Alive.

Reigate & Banstead Borough	
Number of Pupils	1,757

Colleges which participated in this years S.D.S.A were-

Dunottar School  
 East Surrey College  
 Reigate College  
 Reigate Grammar School  
 South East Surrey secondary short stay School  
 The Beacon School  
 Greenacre School for girls  
 Royal Alexandra and Albert school  
 St.Bede's School

**3. OPTIONS:**

3.1 No items for this section of the report.

**4. CONSULTATIONS:**

4.1 No items for this section of the report.

**5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

- 5.1 The service is currently changing fire service locations based on the current Public Safety Plan, for Reigate & Banstead this will see the fire engine at Horley finally move to Salfords in the new year and one fire engine move to Banstead in the autumn. The new location at Salfords will also host our mobilising and control centre
- 5.2 The service has sought to support the council and deliver a more efficient range of services, achieves improvements and reduces operating costs to contribute toward achieving the MTFP savings for the period from 2014/15 to 2018/19. This will include supporting the annual savings required for each of the next 5 years.

**6. EQUALITIES AND DIVERSITY IMPLICATIONS:**

6.1

No items for this section of the report.

**7. LOCALISM:**

7.1

No items for this section of the report.

**8. OTHER IMPLICATIONS:**

Area assessed:	Direct Implications:
Crime and Disorder	Set out below.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	48 Safeguarding referrals made in 2013-2014 compared to 30 referrals in 2012-2013
Public Health	No significant implications arising from this report.

**8.1 Crime and Disorder implications**

Both the number of deliberate primary fires in (and excluding) vehicles were below the target set for the Borough in 2013-2014

**8.2 Sustainability implications**

No items for this section of the report.

**8.3 Corporate Parenting/Looked After Children implications**

No items for this section of the report.

**8.4 Safeguarding responsibilities for vulnerable children and adults implications**

We will undertake intelligence led Home Fire Safety Visits (HFSV), targeting areas most in need of this service, using historical data, information received from partners and local knowledge to target this work. 60% of all HFSVs are aimed at vulnerable people and those most at risk from fire in our communities. We have implemented our "Keeping You Safe from Fire" scheme to better support more vulnerable members of society to live in the community safer and for longer. SFRS continues to work closely with Adult and Social Care teams to ensure the following are targeted;

- Adults over the age of 65 (Worse at 75)
- Individuals who live alone
- Individuals with mental health illnesses, including dementia & memory Loss
- Individuals with disability and mobility difficulties
- Individuals who are either alcohol or drug dependant
- Individuals who smoke (The above will be compounded if coupled with smoking)

48 referrals made in this reporting year 2013-14.

## ITEM 9

### 8.5 Public Health implications

No items for this section of the report.

## **9. CONCLUSION AND RECOMMENDATIONS:**

- 9.1 Recognise the achievements of the borough teams within the Reigate & Banstead borough. Support the borough team's commitment to improve initiatives to reduce risk and make the Reigate & Banstead borough safer through the delivery of the borough/station plan.

## **10. WHAT HAPPENS NEXT:**

Members are asked to support the station(s) plans for 2014/2015

Members are asked to recognise good performance by Reigate & Banstead personnel in 2013/2014.

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### **Contact Officer:**

Eddie Roberts, Area Commander- 01737 242444

### **Consulted:**

*S.F.R.S. Officers*

### **Annexes:**

N/A

### **Sources/background papers:**

- Service Delivery Report- March 2014- Surrey Fire & Rescue
- East Command Team Plan.
- Reigate Station Plan
- Horley Station Plan.

**SURREY COUNTY COUNCIL**

**LOCAL COMMITTEE (REIGATE & BANSTEAD)**



**SURREY**

**DATE: 22 SEPTEMBER 2014**

**LEAD OFFICER: MARC WOODALL – SUSTAINABLE TRANSPORT MANAGER**

**SUBJECT: TRAVEL SMART – PROGRAMME UPDATE INCLUDING BUS CLEARWAY ORDERS AND CYCLE ROUTE IMPROVEMENTS**

**DIVISION: REDHILL WEST AND MEADVALE, REDHILL EAST, MERSTHAM AND BANSTEAD SOUTH, REIGATE, EARLSWOOD AND REIGATE SOUTH**

**SUMMARY OF ISSUE:**

In June 2012, Surrey County Council was successful in securing an award of £14.3 million in grant funding from the Department for Transport's Local Sustainable Transport Fund (LSTF). This is in addition to the award of £3.9 million LSTF Key Component secured in July 2011.

Both grants are for the period up to 31 March 2015 and jointly form the Surrey Travel SMART programme. As part of the Surrey Travel SMART programme, a total of £4.8million has been allocated for sustainable travel improvements in Redhill / Reigate.

This report provides an update to the committee on the progress of the Travel SMART programme in Redhill and Reigate and asks members to consider a number of bus clearway improvements, and cycle route improvements.

**RECOMMENDATIONS:**

**The Local Committee (Reigate & Banstead) is asked to agree that :**

- (i) Bus stop clearways are introduced at the existing bus stops along the improved quality bus corridors (Redhill-Merstham (bus routes 430/435), and Earlswood-Whitebushes (bus routes 420/460, 430/435, 424) as specified in Annexes A and B.
- (ii) The cycle route improvements to the National Cycle Route (NCR 21) be approved for construction.
- (iii) The cycle route improvements to St Annes Drive (Redhill) be approved for construction including the conversion of the western footway between Noke Drive and the traffic island near Warwick School to shared pedestrian and cycle use.
- (iv) The improvements submitted by the Reigate and Redhill Business Travel Forums outlined in Annexes H and I be approved to proceed to delivery.
- (v) Delegate authority for decision making on the final round of business travel

forum schemes to the Head of Travel and Transport in consultation with the Chair of the Reigate and Banstead Local Committee and the LSTF Task Group.

**The Local Committee (Reigate & Banstead) is asked to note :**

- i. The progress of the 2014/15 Travel SMART wayfinding programme for Redhill.

**REASONS FOR RECOMMENDATIONS:**

1. Buses require parallel alignment to the kerb to deploy ramping and kneeling equipment. This allows step-free access for wheelchair users, those with mobility problems and easier boarding/alighting for all passengers.
2. Parked vehicles within bus stops prevent this access.
3. Reliability of buses is improved if the vehicles are able to approach, stop and depart bus stops without hindrance, improving accuracy of scheduled bus stopping times and encouraging usage of sustainable transport
4. Bus stop clearways enable Borough enforcement officers to issue penalty charge notices on offending vehicles thereby discouraging inconsiderate parking.
5. Walking and cycling improvements provide better accessibility and opportunity for people to travel sustainably, helping to reduce congestion.
6. All business travel forum submissions meet LSTF objectives and fall within agreed funding allocations for 2014/15.
7. Providing delegated approval on the final round of Business Travel Forum schemes will enable these to be delivered before the project deadline of March 2015.

**1. INTRODUCTION AND BACKGROUND:**

1.1 Surrey County Council has been successful in securing £18.2 million from the Department for Transport's (DfT) Local Sustainable Transport Fund (LSTF) to deliver the Surrey Travel SMART programme. £3.9 million was awarded in July 2011 with a further £14.3 million awarded in June 2012 as part of the large bid of £16 million. The aim of the fund is to deliver sustainable travel measures that support economic growth and carbon reduction. A total of £4.8 million of the large bid funding is allocated for sustainable travel improvements in Redhill and Reigate.

1.2 The items in the report have been discussed and scrutinised at the Reigate and Banstead Local Committee LSTF task group. The task group has provided local



knowledge and detail on the cycle improvements and bus corridor improvements, allowing revisions to be made and some proposals substantially changed, removed from and added to the programme.

## **2. ANALYSIS:**

### **2.1 Bus stop clearways**

2.2 Surrey County Council, as the Highway Authority, has powers under the Road Traffic Regulation Act 1984 and the Traffic Sign Regulations and General Directions 2002 to create bus stop clearways. A bus stop clearway is a parking restriction at a bus stop that can be enforced by the Borough Councils Civil Enforcement Officers as they would waiting restrictions. They are, however, more onerous than waiting restrictions because the clearway also prohibits stopping and loading/unloading over the length of the bus stop. Unlike waiting restrictions there is no mandatory statutory consultation process in order for a highway authority to implement a bus stop clearway. Consequently it is Surrey Highways policy that these measures are approved by the Local Committee to ensure that there is some local consultation prior to their implementation.

2.3 The bus operators have been consulted and agree with the proposals. If the restrictions are approved, the residents of affected frontages will be informed by letter.

2.4 In some cases there are already yellow bus cages marked on the road. However these are not approved clearways and therefore are not enforceable. Approving clearways will ensure that the existing bus cages are enforceable and other enforceable bus cages will be marked as appropriate to approval.

2.5 Bus stops on two quality bus corridors have been improved, or are shortly to be improved, by raising the kerbs adjacent to the bus stop flags. These corridors are:

- Redhill-Merstham (bus routes 430/435), and
- Earlswood-Whitebushes (bus routes 420/460, 430/435, 424)

2.6 The correct height kerb enables passengers to benefit from step free access to buses and for access ramps to be deployed for wheelchair access. Ease of boarding and alighting speeds bus operation and assists bus operators maintaining schedules and reliability. These improvements cannot be realised unless buses can access and stop parallel to the kerb at bus stops. Inconsiderate parking prevents ease of access for buses to stopping positions. Such parking can be discouraged through installing bus stop cages with stopping clearways. Where on-street parking is particularly acute, bus boarders have been constructed or are proposed to minimise space required for the bus stop and therefore minimise the reduction in parking.

2.7 Annexes A (Redhill-Merstham) and B (Earlswood - Whitebushes) contain tables listing the bus stops on each corridor, the street name, the length of bus cage recommended and the properties outside which the bus cage will be located. Associated with each table as annexes C and D are plans

identifying the location of each bus stop. As the bus services supporting both these quality bus corridors operate every day into the evening until nearly midnight, the correct clearway control is a 24hr continuous prohibition of stopping or parking, by all vehicles other than scheduled local bus services. Photos will be able available on demand at the Local Committee should members wish to consider any proposed clearways in greater detail.

2.8 Letters will be sent to residents and commercial premises in the immediate vicinity of proposed clearways informing residents that the local committee has approved a bus stop clearway and that it is now enforceable. If the bus cage and clearway marking is already in place the letter will state that the bus cage clearway will become immediately enforceable. If the bus cage is still to be marked out then the cage will become enforceable once implemented. If multiple negative comments are received about a particular clearway, and these can't be resolved to the satisfaction to the residents and officers, the site will be referred to the chair of the Local Committee and the SCC Travel and Transport Group Manager for final decision.

## **2.9 Cycle Route Improvements**

### **2.10 National Cycle Route 21 (NCR21)**

2.11 The National Cycle Route 21 (NCR21) is a long distance cycle route between Greenwich and Eastbourne. Around Redhill, the route provides an important off road link between Redhill Town Centre, Warwick and north towards the Water Colour Estate and Merstham. However, the route is of very poor quality in patches, and suffers from period flooding, making the route impassable. During 2013, the route was impassable for approximately 6 months of the year.

2.12 It is proposed to provide a suite of improvements along the NCR 21 between Cavendish Road and Coremongers Lane, to improve the surface for walking and cycling, and improvement drainage to reduce the likelihood of future flooding and damage. Annex E provides a table of proposed interventions and a map to provide the locations of the interventions.

2.13 The total costs of these interventions are £170,000 and to be funded from LSTF contributions.

### **2.14 St Annes Drive**

2.15 Annex F provides the detailed designs for the proposed improvements along St Annes Drive, running from the junction with Noke Drive to Park 25. This route also links together with the National Cycle Route 21 as it progresses north towards Merstham.

2.16 The route will provide an important link between Redhill town centre and the station with Park 25, onwards towards Merstham, and also a safe route for children attending Warwick school. The improved route will link with the balanced network improvements to the south and the Wiggie Lane cycle route to the North providing a route into the Holmethorpe Industrial Estate.

- 2.17 The key elements of the improvement included widening the footway to between 2.8 and 3 metres from a current width of 2 metres, providing sufficient width for a shared use cycle lane, whilst still maintaining suitable road widths for vehicles. Local residents have in the past expressed concern about vehicle speeds going downhill. The narrower carriageway will still permit two-way traffic to operate safely, but the narrower width will require drivers to take more care and thus, are less likely to travel with excessive speed.
- 2.18 The design drawings at present do not show raised road tables or entry treatments on the two side roads which are crossed by the cycle route. It is proposed to add these to the scheme to keep it consistent with other LSTF cycling schemes that have been approved in Redhill.
- 2.19 The total cost for this improvement is £120,000 to be funded by section 106 monies earmarked as match funding for the LSTF programme.

## 2.20 Business Engagement

- 2.21 The first two Business Travel Forums of the 2014/15 financial year were held in Redhill on 3rd June and Reigate on 24th June. As a result of increased marketing activities, numbers of attendees improved at both meetings compared to last year and several new members were welcomed including representatives from Morgan Sindall, Kimberly Clark and WSP Architects.
- 2.22 Forum members were asked to vote on a set of ideas generated by their own employees, council officers and the forum business champion. The forums agreed a set of proposed projects for 2014/15 presented in **Annexes G and H** for approval by the Local Committee.
- 2.23 As a result of under spend in 2013, there are enough funds remaining for all proposed projects. Members are asked to note that this is the final year for the allocation of these funds and any remainder may be returned to the Department for Transport in April 2015.

	<b>Redhill</b>	<b>Reigate</b>
<b>Capital</b>	27,000	48,000
<b>Revenue</b>	50,000	61,500

Table 1: Business Travel Forum funding for 2014/15

- 2.24 Update on 2013/14 projects
- a. Further progress has been made on all 2013 projects since November 2013 although a number of issues have been encountered that have delayed some:
  - b. The Brompton Dock was installed at Reigate station on 11th July and is expected to be live by mid-September following staff training.

- c. In Redhill, the pool bike grant offer has been taken up by East Surrey College and East Surrey Hospital.
- d. Attempts to install anti-idling signs at Reigate level crossing have run into objections from several parties including the police and Surrey Highways. A revised application is in preparation.
- e. The first public electric vehicle charge point for the area is to be installed at Donyngs Leisure Centre. The site survey proved to be more difficult than expected due to the distance from the electrical substation but it is now complete and a contract is being drawn up. Although no install date has been set, it is expected to be before the end of the calendar year.

## 2.25 Wayfinding programme

2.26 The wayfinding project has now moved into the early stages of its implementation phase. Sign foundations are currently being installed throughout the network. Foundations for the map-based signs will be covered with 'New Mapping - coming soon' cover plates which will show the Travel SMART website address (please see image 1 below). Foundations are expected to be in place by the beginning of October 2014 although we are still attempting to resolve one or two minor landownership issues. Art working files for each sign have been finalised and the manufacturing of the signs has begun. We expect the installation of the signs to begin in October and to be complete in early December 2014.

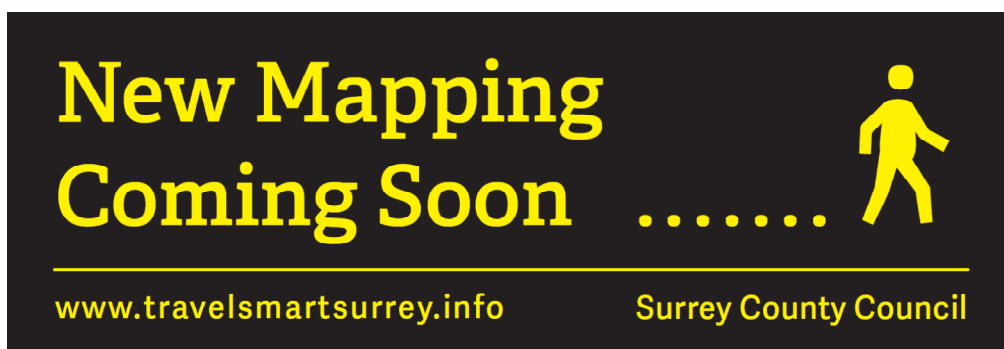


Image 1 – Wayfinding cover plate example

### 3. OPTIONS:

- 3.1 Greater scrutiny of the detail of this committee report has been discussed, refined and changed at the LSTF task group. The report refers to the LSTF programme funded via the DfT

### 4. CONSULTATIONS:

- 4.1 Greater scrutiny on the Travel SMART programme is provided by the Reigate and Banstead Local Committee LSTF task group. The overall LSTF programme was presented to the public during a series of public exhibitions

[www.surreycc.gov.uk/reigateandbanstead](http://www.surreycc.gov.uk/reigateandbanstead)

in spring 2012, and specific measures, such as the Wayfinder mapping programme, have been subject to more detailed stakeholder engagement.

#### **5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

- 5.1 The business case for the Travel SMART bid included a financial section that does not form part of this report and was approved by the DfT.

#### **6. EQUALITIES AND DIVERSITY IMPLICATIONS:**

- 6.1 The major elements of the LSTF programme have been subject to Equality Impact Assessments. These documents are published on the Surrey County Council website and can be found by clicking [here](#).

#### **7. LOCALISM:**

- 7.1 The Travel SMART programme was designed with Localism in mind. The Reigate and Banstead Local Committee have decision making powers relating to the programme. Furthermore, elements of the programme such as the Community funding and Business engagement use Localism tools to encourage localised decision making, and seek to increase local participation in the programme.

#### **8. OTHER IMPLICATIONS:**

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report.
Sustainability (including Climate Change and Carbon Emissions)	Set out below
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	Set out below

##### 8.1 Sustainability implications

The central aims of the Travel SMART Programme are to encourage the uptake of sustainable transport, enabling economic growth and reducing carbon emissions. The measures included in the Travel SMART programme therefore have positive sustainability outcomes.

##### 8.2 Public Health implications

There are some direct positive implications to public health arising from this report, including the installation of signs encouraging people to switch of their engines at Reigate Station's level crossing, improving air quality and The Travel SMART programme is making significant investment in providing new infrastructure and promoting active travel such as walking and cycling. Evidence suggests that investment in these schemes have a proportionate benefit in overall public health. Walking promotions in particular are being linked with the Surrey CC Public Health team's 'Walk for Life' campaign.

## **9. CONCLUSION AND RECOMMENDATIONS:**

- 9.1 This report provides an update to the Local Committee on the progress of the Travel SMART programme wayfinding programme and asks the committee to agree that :
- i. Bus stop clearways are introduced at the existing bus stops along the improved quality bus corridors (Redhill-Merstham (bus routes 430/435), and Earlswood-Whitebushes (bus routes 420/460, 430/435, 424) as specified in Annexes A and B.
  - ii. The cycle route improvements to the National Cycle Route (NCR 21) be approved for construction.
  - iii. The cycle route improvements to St Annes Drive (Redhill) be approved for construction including the conversion of the western footway between Noke Drive and the traffic island near Warwick School to shared pedestrian and cycle use.
  - iv. The improvements submitted by the Reigate and Redhill Business Travel Forums outlined in Annexes H and I be approved to proceed to delivery
  - v. Delegate authority for decision making on the final round of business travel forum schemes to the Head of Travel and Transport in consultation with the Chair of the Reigate and Banstead Local Committee and the LSTF Task Group.

### **The Local Committee (Reigate & Banstead) is asked to note :**

- i. The progress of the 2014/15 Travel SMART wayfinding programme for Redhill.

## **10. WHAT HAPPENS NEXT:**

- 10.1 If members of the committee approve the bus stop clearway works, letters will be written to resident and businesses listed in annexes C and D, and clearways will be instated
- 10.2 If members of the committee approve the cycle routes listed in this report, these move to implementation, and will be delivered before the end of the 2014/15 financial year.

10.3 Wayfinding signs will be installed between October and the first week in December 2014.

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**Contact Officer:**

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**Consulted:**

Reigate and Banstead LSTF task group

Surrey County Council and Reigate and Banstead Borough Council Officers

Local Bus Operators

**Annexes:**

A	Redhill & Reigate clearway proposal Redhill-Merstham
B	Redhill & Reigate clearway proposal Earlswood - Whitebushes
C	Redhill-Merstham stops and clearway maps
D	Bus stops Earlswood to Whitebushes
E	Cycle route improvements to NCR 21
F	Cycle route improvements to St Annes Drive
G	Reigate business travel forum proposals
H	Redhill business travel forum proposals

**Sources/background papers:**

- LSTF Large Bid Document
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**REIGATE &  
REDHILL  
Quality Bus Corridor Improvements Redhill - Merstham**

Bus Route	Corridor	Corridor ID	BS ID	BS Name	Bus Cage?	Proposed Bus Cage Action (CP)	In front of properties
430, 435	Albury Road	<b>ALR-001</b>	4409183C	Albury Road toward Redhill	No	New 19m cage required with clearway 24/7	None - against the rear garden boundary of No 12 Bletchingly Rd
430, 435	Albury Road	<b>ALR-002</b>	4409183B	Albury Road toward Merstham	No	New 15m cage required with clearway 24/7	No 12 Albany Rd and flats 1-7 Stacey Court, Albany Rd
430, 435	Battlebridge Lane	<b>BBL-001</b>	4409180A	Battlebridge Lane South Merstham Church towards Redhill	Yes	Extend cage by 4m with clearway 24/7	Church Vicarage, Battlebr Lane
430, 435	Battlebridge Lane	<b>BBL-002</b>	4409180B	Battlebridge Lane towards Merstham	No	New 23m cage required with clearway 24/7	None - Crossway Rest Gardens
430, 435	Bletchingley Road	<b>BR-001</b>	4409206C	Radstock Way towards Redhill	Yes - new in 2014	New 23m cage required with clearway 24/7	None - Open space
430, 435	Bletchingley Road	<b>BR-002</b>	4409206D	Serpentine Green towards Redhill	Yes - new in 2014	New 23m cage required with clearway 24/7	None - Open space
430, 435	Bletchingley Road	<b>BR-003</b>	4409184C	Worsted Green towards Redhill	Yes - new in 2014	New 23m cage required with clearway 24/7	None - Open space
430, 435	Frenches Road	<b>FR-001</b>	4409179A	Fairhaven Road towards Redhill	No	Extend 9m cage to 15m with clearway 24/7	No 78 Frenches Rd and partly No76
430, 435	Frenches Road	<b>FR-002</b>	4409179B	Fairhaven Road towards Merstham	Yes	New 15m cage required with clearway 24/7	Against flank wall no 1 Elmwood rd and No 197 Frenches Rd
430, 435	Frenches Road	<b>FR-003</b>	4409936A	Trowers Way Holmethorpe towards Merstham	No, but double yellow lines across BS	New 15m cage required with clearway 24/7	Nos 145 b, c, and d Frenches Rd

430, 435	Frenches Road	<b>FR-004</b>	4409178A	Trowers Way Holmethorpe towards Redhill	No, but double yellow lines across BS	New 23m cage required with clearway 24/7	None - railway embankment
430, 435	Frenches Road	<b>FR-005</b>	4409177A	Gordon Way towards Redhill	No	New 23m cage required with clearway 24/7	None - railway embankment
430, 435	Frenches Road	<b>FR-006</b>	4409177B	Gordon Road towards Merstham	Yes - cage only, no c/w	New 11m cage required with clearway 24/7	No 69 & 71 Frenches Rd
430, 435	Frenches Road	<b>FR-007</b>	4409176A	Ladbroke Road towards Redhill	No	New 23m cage required with clearway 24/7	None - rear wall of house gardens
430, 435	Frenches Road	<b>FR-008</b>	4409176B	Ladbroke Road towards Merstham	No	New 23m cage required with clearway 24/7	No 20 Frenches Rd only and open space/verge
424	Frenches Road	<b>FR-009</b>	4409355A	Frenches Court Ladbroke Road toward Redhill	Yes - cage only, no c/w	New 23m cage required with clearway 24/7	None - flank fence of commercial development
424	Frenches Road	<b>FR-010</b>	4409355B	Frenches Court Ladbroke Road	No, but double yellow lines across BS	New 23m cage required with clearway 24/7	None - wall and embankment
430, 435	Ladbroke Road	<b>LB-001</b>	NA	Ladbroke Court towards Redhill	No, but single yellow passed BS	New 23m cage required with clearway 24/7	Pebworth Court and another flats next door
430, 435	Ladbroke Road	<b>LB-002</b>	NA	Ladbroke Court towards Merstham & Reigate	No, but single yellow passed BS	New 23m cage required with clearway 24/7	Holmesdale Maonr flats
430, 435	Malmstone Avenue	<b>MS-002</b>	4409186A	Serpentine Green towards Merstham	Yes with c/w markings	No action	No 129 Malmstone Av only
430, 435	Malmstone Avenue	<b>MS-004</b>	NA	Delabole Road towards Redhill	No	New 23m cage required with clearway 24/7	No 159 Malm'e Av only
430, 435	Malmstone Avenue	<b>MS-005</b>	NA	Chilmark Gardens towards Redhill	No	23m Bus Stand (Lay- over stop for route 430/435)	Against flank wall no 210 Radstock Way
430, 435	Manor Road	<b>MANR-001</b>	NA	Manor Road towards Merstham	No	New 23m cage required with clearway 24/7	Flank wall of house in Nutfield Rd

430, 435	Nutfield Road	<b>NFR-001</b>	4409180C	Nutfield Road towards Merstham (Delabole Road)	Yes - new in 2014	Lay-by bus cage with 24/7 clearway	In front of open space/park
430, 435	Nutfield Road	<b>NFR-002</b>	NA	Deans Road towards Merstham	Yes - new in 2014	New 23m cage required with clearway 24/7	Nos 66 & 68 Nutfield Rd
430, 435	Nutfield Road	<b>NFR-003</b>	NA	Deans Road towards Redhill and Reigate	Yes - new in 2014	New 23m cage required with clearway 24/7	Chalkmead sheltered housing
430, 435	Nutfield Road	<b>NFR-004</b>	NA	Mill Lane towards Redhill and Reigate	No	New 15m cage required with clearway 24/7	No 195 & 197 Nutfield Rd
430, 435	Nutfield Road	<b>NFR-005</b>	NA	Mill Lane towards Merstham	No	New 19m cage required with clearway 24/7	No 174 & 176 Nutfield Rd
430, 435	Portland Drive	<b>PTD-001</b>	4409185A	Portland Drive (Shops) towards Merstham	Yes with c/w	No civils carried out. Bus cage to be remarked	79 to 85 Portland Rd
430, 435	Portland Drive	<b>PTD-002</b>	4409184A	Portland Drive (Flats) towards Merstham	Yes with c/w	No civils carried out. Bus cage to be remarked	Portland House
430, 435	Southcote Road	<b>SCR-001</b>	4409182A	Southcote Road towards Redhill	Yes - new in 2014	New 23m cage required with clearway 24/7	Lime Tree PH
430, 435	Trowers Way	<b>TR-001</b>	4409113B	Trowers Way towards Merstham	No	New 15m bus cage with 24/7 c/w	Industrial properties on Holmsthorpe Estate
430, 435	Trowers Way	<b>TR-002</b>	NA	Trowers Way towards Redhill	No	New 15m bus cage with 24/7 c/w	Industrial properties on Holmsthorpe Estate

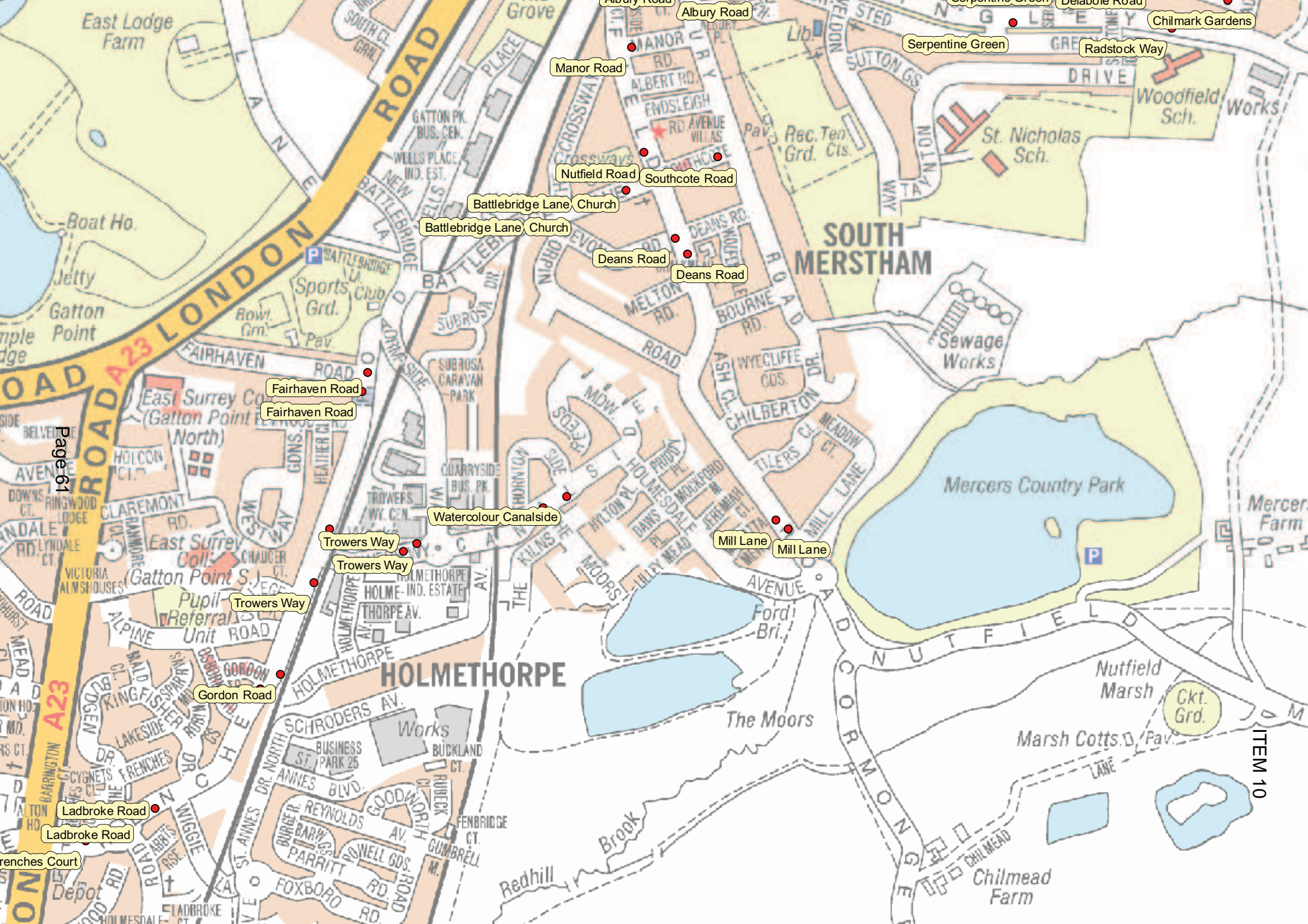
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REIGATE & REDHILL

Quality Bus Corridor Improvements Earlswood - Whitebushes

Bus Route	Corridor	Corridor ID	BS ID	BS Name	Bus Cage?	Proposed Bus Cage Action (CP)	In front of properties
420, 424, 430, 435, 460	Bushfield Drive	BFD-001	4409153A	Bushfield Drive towards	Yes but no clearway	Retain existing 19m bus cage, but add 24/7 clearway	Flank wall of 2 Hawthorne Close and 19 Busfield Drive
420, 424, 430, 435, 461	Bushfield Drive	BFD-002		Bushfield Drive towards Horley	No	Retain existing double yellow line	
430, 435	Earlsbrook Road	ERBR-001	4409353B	Earlsbrook Road towards Redhill	No	New 15m bus cage with 24/7 c/w	130 to 136 Earleswood Rd
430, 435	Earlsbrook Road	ERBR-002	4409353A	Earlsbrook Road towards Horley	No	New 15m bus cage with 24/7 c/w	95d to 97a Earleswood Rd
420, 424, 430, 435, 464	Spencer Way	SPW-001		Spencer Way	Yes but no clearway	Extend existing cage and add 24/7 clearway	6 to 12 Spencer Way
424	Spencer Way	SPW-002	4409154A	Spencer Way	No	New 23m bus cage	1a Spencer Way
420, 424, 430, 435, 464	Three Arch Road	THRR-001	4409151B	Three Arch Road towards Redhill & Reigate	No (edge of carriageway line present)	Provide 19m cag with 24/7 clearway	open land
420, 424, 430, 435, 464	Three Arch Road	THRR-002	4409151A	Three Arch Road towards East Surrey Hospital	Yes with clearway	Retain markings but add 24/7 clearway plate	open land
430, 435	Woodlands Road	WDR-001	4409163A	Woodlands Road towards Reigate and East Surrey Hospital	Yes - new in 2014, but d/yellows left within cage	New 23m cage required with clearway 24/7	Open Space
430, 435	Woodlands Road	WDR-002	4409163B	Woodlands Road towards Redhill	Yes - new in 2014, but d/yellows left within cage	New 19m cage required with clearway 24/7	Open Space
430, 435	Woodlands Road	WDR-003	4409230B	St. Johns Road towards Redhill	Yes - new in 2014, but d/yellows left within cage	New 15m cage required with clearway 24/7	No 56 & 60 Woodlands Rd (no property called No 58)
430, 435	Woodlands Road	WDR-004	4409230A	St. Johns Road towards Reigate and East Surrey Hospital	Yes - new in 2014, but d/yellows left within cage	New 19m cage required with clearway 24/7	No 31 & 33 Woodlands Rd
430, 435	Woodlands Road	WDR-005	4409156A	Flying Scud towards Redhill	No	New 15m cage required with clearway 24/7	86 Woodlands Rd
430, 435	Woodlands Road	WDR-006	4409156B	Flying Scud towards Reigate	No	New 19m cage required with clearway 24/7	43 & 45 Woodlands Rd

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Manor Road

Nutfield Road

Southcote Road

Battlebridge Lane Church

Battlebridge Lane Church

Deans Road

Deans Road

Fairhaven Road

Fairhaven Road

Trowers Way

Trowers Way

Trowers Way

Gordon Road

Ladbroke Road

Ladbroke Road

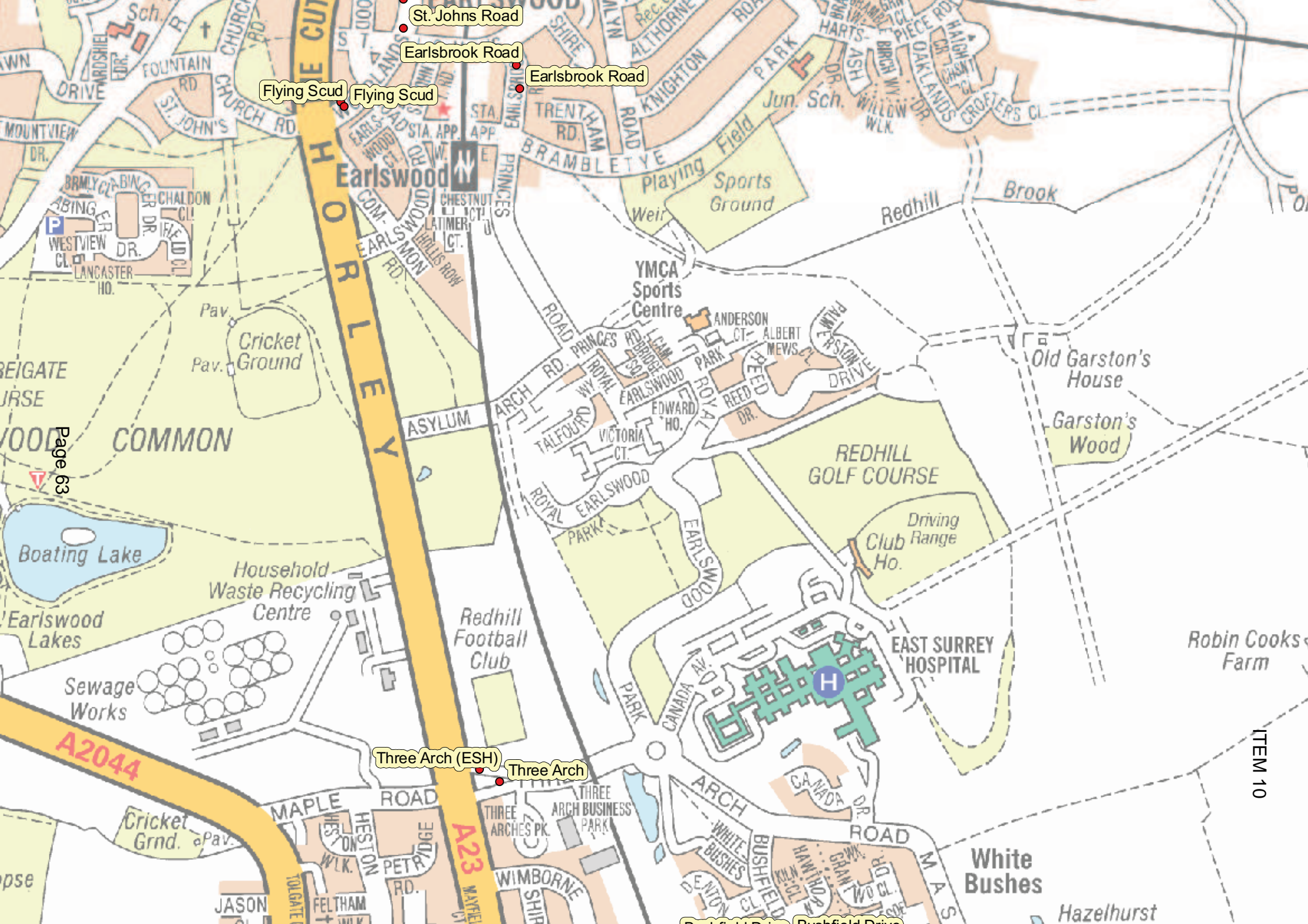
Watercolour Canalside

Mill Lane

Mill Lane

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St. Johns Road

Earlsbrook Road

Earlsbrook Road

Flying Scud

Flying Scud

Earlswood

YMCA Sports Centre

REDHILL GOLF COURSE

Club Range

EAST SURREY HOSPITAL

Three Arch (ESH)

Three Arch

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ITEM 10

A2044

A23

White Buses

Hazelhurst

Robin Cooks Farm

Old Garston's House

Garston's Wood

Household Waste Recycling Centre

Boating Lake

Cricket Ground

COMMON

Earlswood Lakes

Sewage Works

Redhill Football Club

Cricket Grnd.

MAPLE ROAD

THREE ARCHES PK.

THREE ARCH BUSINESS PARK

ARCH

ROAD

White Buses

Hazelhurst

Robin Cooks Farm

Old Garston's House

Garston's Wood

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COMMON

Earlswood Lakes

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MAPLE ROAD

THREE ARCHES PK.

THREE ARCH BUSINESS PARK

ARCH

ROAD

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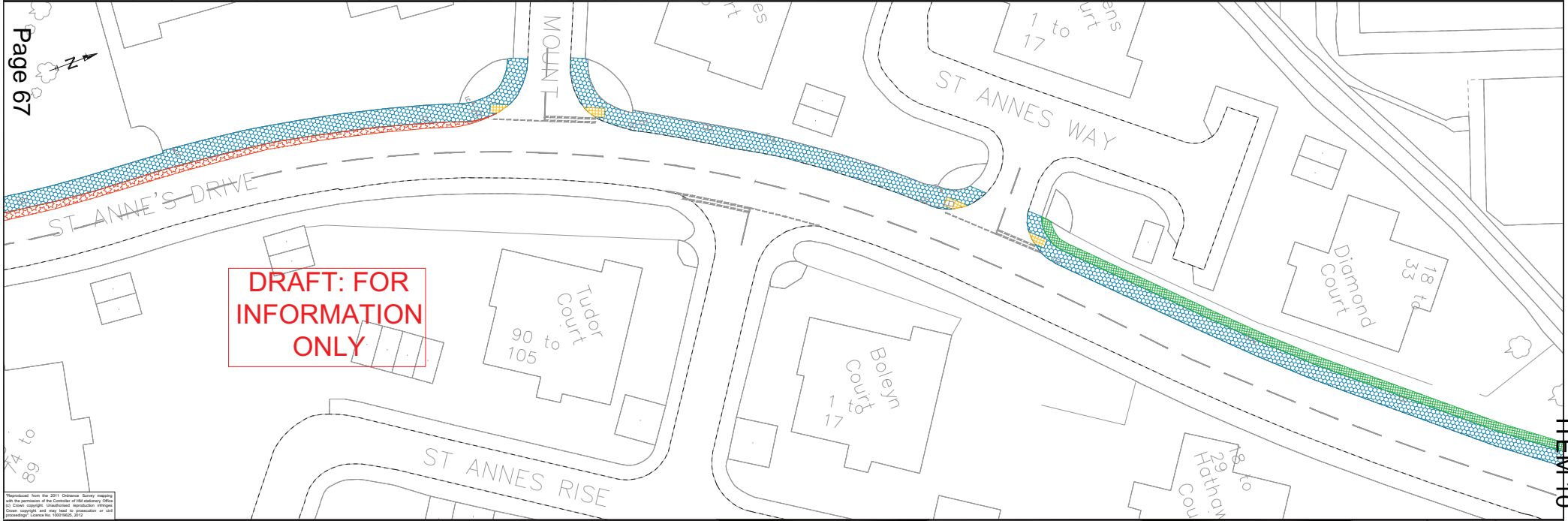
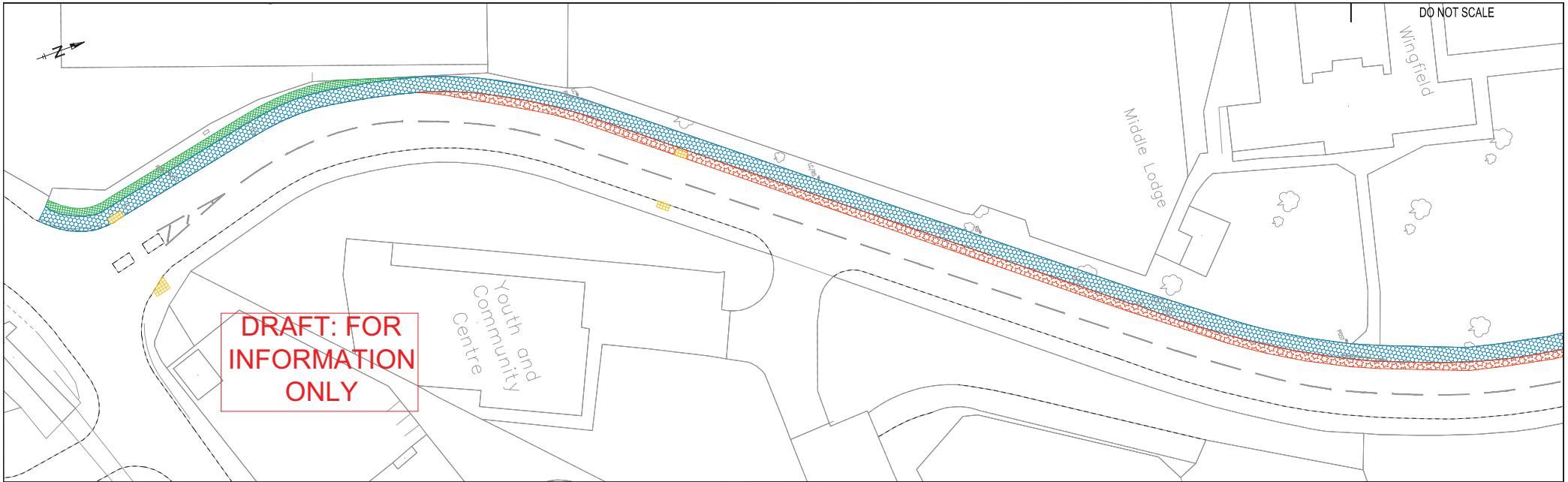
## Proposed works along the route of NCR21, Redhill



Map ref	Works	Length	Cost
1	Relay path by rotovating existing cement stabilised road planning surface and relaying a new stabilised stone surface to a wider width and raising low spots.  Tree surgery required to lift crowns of overhanging trees .	300m	£ 30 000  £ 5 000
2	Positive drainage works required to prevent water crossing path causing erosion	At a point	£5 000
3	Improve the existing drainage system in the area by moving surface water away from path to prevent flooding	50m	£5 000
4	To infill the low spots at various point along the path, reprofile surface and re-lay a stabilised stone surface	750m	£75 000
5	Provide concrete pad at Biffa vehicular access	15m	£ 2 000
6	Drainage works to prevent water crossing path and eroding surface material	At a point	£ 5 000
7	Raise existing bridge which is obstructing the watercourse to prevent flooding of path and surrounding area	Existing bridge	£ 8 000
8	Remove edging boards to prevent trip hazard. Improve	300m	£15 000

ITEM 10

	drainage, re profile path edge and surface dress		
9	Resurface path under rail bridge giving access to and from Industrial Estate	30m	£4 500
	10% Contingencies		£ 15 450
	Total		£169 950



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REV	DATE	BY	DESCRIPTION	CHK	APP

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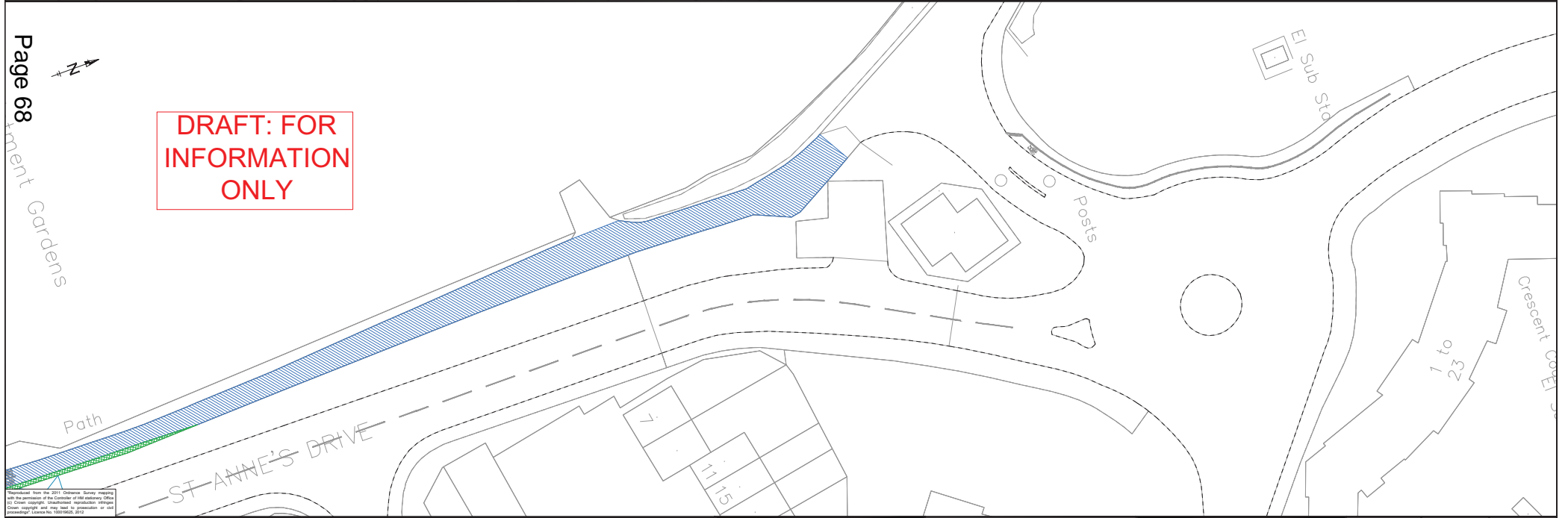
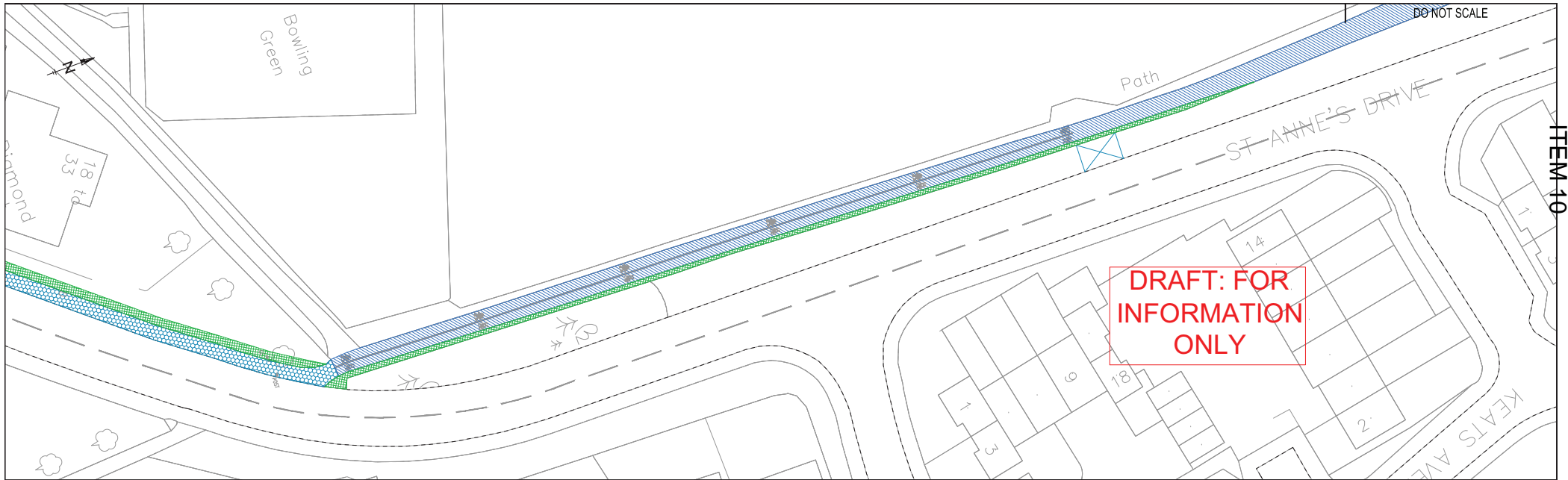
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**SURREY COUNTY COUNCIL**  
 Sustainable Development  
 Head of Transportation  
 C16/010/05  
 B.S. M.S. C.Eng. F.I.C.E.

PROJECT: ST. ANNES DRIVE CYCLE ROUTE 2E	SCALE: 1:250	CHECKED: GN	APPROVED: GN
DRAWN: ST ANNE'S DRIVE_0300_001_A.DWC	DESIGNED: DAC	DATE: 23/01/14	REV: -
PROJECT NO: 100110072-SCC	DRAWING NO: REDHILL-002	© WSP Group plc	

PROJECT: ST. ANNES DRIVE CYCLE ROUTE 2E	SCALE: 1:250	CHECKED: GN	APPROVED: GN
DRAWN: ST ANNE'S DRIVE_0300_001_A.DWC	DESIGNED: DAC	DATE: 23/01/14	REV: -
PROJECT NO: 100110072-SCC	DRAWING NO: REDHILL-002	© WSP Group plc	

ITEM 10



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REV	DATE	BY	DESCRIPTION	CHK	APP
DRAWING STATUS: FOR INFORMATION					

  
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**SURREY COUNTY COUNCIL**  
 Sustainable Development  
Head of Department: Cllr. M. S. C. Day, F.I.C.E.

PROJECT:	ST. ANNES DRIVE CYCLE ROUTE 2E		
TITLE:	PROPOSED SCHEME PLAN		

SCALE 0/1:	1:250	CHECKED:	GN	APPROVED:	GN
DRAWN:	ST ANNE'S DRIVE_0300_001_A.DWC	DESIGNED BY:	DMC	DATE:	23/01/14
PROJECT NO.:	100110072-SCC	DRAWING NO.:	REDHILL-002	REV.:	-
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## Reigate Business Travel Forum

### 2014/15 Proposed Projects

		<u>Revenue/Capital</u>
I.	Reigate College Cycle Shelters	£7,500 C
II.	Pool Bike Fund	£10,000 C
III.	Red Cross Bus Shelter	£20,000 C
IV.	Brompton Dock Promotion	£3,650 R
V.	Reigate Police Station Road Show	£2,500 R
VI.	High St Footway Repairs	£12,000 R
VII.	High St Public Realm Refurbishment	£2,500 R

## Local Sustainable Transport Fund

### Business Travel Forum (BTF) Proposal Application 2014/15

#### 1. Summary

<b>Location:</b>	Reigate
<b>Scheme Name:</b>	Reigate College Cycle Shelters
<b>Capital / Revenue:</b>	Capital
<b>Approximate cost:</b>	£7,500

#### 2. Scheme Overview

Reigate College is a large educational establishment for 16-19 year olds with over 2,000 pupils that is currently rated outstanding by Ofsted. It is located on the border of the town centre.

According to the school's latest travel plan, less than 2% of pupils cycle regularly despite approximately 50% of them living within 5 miles of the college. Almost 30% of pupils arrive by car, either on their own or with parents, and this has led to complaints from local residents about parking practices. The numbers driving are so significant that this project could contribute to congestion reduction in Reigate at peak times.

Feedback from the pupils and staff has indicated that the lack of covered parking is one reason why they do not cycle, particularly during autumn and spring. The College's estate manager, Garry Holmes, has agreed to allow the installation of covered cycle parking such as that shown if it can be funded. The College have also agreed to promote the new facilities as part of their ongoing programme to encourage cycling and walking.

A number of different options exist for upgrading the facilities; however the shelter size is limited by the low height of the windows. The option shown below is simple, inexpensive and provides some weatherproofing.

Current parking provision:



Two low-rise shelters £7,500 (30 bikes)





The grant will cover the installation of two cycle shelters and the removal of the old cycle parking.

*Grant Conditions:*

Should the grant be approved, the college will be required to update their travel plan to reflect the addition of the bike shelters. Assistance will be available from the sustainable schools team and could include a site visit if desired.

**3. Location**

Reigate College

**4. Alignment with LSTF Objectives**

The scheme will meet the following LSTF and LTP objectives:

Criteria	Alignment	Comment
Support local economy	N/A	N/A
Increase cycling	High positive impact	Good cycle parking has been shown to encourage cycling at other schools and colleges.
Increase walking	N/A	N/A
Increase public transport	N/A	N/A
Reduce carbon emissions	High Positive Impact	A reduced number of pupils driving to the school will result in reduced carbon emissions.
Reduce single occupancy vehicle trips	High Positive Impact	A modal shift to cycling is the primary aim of this project.

**5. Links to other projects**

Recent improvements to the cycle lane along A25.

**6. Risks and Opportunities**

N/A

**7. Action required**

Reigate and Banstead Local Committee is asked to approve £7,500 of capital funding for this scheme.

## Local Sustainable Transport Fund

### Business Travel Forum (BTF) Proposal Application 2014/15

#### 1. Summary

<b>Location:</b>	Reigate
<b>Scheme Name:</b>	Pool bike scheme
<b>Capital / Revenue:</b>	Capital
<b>Approximate cost:</b>	£10,000

#### 2. Scheme Overview

A pool bike scheme can be set up at a workplace of a participating business whereby bikes are provided to the companies and these are then managed by them to provide free bikes to hire for their employees. This will increase the range of transport options for employees who travel longer distances to get to work when making shorter journeys during the working day. It will also encourage those thinking about returning to cycling to gain confidence before investing in their own bike.

The scheme is already running in Redhill where both East Surrey College and the hospital have taken advantage of the funding.

#### 3. Location

The pool bike scheme will be located at businesses that have requested it through the BTF.

#### 4. Alignment with LSTF Objectives

The scheme will meet the following LSTF and LTP objectives:

Criteria	Alignment	Comment
Support local economy	High positive impact	Increase health of the workforce resulting in a reduction of the number of sick days.
Increase cycling	High positive impact	Increased opportunities to cycles, in particular for employees who travel longer distances to work.
Increase walking	N/A	N/A
Increase public transport	N/A	N/A
Reduce carbon emissions	High Positive Impact	Modal switch from cars to cycles will reduce the carbon emissions.
Reduce single occupancy	High Positive Impact	Increased use of cycles will

**CHOICES THAT HELP CUT CARBON, CALORIES AND COST**

Surrey County Council working in partnership with other local organisations. Travel SMART funding is provided by the Department for Transport.

vehicle trips		reduce the number of single occupancy vehicle trips.
---------------	--	--

**5. Links to other projects**

N/A.

**6. Risks and Opportunities**

N/A

**7. Action required**

Reigate and Banstead Local Committee is asked to approve £10,000 of capital funding for this scheme.

## Local Sustainable Transport Fund

### Business Travel Forum Proposal Application 2014/15

#### 1. Summary

<b>Location:</b>	Reigate
<b>Scheme Name:</b>	Reigate Red Cross Bus Shelter, London Rd
<b>Capital / Revenue:</b>	Capital
<b>Approximate cost:</b>	£20,0000

#### 2. Scheme Overview

The bus shelter at Reigate Red Cross stop (opposite Red Cross Inn in Reigate, just as you turn right off the High Street, by West Street car park), is in dire need of replacement. It is quite an eyesore due to flaking paint and broken benches and doesn't encourage bus use.



The £20,000 contribution will enable a complete replacement and refurbishment as necessary of the bus shelter and seating. This will include the addition of back panels to improve weather protection and a drop in the step to improve accessibility for wheelchair users.

The cost is approximate at this stage, however match funding Surrey County Council's transport team may be available should this project be approved.

#### 3. Location

Reigate, London Road

#### 4. Alignment with LSTF Objectives

The scheme will meet the following LSTF and LTP objectives:

Criteria	Alignment	Comment
Support local economy	N/A	N/A
Increase cycling	N/A	N/A
Increase walking	N/A	N/A
Increase public transport	Positive impact	New shelter facilities will encourage greater bus patronage, particularly during bad weather.
Reduce carbon emissions	Positive impact	Since some passengers are likely to drive currently, there is a small potential reduction in carbon emissions.
Reduce single occupancy vehicle trips	Positive impact	As above

**5. Links to other projects**

This project will support the ongoing LSTF improvements to the bus infrastructure in the Reigate area.

**6. Risks and Opportunities**

N/A

**7. Action required**

Reigate and Banstead Local Committee is asked to approve £20,000 of capital funding for this scheme.



## Local Sustainable Transport Fund

### Business Travel Forum Proposal Application 2014/15

#### 1. Summary

<b>Location:</b>	Reigate
<b>Scheme Name:</b>	Brompton Dock Promotion
<b>Capital / Revenue:</b>	Revenue
<b>Approximate cost:</b>	£3,650

#### 2. Scheme Overview

The Brompton Dock at Reigate station is due for installation on July 18<sup>th</sup>. The target membership to make this dock financially sustainable is 100 and so it is proposed to run a marketing campaign composed of the following elements:

- Google Adwords £1650
- Discounted (£1) membership for Reigate employees £2,000 for 100 memberships

These have been selected due to their proven success in other areas. In particular, a Manchester dock increased its membership by 35% in just 2 months as a result of an adwords campaign.

#### 3. Location

The dock will be at Reigate train station.

#### 4. Alignment with LSTF Objectives

The scheme will meet the following LSTF and LTP objectives:

Criteria	Alignment	Comment
Support local economy	Positive Impact	Increase physical activity and health of local workforce reducing number of sick days.
Increase cycling	Positive Impact	Brompton hire offers a cheap and convenient way of commuting and also weekend leisure rides.
Increase walking	n/a	n/a
Increase public transport	n/a	n/a
Reduce carbon emissions	Positive impact	There is a potential modal shift from driving to/from the station to cycling.
Reduce single occupancy vehicle trips	Positive impact	As above.



## CHOICES THAT HELP CUT CARBON, CALORIES AND COST

Surrey County Council working in partnership with other local organisations. Travel SMART funding is provided by the Department for Transport.

### 5. Links to other projects

This project will support the installation of the Brompton Dock.

### 6. Risks and Opportunities

N/A

### 7. Action required

Reigate and Banstead Local Committee is asked to approve £3,650 of revenue funding for this scheme.



## Local Sustainable Transport Fund

### Business Travel Forum Proposal Application 2014/15

#### 1. Summary

<b>Location:</b>	Reigate
<b>Scheme Name:</b>	Reigate Police Station Travel Road Show
<b>Capital / Revenue:</b>	Revenue
<b>Approximate cost:</b>	£2,500

#### 2. Scheme Overview

The proposal is to hold a Travel SMART Sustainable Travel Show at Reigate police station, for the benefit of the hundreds of staff who work there. The aim will be to promote sustainable travel choices to all staff, increasing awareness and providing encouragement to use alternative forms of commuting to the car. It would also provide the opportunity to increase awareness of the ongoing Travel SMART campaign.

Feedback from staff members has indicated that they currently use the car even for short trips into town at lunchtime and that the site suffers from considerable parking pressure.

It is proposed to have representation from public transport providers (bus and train), a Dr bike service, local cycling shops, a smoothie bike, Travel SMART travel planning, local cycling shops and clubs and the opportunity to take part in a guided ride or try out an electric bike.

#### 3. Location

Reigate Police Station offices and car park.

#### 4. Alignment with LSTF Objectives

The scheme will meet the following LSTF and LTP objectives:

Criteria		Alignment	Comment
<b>Economy</b>	Promote economic vibrancy	Positive Impact	Increased productivity of staff though the awareness and use of sustainable methods. Use of local businesses and industry as appropriate to deliver sustainable measures.
<b>Increase sustainable travel</b>	Increase walking	Positive Impact	Increased knowledge of walking routes and health advantages will encourage more walking.
	Increase cycling	Positive Impact	Increased knowledge of cycling routes, facilities, health advantages, and support/advice will encourage uptake in



**CHOICES THAT HELP CUT CARBON, CALORIES AND COST**

Surrey County Council working in partnership with other local organisations. Travel SMART funding is provided by the Department for Transport.

			cycling.
	Increase public transport	Positive Impact	Increased knowledge of public transport options, timetables, stop locations, and onward connections will encourage uptake in public transport usage.
<b>Effective transport</b>	Enhance public transport	Positive Impact	Through increased knowledge and uptake in public transport, scope for investment and improvements related to usage patterns.
<b>Reliable transport</b>	Improve journey time reliability	Positive Impact	Through increased awareness and uptake of sustainable measures, journey times will be reduced as the number of vehicles on the roads will decrease.
<b>Sustainable environment and workforce</b>	Protect the environment	Positive Impact	Through the increased awareness and use of sustainable measures, there will be a positive impact on the environment.
	Keep people healthy	Positive Impact	Through increased awareness and use of cycling and walking, a healthier workforce will be established.
	Reduce carbon emissions	Positive Impact	With increased awareness of sustainable transport measures, a reduction in carbon emissions will be achieved.

**5. Links to other projects**

This project will complement the ongoing cycling and walking improvements being made in the area.

**6. Risks and Opportunities**

N/A

**7. Action required**

Reigate and Banstead Local Committee is asked to approve £2,500 of revenue funding for this scheme.

## Local Sustainable Transport Fund

### Business Travel Forum (BTF) Proposal Application 2014/15

#### 1. Summary

<b>Location:</b>	Reigate
<b>Scheme Name:</b>	High St Footway Repair
<b>Capital / Revenue:</b>	Revenue
<b>Approximate cost:</b>	£12,000

#### 2. Scheme Overview



Recent inspections of the paving on Reigate High St and Church St have revealed several loose slabs and a large amount of missing cement between the slabs. The problem is particularly acute on the North side but isolated patches exist on the South side.

Terry O'Neil, SCC Highways engineer, has proposed a 4 week project to re-point and repair the paving at a cost of £12,000. This would pay for a day gang which would 'roll' along the High St repairing a small section at a time.

#### 3. Location

Extent of the works will include all of the North side from Park Ln in the West to junction with A217 in the East (Church St) and sections of South side including area at junction of Bell St.

#### 4. Alignment with LSTF Objectives

The scheme will meet the following LSTF and LTP objectives:

Criteria	Alignment	Comment
Support local economy	High positive impact	An attractive public realm increases the likelihood of shoppers using Reigate.
Increase cycling	N/A	N/A
Increase walking	Positive Impact	A well maintained footway encourages walkers and makes walking safer.

**CHOICES THAT HELP CUT CARBON, CALORIES AND COST**

Surrey County Council working in partnership with other local organisations. Travel SMART funding is provided by the Department for Transport.

Increase public transport	N/A	N/A
Reduce carbon emissions	N/A	N/A
Reduce single occupancy vehicle trips	N/A	N/A

**5. Links to other projects**

N/A.

**6. Risks and Opportunities**

N/A

**7. Action required**

Reigate and Banstead Local Committee is asked to approve £12,500 of revenue funding for this scheme.

## CHOICES THAT HELP CUT CARBON, CALORIES AND COST

Surrey County Council working in partnership with other local organisations. Travel SMART funding is provided by the Department for Transport.

### Local Sustainable Transport Fund

#### Business Travel Forum (BTF) Proposal Application 2014/15

##### 1. Summary

<b>Location:</b>	Reigate
<b>Scheme Name:</b>	High St Cycle Parking Refurbishment and expansion
<b>Capital / Revenue:</b>	Revenue
<b>Approximate cost:</b>	£2,500

##### 2. Scheme Overview



The cycle parking and general public realm outside the Old Town Hall is in poor condition with flaking paint and rust apparent on railings and cycle stands. The first part of this proposal is to clean and repaint surfaces in the traditional Reigate blue.

The second part of this proposal is to investigate and action the expansion of cycle parking in this area. There appears to be space to add at least one more cycle stand. However, motorcycles regularly use this area and it is unclear whether this is permitted. If motorcycle parking is allowed, it may not be possible to fit in another stand.

**3. Location**

Public realm outside Reigate Old Town Hall

**4. Alignment with LSTF Objectives**

The scheme will meet the following LSTF and LTP objectives:

Criteria	Alignment	Comment
Support local economy	Positive impact	An attractive public realm increases the likelihood of cyclists and shoppers using Reigate.
Increase cycling	N/A	Adequate, well maintained cycle parking encourages cyclists into town for commuting or leisure purposes.
Increase walking	N/A	N/A
Increase public transport	N/A	N/A
Reduce carbon emissions	N/A	N/A
Reduce single occupancy vehicle trips	N/A	N/A

**5. Links to other projects**

N/A.

**6. Risks and Opportunities**

N/A

**7. Action required**

Reigate and Banstead Local Committee is asked to approve £2,500 of revenue funding for this scheme.

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## Redhill Business Travel Forum

### 2014/15 Proposed Projects

		<u>Revenue/Capital</u>
I.	Secure Cycle Lockers at East Surrey Hospital £22,000	C
II.	Brompton Dock Promotion £2,650	R
III.	Remote Working Seminar £2,000	R

## Local Sustainable Transport Fund

### Business Travel Forum Proposal Application 2014/15

#### 1. Summary

<b>Location:</b>	Redhill
<b>Scheme Name:</b>	Secure Cycle Lockers at East Surrey Hospital
<b>Capital / Revenue:</b>	Capital
<b>Approximate cost:</b>	Up to £22,000 for 40 lockers

#### 2. Scheme Overview

East Surrey Hospital (ESH) actively promotes cycling as a means of commuting and currently has a waiting list of 23 staff for secure, weatherproof cycle lockers. The hospital has a well developed travel plan and suffers from severe parking pressure at peak times.

The hospital has suffered a number of thefts over the last 12 months. Lockers are particularly effective at reducing theft due to the extra protection provided by a locked enclosure.



The proposal is to provide up to 40 new secure cycle storage lockers at East Surrey Hospital.

Cost is approximately £5,500 per run of 10 'horizontal' lockers which can also accommodate helmets and accessories.

The grant will be conditional on meeting the following conditions:

- ESH will commit to meeting the costs of the maintenance and promotion of the lockers for a minimum of 3 years from the date of grant.
- ESH will update their travel plan to include the new facilities.
- ESH will provide annual reports of locker usage to SCC Travel SMART team.
- Any available ESH funds will be used to match fund the installation of the lockers.

#### 3. Location

East Surrey Hospital

#### 4. Alignment with LSTF Objectives

The scheme will meet the following LSTF and LTP objectives:

Criteria	Alignment	Comment



**CHOICES THAT HELP CUT CARBON, CALORIES AND COST**

Surrey County Council working in partnership with other local organisations. Travel SMART funding is provided by the Department for Transport.

Support local economy	Positive Impact	Increase physical activity and health of local workforce reducing number of sick days.
Increase cycling	Positive Impact	Secure, attractive cycle storage will increase the likelihood of staff cycling to work.
Increase walking	n/a	n/a
Increase public transport	n/a	n/a
Reduce carbon emissions	Positive impact	A modal shift from the car to cycling will reduce carbon emissions.
Reduce single occupancy vehicle trips	Positive impact	As above.

**5. Links to other projects**

This project will support the improvements planned to cycle routes in the area.

**6. Risks and Opportunities**

N/A

**7. Action required**

The Chairman is asked to approve the request for £22,000 of revenue funding for the above project on behalf of the Local Committee.



## Local Sustainable Transport Fund

### Business Travel Forum Proposal Application 2014/15

#### 1. Summary

<b>Location:</b>	Redhill
<b>Scheme Name:</b>	Brompton Dock Promotion
<b>Capital / Revenue:</b>	Revenue
<b>Approximate cost:</b>	£2,650

#### 2. Scheme Overview

The Brompton Dock at Redhill station was installed in January and currently supports 28 members. The target membership to make this dock financially sustainable is 200 and so it is proposed to run a new marketing campaign composed of the following elements:

- Google Adwords £1650
  - Local Promotion £1000
- (marketing materials for local shops, libraries etc, working directly with local community groups)

These have been selected due to their proven success in other areas. In particular, a Manchester dock increased its membership by 35% in just 2 months as a result of an adwords campaign.

#### 3. Location

The dock is at Redhill train station.

#### 4. Alignment with LSTF Objectives

The scheme will meet the following LSTF and LTP objectives:

Criteria	Alignment	Comment
Support local economy	Positive Impact	Increase physical activity and health of local workforce reducing number of sick days.
Increase cycling	Positive Impact	Brompton hire offers a cheap and convenient way of commuting and also weekend leisure rides.
Increase walking	n/a	n/a
Increase public transport	n/a	n/a
Reduce carbon emissions	Positive impact	There is a potential modal shift from driving to/from the station to cycling.
Reduce single occupancy vehicle trips	Positive impact	As above.



**CHOICES THAT HELP CUT CARBON, CALORIES AND COST**

Surrey County Council working in partnership with other local organisations. Travel SMART funding is provided by the Department for Transport.

**5. Links to other projects**

This project will support the ongoing transformation of Redhill town centre through the balanced network project.

**6. Risks and Opportunities**

N/A

**7. Action required**

The Chairman is asked to approve the request for £2,650 of revenue funding for the above project on behalf of the Local Committee.



## Local Sustainable Transport Fund

### Business Travel Forum Proposal Application 2014/15

#### 1. Summary

<b>Location:</b>	Redhill
<b>Scheme Name:</b>	Remote Working Seminar
<b>Capital / Revenue:</b>	Revenue
<b>Approximate cost:</b>	£2,000

#### 2. Scheme Overview

A project to deliver information, advice and training to companies on new or existing in-house IT systems which support alternative ways to carry out meetings and work remotely. Topics will include technologies such as WebEx, teleconferencing and video conferencing facilities.

Remote working is seen as a key component in reducing congestion at peak times and the software systems to support this are cheap and readily available for even smaller businesses.

The training will be tailored to the specific needs of the companies attending and be carried out by an expert in the field. This could take the form of a seminar style event or smaller conferences at individual company premises. The funds would pay for 4 small conferences or one seminar event.

#### 3. Location

Suitable location in central Redhill.

#### 4. Alignment with LSTF Objectives

The scheme will meet the following LSTF and LTP objectives:

Criteria	Alignment	Comment
Support local economy	Positive impact	Decrease travel expenses and increase productivity through decreased travel time.
Increase cycling	N/A	N/A
Increase walking	N/A	N/A
Increase public transport	N/A	N/A
Reduce carbon emissions	Positive impact	Reduced travel results in reduced carbon emissions.
Reduce single occupancy vehicle trips	Positive impact	Alternative ways to carry out meetings results in fewer single occupancy vehicle trips.

#### 5. Links to other projects

Link to introduction of secure cycle lockers.

## CHOICES THAT HELP CUT CARBON, CALORIES AND COST

Surrey County Council working in partnership with other local organisations. Travel SMART funding is provided by the Department for Transport.

### 6. Risks and Opportunities

N/A

### 7. Action required

The Chairman is asked to approve the request for £2,000 of revenue funding for the above project on behalf of the Local Committee.

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## SURREY COUNTY COUNCIL

## LOCAL COMMITTEE (REIGATE &amp; BANSTEAD)

DATE: 22 September 2014

LEAD OFFICER: Paul Fishwick, Project Manager, Transport Policy

SUBJECT: REDHILL BALANCED NETWORK

DIVISION: REDHILL EAST and REDHILL WEST



<b>SUMMARY OF ISSUES:</b>
This paper is to update members on the Redhill Balanced Network and an additional legal order is required.
<b>RECOMMENDATIONS:</b>
<p><b>The Local Committee (Reigate &amp; Banstead) is asked to agree :</b></p> <ul style="list-style-type: none"> <li>(i) To NOTE the update provided and the latest programme of works (Annex A)</li> <li>(ii) To the creation of a bus only right turn into Ladbroke Road once the new junction is constructed (Annex B).</li> <li>(iii) That if objections are received to advertisement of the legal notices and traffic orders, the Area Team Manager is authorised to try and resolve them in consultation with the Chairman, vice chairman, Divisional Members and Project Manager, and decide whether or not they should be acceded to and therefore whether the orders should be made, with or without modification.</li> </ul>
<b>REASONS FOR RECOMMENDATIONS:</b>
The Local Committee are asked to approve the proposals for the introduction of a bus only right turn into Ladbroke Road once the new junction is constructed.

## **1. INTRODUCTION AND BACKGROUND:**

### **Progress to date**

- 1.1 The highways works commenced on 23<sup>rd</sup> September with utility diversions and plant protection measures. Kier starting civils works on 30 September at the A23 Lombard Roundabout.
- 1.2 Progress during the 'winter' period was affected by the severe weather, the wettest on record, with the contractor being deployed to emergency works. However, the full grant funding of £1.019 million was spent and this has been reported to the Department for Transport, with the local contribution funding being transferred into the 2014/15 financial year.
- 1.3 Following the severe weather, the county council and the contractor have reviewed the original programme, submitted as part of the bid, and the contractor deployed up to four gangs to work on the Redhill Balanced Network during the June to November 2014 period (Annex A). This will enable the works to be substantially completed as set out in the original programme.
- 1.4 Officers from the county council and borough council are continuing to work closely with developers who have sites adjacent to the Balanced Network, to try and 'dovetail' these various projects with the Balanced Network. These developers include Solum (Redhill Railway Station), Co-Plan (Marketfield Way) and Sainsbury's.
- 1.5 These developments are on a later time line than the Balanced Network (substantially completed November 2014), but affect the highway, with developments planned over the next three years or so.
- 1.6 The difference in timescales will mean that some works to the segregated footway/cycleway adjacent to developments will not be completed until after March 2015, when the Balanced Network grant funding expires. Therefore, all the grant funding must be spent before the March 2015 deadline with works adjacent to developments reliant on the local contribution funding.

## **2. ANALYSIS:**

### **Legal orders**

- 2.1 The Local Committee were presented with a series of legal orders and notices at their meeting on 9 June 2014 (minute xx/14 refers), which were of a high priority to process due to the revised construction programme.
- 2.2 However, there is one additional traffic order that requires processing, that will allow buses only to turn right from the A23 Princess Way into Ladbrooke Road, once the new junction has been constructed during 2015 as part of a section 278 agreement with Sainsbury's (Annex B).
- 2.3 The Member Task Group was advised of this legal order at their meeting on 23 July 2014.



**3. OPTIONS:**

3.1 During the detailed design process, there has been continued consultation with key stakeholders, including Reigate & Banstead Borough Council, bus operators, statutory undertakers, Belfry shopping centre etc to attempt to include as many of their requirements as possible within the project. This process will continue during the development and construction processes.

**4. CONSULTATIONS:**

4.1 Any traffic orders and notices needed for the wider balanced network scheme, as described above will be advertised and any objections will need to be dealt with by the Area Team Manager, in consultation with the Chairman, vice chairman, Divisional Members and Project Manager, under delegated authority from this Local Committee (subject to approval).

**5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

5.1 The estimated cost of the Redhill Balanced Network project was £4.102 million, and this was the subject of a bid to the Department for Transport in February 2013. The current estimated cost to complete this project remains unchanged.

**6. EQUALITIES AND DIVERSITY IMPLICATIONS:**

6.1 None arising from this report.

**7. LOCALISM:**

7.1 The headline benefits for the Redhill Balanced Network project are as follows:

- Tackling congestion
- Improved journey time reliability
- Reduced journey times
- Reduced vehicle operating costs
- Increased walking and cycling
- Reduced severance, such as between the railway station and the town centre and under Station Road railway bridge.

**8. OTHER IMPLICATIONS:**

Area assessed:	Direct Implications:
----------------	----------------------

Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	Set out below
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	Set out below.

### 8.1 Sustainability and Public Health implications

Increased walking and cycling, where it replaces motorised forms of transport such as the car, will improve air quality and reduce carbon emission levels, which is a key objective of the LSTF. Passenger transport and modal shift from the car to buses are a further key objective of the LSTF project currently in progress.

Transport is responsible for one third of carbon emission in Surrey. Surrey's Local Transport Plan has a target to reduce carbon emissions from (non-motorway) transport by 10% (absolute emissions) by 2020, increasing to 25% reduction by 2035 from 2007 baseline of 2,114k tonnes.

Increased walking and cycling has a positive impact on the health of a person. The NHS identifies cycling as an activity which provides significant health benefits. The emerging Surrey Health and Well-being Strategy has identified obesity as one of the priority public health challenges.

The whole project including the improved walking and cycling facilities will be marketed to residents and businesses and cycle training will be offered to those less confident of cycling to encourage take up and to maximise the benefits of the new infrastructure.

It is also expected that increased levels of walking and cycling to and around the town centre will have a positive effect on Redhill's economy with recent studies suggesting that pedestrians and cyclists actually spend more on a trip into a town than motorist.

The relocation of disabled bays to High Street and physical closure to all unnecessary vehicles within Station road (eastern end) should provide for a significant reduction in personal injury accidents between vehicles and pedestrians.

## **9. CONCLUSION AND RECOMMENDATIONS:**

- 9.1 The highways works are now under construction, as per the programme (Annex A). With additional gangs committed by the contractor, the project should be substantially completed by end of November 2014, in-line with the original bid, and the Local Committee is asked to NOTE the update.
- 9.2 Following consultation with key stakeholders including bus operators, the creation of a bus only right turn from the A23 Princess Way into Ladbrooke Road will remove the need for buses to do 'u-turns' around the Lombard

Road roundabout. The Task Group were presented with this proposal on 23 July and raised no objection.

#### **10. WHAT HAPPENS NEXT:**

- 10.1 Subject to the approval of this Local Committee, the proposed bus only right turn on A23 Princess Way at its junction with Ladbrooke Road will be advertised.

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**Contact Officers:** Paul Fishwick Job title Project Manager, Transport Policy  
Narendra Mistry Job title Principal Design Engineer, Strategic Project Team  
Contact number 03456 009 009

**Consulted:**

Surrey County Council officers, Marc Woodall, James Price, John Lawlor, Anita Guy Neil McClure, Alison Houghton, Martin Gilmour, Reigate & Banstead Officer Yvonne Shaw

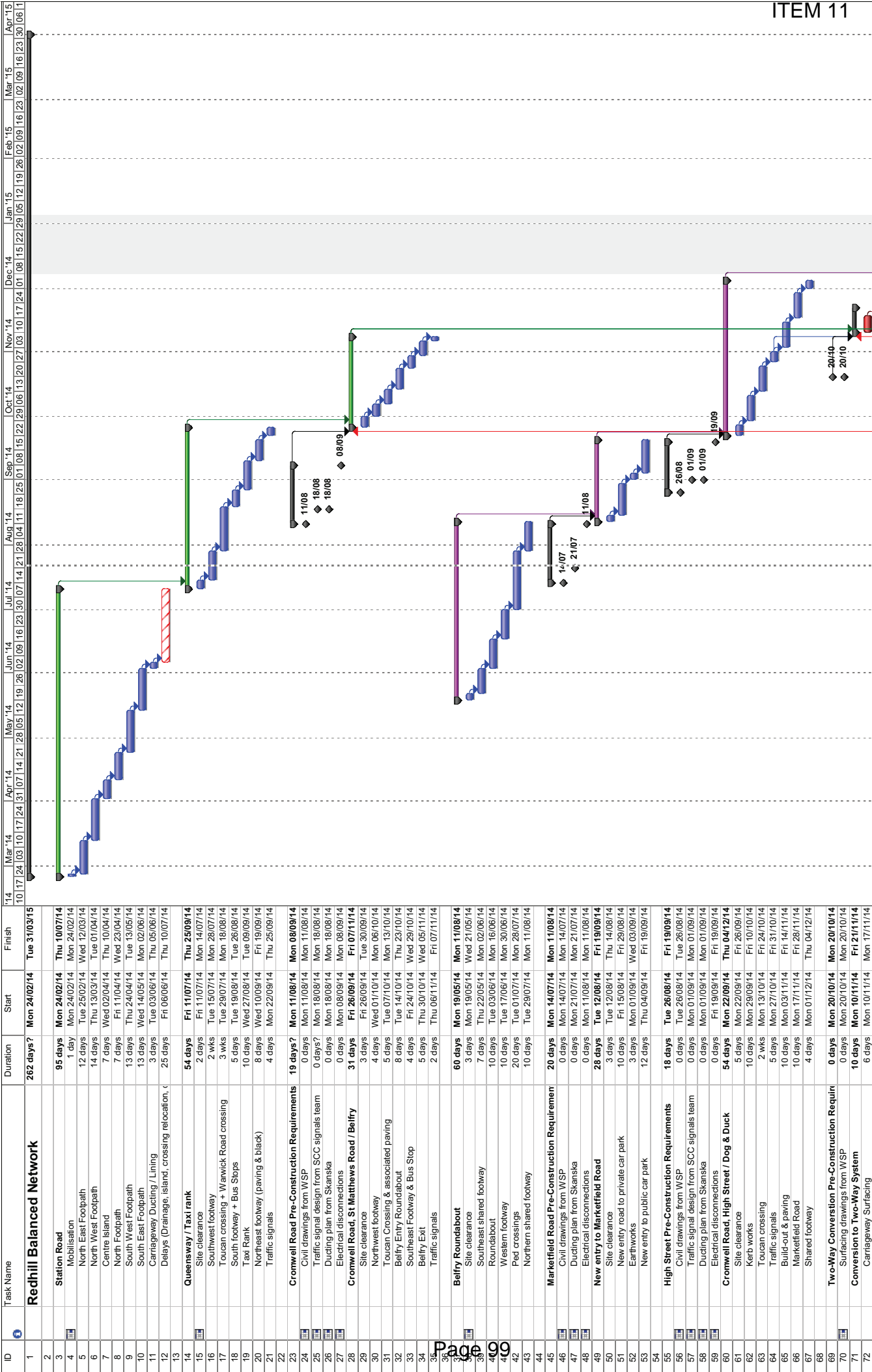
**Annexes:**

Annex A Contractor programme  
Annex B A23 Princess Way junction with Ladbrooke Road, bus only right turn

**Sources/background papers:**

Local Pinch Point Fund bid – 20 February 2013 and award 31 May 2013  
Member Task Group meeting 23<sup>rd</sup> July 2014.

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ITEM 11

ID	Task Name	Duration	Start	Finish
1	<b>Redhill Balanced Network</b>	262 days?	Mon 24/02/14	Tue 31/03/15
2	<b>Station Road</b>	95 days	Mon 24/02/14	Thu 10/07/14
3	Mobilisation	1 day	Mon 24/02/14	Mon 24/02/14
4	North East Footpath	12 days	Tue 25/02/14	Wed 12/03/14
5	North West Footpath	14 days	Thu 13/03/14	Tue 01/04/14
6	Centre Island	7 days	Wed 02/04/14	Thu 10/04/14
7	North Footpath	7 days	Fri 11/04/14	Wed 23/04/14
8	South West Footpath	13 days	Thu 24/04/14	Tue 13/05/14
9	South East Footpath	13 days	Wed 14/05/14	Mon 02/06/14
10	Carriageway Ducting / Lining	3 days	Tue 03/06/14	Thu 05/06/14
11	Delays (Drainage, island, crossing relocation, ...)	25 days	Fri 06/06/14	Thu 10/07/14
12				
13				
14	<b>Queensway / Taxi rank</b>	54 days	Fri 11/07/14	Thu 25/09/14
15	Site clearance	2 days	Fri 11/07/14	Mon 14/07/14
16	Southwest footway	2 wks	Tue 15/07/14	Mon 28/07/14
17	Toucan crossing + Warwick Road crossing	3 wks	Tue 29/07/14	Mon 18/08/14
18	South footway + Bus Stops	5 days	Tue 19/08/14	Tue 26/08/14
19	Taxi Rank	10 days	Wed 27/08/14	Tue 09/09/14
20	Northeast footway (paving & black)	8 days	Wed 10/09/14	Fri 19/09/14
21	Traffic signals	4 days	Mon 22/09/14	Thu 25/09/14
22				
23				
24	<b>Cromwell Road Pre-Construction Requirements</b>	19 days?	Mon 11/08/14	Mon 08/09/14
25	Civil drawings from WSP	0 days?	Mon 11/08/14	Mon 11/08/14
26	Traffic signal design from SCC signals team	0 days?	Mon 18/08/14	Mon 18/08/14
27	Ducting plan from Skanska	0 days	Mon 18/08/14	Mon 18/08/14
28	Electrical disconnections	0 days	Mon 08/09/14	Mon 08/09/14
29	<b>Cromwell Road, St Matthews Road / Belfry</b>	31 days	Fri 26/09/14	Fri 07/11/14
30	Site clearance	3 days	Fri 26/09/14	Tue 30/09/14
31	Northwest footway	4 days	Wed 01/10/14	Mon 06/10/14
32	Toucan Crossing & associated paving	5 days	Tue 07/10/14	Mon 13/10/14
33	Belfry Entry Roundabout	8 days	Tue 14/10/14	Tue 23/10/14
34	Southeast Footway & Bus Stop	4 days	Fri 24/10/14	Wed 29/10/14
35	Belfry Exit	5 days	Thu 30/10/14	Wed 05/11/14
36	Traffic signals	2 days	Thu 06/11/14	Fri 07/11/14
37				
38	<b>Belfry Roundabout</b>	60 days	Mon 19/05/14	Mon 11/08/14
39	Site clearance	3 days	Mon 19/05/14	Wed 21/05/14
40	Southeast shared footway	7 days	Thu 22/05/14	Mon 02/06/14
41	Roundabout	10 days	Tue 03/06/14	Mon 16/06/14
42	Western footway	10 days	Tue 17/06/14	Mon 30/06/14
43	Ped crossings	20 days	Tue 01/07/14	Mon 28/07/14
44	Northern shared footway	10 days	Tue 29/07/14	Mon 11/08/14
45				
46	<b>Marketfield Road Pre-Construction Requirements</b>	20 days	Mon 14/07/14	Mon 11/08/14
47	Civil drawings from WSP	0 days	Mon 14/07/14	Mon 14/07/14
48	Ducting plan from Skanska	0 days	Mon 21/07/14	Mon 21/07/14
49	Electrical disconnections	0 days	Mon 11/08/14	Mon 11/08/14
50	<b>New entry to Marketfield Road</b>	28 days	Tue 12/08/14	Fri 19/09/14
51	Site clearance	3 days	Tue 12/08/14	Thu 14/08/14
52	New entry road to private car park	10 days	Mon 01/09/14	Fri 29/08/14
53	Earthworks	3 days	Mon 01/09/14	Wed 03/09/14
54	New entry to public car park	12 days	Thu 04/09/14	Fri 19/09/14
55				
56	<b>High Street Pre-Construction Requirements</b>	18 days	Tue 26/08/14	Fri 19/09/14
57	Civil drawings from WSP	0 days	Tue 26/08/14	Tue 26/08/14
58	Traffic signal design from SCC signals team	0 days	Mon 01/09/14	Mon 01/09/14
59	Ducting plan from Skanska	0 days	Mon 01/09/14	Mon 01/09/14
60	Electrical disconnections	0 days	Mon 01/09/14	Mon 01/09/14
61	<b>Cromwell Road, High Street / Dog &amp; Duck</b>	54 days	Mon 22/09/14	Thu 04/12/14
62	Site clearance	5 days	Mon 22/09/14	Fri 26/09/14
63	Kerb works	10 days	Mon 29/09/14	Fri 10/10/14
64	Toucan crossing	2 wks	Mon 13/10/14	Fri 24/10/14
65	Traffic signals	5 days	Mon 27/10/14	Fri 31/10/14
66	Build-out & paving	10 days	Mon 03/11/14	Fri 14/11/14
67	Marketfield Road	10 days	Mon 17/11/14	Fri 28/11/14
68	Shared footway	4 days	Mon 01/12/14	Thu 04/12/14
69				
70	<b>Two-way Conversion Pre-Construction Requirements</b>	0 days	Mon 20/10/14	Mon 20/10/14
71	Surfing drawings from WSP	0 days	Mon 20/10/14	Mon 20/10/14
72	<b>Conversion to Two-Way System</b>	10 days	Mon 10/11/14	Fri 21/11/14
73	Carriageway Surfacing	6 days	Mon 10/11/14	Mon 17/11/14

Project: Redhill Balanced Network Progr  
 Date: Tue 22/07/14

Task Split

Progress Milestone

Summary Project Summary

External Tasks External Milestone

Deadline

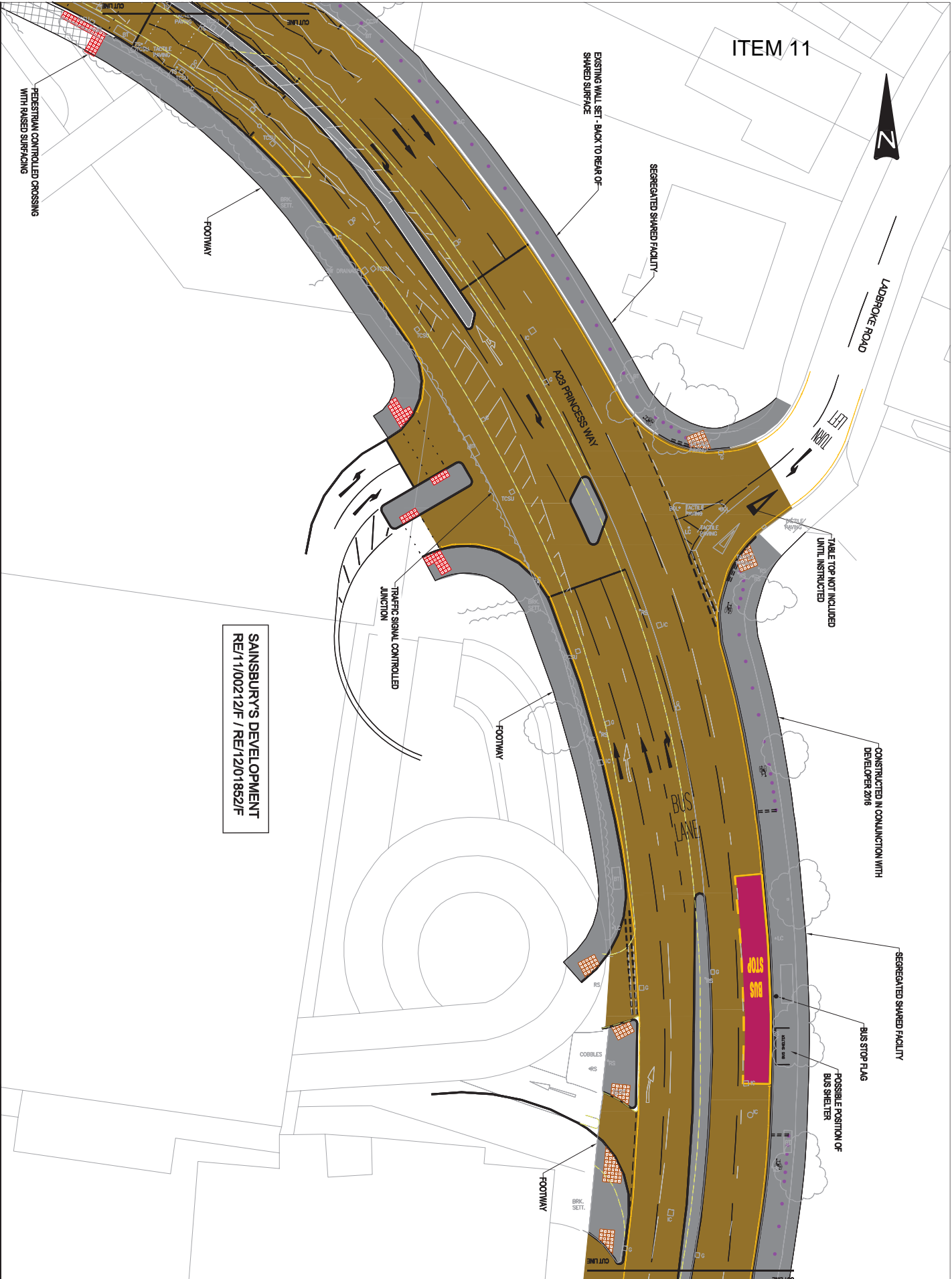
# ITEM 11

ID	Task Name	Duration	Start	Finish	14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	
73	Lining	3 days	Tue 18/11/14	Thu 20/11/14																
74	Signs	1 day	Fri 21/11/14	Fri 21/11/14																
75																				
76	<b>Marketfield Way</b>	<b>43 days</b>	<b>Fri 05/12/14</b>	<b>Tue 03/03/15</b>																
77	Site clearance	3 days	Fri 05/12/14	Tue 06/01/15																
78	Western footway	10 days	Wed 07/01/15	Tue 20/01/15																
79	Central reservation	15 days	Wed 21/01/15	Tue 10/02/15																
80	Eastern shared footway & bus stop	15 days	Wed 11/02/15	Tue 03/03/15																
81																				
82	<b>Station Road, Noke Drive</b>	<b>55 days</b>	<b>Tue 03/06/14</b>	<b>Mon 18/08/14</b>																
83	Site clearance	5 days	Tue 03/06/14	Mon 09/06/14																
84	Southeast footway	5 days	Tue 10/06/14	Mon 16/06/14																
85	Toucan crossings	20 days	Tue 17/06/14	Mon 14/07/14																
86	Station Road footway	10 days	Tue 15/07/14	Mon 28/07/14																
87	Noke Drive shared footway & crossing	10 days	Tue 29/07/14	Mon 11/08/14																
88	Traffic signals	5 days	Tue 12/08/14	Mon 18/08/14																
89																				
90	<b>Lombard Roundabout p2 (Traffic Island) Pre-Cc</b>	<b>0 days</b>	<b>Tue 12/08/14</b>	<b>Tue 12/08/14</b>																
91	Civil drawings from WSP	0 days	Tue 12/08/14	Tue 12/08/14																
92	<b>Lombard Roundabout p2 (Traffic Island)</b>	<b>19 days</b>	<b>Tue 19/08/14</b>	<b>Mon 15/09/14</b>																
93	Site clearance	4 days	Tue 19/08/14	Fri 22/08/14																
94	Buildout removal	5 days	Tue 26/08/14	Mon 01/09/14																
95	Ped crossing	10 days	Tue 02/09/14	Mon 15/09/14																
96																				
97	<b>Princess Way Pre-Construction Requirements</b>	<b>30 days</b>	<b>Mon 29/09/14</b>	<b>Mon 10/11/14</b>																
98	Civil drawings from WSP	0 days	Mon 29/09/14	Mon 29/09/14																
99	Ducting plan from Skanska	0 days	Mon 13/10/14	Mon 13/10/14																
100	Electrical disconnections	0 days	Mon 10/11/14	Mon 10/11/14																
101	<b>Princess Way</b>	<b>74 days</b>	<b>Mon 10/11/14</b>	<b>Thu 19/03/15</b>																
102	Site clearance	10 days	Mon 10/11/14	Fri 21/11/14																
103	Southern central reservation	7 days	Mon 24/11/14	Tue 02/12/14																
104	Southeast footway	7 days	Wed 03/12/14	Thu 08/01/15																
105	Ladbroke Road junction	6 days	Fri 09/01/15	Fri 16/01/15																
106	Northern footway	4 days	Mon 19/01/15	Thu 22/01/15																
107	Northeast footway	5 days	Fri 23/01/15	Thu 29/01/15																
108	Northern central reservation	10 days	Fri 30/01/15	Thu 12/02/15																
109	New carpark entry/exit	5 days	Fri 13/02/15	Thu 19/02/15																
110	Southeastern footway & crossings	10 days	Fri 20/02/15	Thu 05/03/15																
111	Traffic signals	10 days	Fri 06/03/15	Thu 19/03/15																
112																				
113	<b>Lombard Roundabout p3 (East) Pre-Constructi</b>	<b>20 days</b>	<b>Mon 13/10/14</b>	<b>Mon 10/11/14</b>																
114	Civil drawings from WSP	0 days	Mon 13/10/14	Mon 13/10/14																
115	Traffic signal design from SCC signals team	0 days	Mon 20/10/14	Mon 20/10/14																
116	Ducting plan from Skanska	0 days	Mon 20/10/14	Mon 20/10/14																
117	Electrical disconnections	0 days	Mon 10/11/14	Mon 10/11/14																
118	<b>Lombard Roundabout p3 (East)</b>	<b>33 days</b>	<b>Mon 10/11/14</b>	<b>Wed 21/01/15</b>																
119	Site clearance	3 days	Mon 10/11/14	Wed 12/11/14																
120	Princess Way central reservation	6 days	Thu 13/11/14	Thu 20/11/14																
121	Signalised crossing	8 days	Fri 21/11/14	Tue 02/12/14																
122	Southern footway & slabs	10 days	Mon 05/01/15	Fri 16/01/15																
123	Northern footway	3 days	Mon 19/01/15	Wed 21/01/15																
124																				
125	Station Road Roundabout (Public Realm Works)	16 wks	Mon 22/09/14	Fri 06/02/15																
126																				
127	Carriageway Surfacing for all existing 2-way system	8 days	Fri 20/03/15	Tue 31/03/15																









SAINSBURY'S DEVELOPMENT  
 RE/11/002121F / RE/12/018521F

DO NOT SCALE

- KEY**
- 400x400mm RED TACTILE PAVING SLABS
  - 400x400mm RED BURET TACTILE PAVING SLABS
  - 400x400mm BUFF TACTILE PAVING SLABS
  - 400x400mm PAVING SLABS
  - 200x100mm PAVING BLOCKS
  - PUBLIC REALM WORKS
  - BIFUNCTIONAL FOOTWAY SURFACING
  - CARBONISEWAY SURFACING
  - RAISED TABLE TOP
  - ACCOMMODATION WORKS
  - RED SURFACING AT BUS STOP
  - STAINLESS STEEL CYCLE STANDS NORMALLY AT 90° CENTRES AT JUNCTIONS & PEDESTRIAN CROSSINGS STOPS AT 1M CENTRES

NO.	DATE	BY	DESCRIPTION	CHK	APP
C	08/08/16	NA	ISSUE FOR CONSULTATION (PROPOSED SURFACE MATERIALS)	NA	NA
B	08/08/16	NA	REVISIONS	NA	NA
A	08/08/16	NA	APPROVED BY TECHNICAL DESIGN LIAISON	NA	NA
REV	08/08/16	NA	DESIGNER	NA	NA

DESIGNED BY: WSP

Building 54, Green Lane Business Park,  
 Trowbridge, Wiltshire, BA12 9SU  
 Tel: +44 (0)1984 851 751, Fax: +44 (0)1984 851 711  
 info@wspgroup.com

SURREY COUNTY COUNCIL  
 Strategic Planning  
 Department for Transport

PROJECT	REHILL BALANCED NETWORK
TITLE	GENERAL ARRANGEMENT

SCALE: 1:125	DATE: 10/10/2012	PROJECT NO: 101/10082
GENERAL ARRANGEMENT	DATE: 10/10/2012	PROJECT NO: 101/10082 - 102
APPROVED: NA	DATE: 10/10/2012	PROJECT NO: C

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**SURREY COUNTY COUNCIL****LOCAL COMMITTEE (REIGATE & BANSTEAD)**

**DATE:** 22<sup>nd</sup> SEPTEMBER 2014  
**LEAD OFFICER:** JOHN LAWLOR, AREA TEAM MANAGER  
**SUBJECT:** HIGHWAY SCHEMES UPDATE  
**DIVISION:** ALL

**SUMMARY OF ISSUE:**

At the 2<sup>nd</sup> December 2013 Local Committee, Members agreed a programme of revenue and capital highway works in Reigate and Banstead. Delegated Authority was given to enable the forward programme to be progressed without the need to bring further reports to the Local Committee for decision. This report sets out recent progress. The report also updates Members on other maintenance programmes in Reigate and Banstead and on customer enquiries.

**RECOMMENDATIONS:**

**The Local Committee (Reigate & Banstead) is asked to note the contents of the report.**

**REASONS FOR RECOMMENDATIONS:**

To update the Local Committee on the progress of the highway works programme in Reigate and Banstead.

**1. INTRODUCTION AND BACKGROUND:**

- 1.1 In December 2013, Local Committee agreed its forward programme for both Integrated Transport Schemes (ITS) Capital Improvement Schemes and ITS Capital Maintenance Schemes. Local Committee also agreed the allocation of its revenue budget for maintenance works.
- 1.2 To allow flexibility in the delivery of the Local Committee's highways work programme, delegated authority was given so that works could be progressed without the need to bring further reports to the Local Committee for decision.
- 1.3 In addition to the Local Committee's devolved highways budget, developer contributions are used to fund, either wholly or in part, highway improvement schemes to mitigate the impact of developments on the highway network.

<b>2. ANALYSIS:</b>
---------------------

- 2.1 **Capital Highway Schemes:** Progress on the approved Local Committee funded capital programme of highway works in Reigate and Banstead is set out in **Annex 1**. It also provides an update on schemes being progressed using developer contributions.
- 2.2 The weather conditions at the end of 2013 and early part of 2014 resulted in widespread deterioration of the road network. A Flood Recovery Plan has been developed following an announcement from the Leader of the Council of an additional £23m for the repair of flood damaged roads and bridges. Work has started on the programme of roads in Reigate and Banstead to be repaired with funding from this additional money. This work is additional to the Operation Horizon major maintenance programme, which is on-going.
- 2.3 **Drainage:** Highway flooding has been targeted as a priority and the local area team now manages a centrally funded budget to carry out drainage investigation and small repairs locally. **Table 1** summarises the works committed to date from this budget.

<b>Repair Type</b>	<b>Works planned/carried out</b>
Broken pipe repairs	<ul style="list-style-type: none"> <li>• Works completed to long standing flooding issues caused by damaged underground pipes in Frenches Road, Station Approach and Gatton Bottom</li> <li>• Further such repairs are planned for Battlebridge Lane, Alma Road, Chequers Drive, Victoria Road, Flanchford Road and Avenue Gardens</li> </ul>
Broken gully repairs	<ul style="list-style-type: none"> <li>• Works completed to damaged highway gullies in Bunbury Way, Axes Lane and Honeycrock Lane</li> <li>• Further such repairs are planned for Wray Common Road, Balcombe Road, Derby Close and Rushworth Road</li> </ul>
Manhole repairs	<ul style="list-style-type: none"> <li>• Works are planned in Kings Mill Lane</li> </ul>
Small schemes	<ul style="list-style-type: none"> <li>• Works completed to address long standing flooding issues on Woodmansterne Lane using soakaway bore holes, additional gullies and balancing pipes, together with footpath resurfacing of damaged area</li> <li>• Works are ongoing to repair the damaged highway drainage system on the A217 Brighton Road in Kingswood</li> <li>• Works are planned on a small flood relief scheme on the public footpath alongside the A23 Brighton Road in Horley</li> <li>• Works are planned to jet the Silverlea Stream culverts below Haroldslea Drive</li> <li>• Works are planned to clear the surface water seepage trench off Redhill Common onto White Post Hill</li> <li>• Works planned to increase capacity of highway drainage system in Chipstead Lane by installing a soakaway bore</li> </ul>

**Table 1: Small Drainage Repairs**

**2.4 Winter Service:** The Winter Service Report will be presented to the Environment and Transport Select Committee and to Cabinet on 10 September and 23 September 2014 respectively. The report will include an update on the funding and management costs for grit bins. Currently, the rate for the supply and servicing of a new grit bin for a 4 year period is £1040. Subject to Cabinet approval, the cost will be reduced to £1009 for this winter, to reflect the current actual costs to the County. In October, Members will receive an information pack on the winter service which will include the agreed changes to the salting network, as discussed in the spring round of local committees, and costs relating to grit bin funding.

**2.5 Customer Enquiries:** The second quarter of the year has seen a reduction in the level of enquiries compared to the extremely high volume received during the first quarter, mainly as a result of the improved weather. **Table 2** shows the number of enquiries received during the first six months of 2014.

<b>Period (2014)</b>	<b>Surrey Highways: Total enquiries (no.)</b>	<b>Reigate &amp; Banstead: Total enquiries (no.)</b>	<b>Local Area Office: Total enquiries (no.)</b>
Jan-March	58,224	7,143	3,388
April- June	29,551	3,598	1,631
<b>Total</b>	<b>87,775</b>	<b>10,741</b>	<b>5,019</b>

**Table 2: Customer Enquiries**

Of the enquiries received by the local area office, 96% have been resolved, a rate slightly above the countywide average of 95%. The County continues to work with its contractors to improve this response rate.

**2.6** The reduction in customer contact has also been reflected in the volume of complaints received, as shown in **Table 3**.

<b>Period (2014)</b>	<b>Surrey Highways: Complaints (no.)</b>	<b>South East Area: Stage 1 Complaints (no.)</b>
Jan-March	143	47
April- June	65	28
<b>Total</b>	<b>208</b>	<b>75</b>

**Table 3: Complaints**

The main reason for complaints is the lack of customer contact and the failure to carry out works to either the required standard or timescale.

**2.7** The Service is reviewing the customer service Key Performance Indicators and is particularly looking at advance notification of works on the highway through our Customer Stakeholder Engagement Plan.

### **3. OPTIONS:**

3.1 Not applicable.

**4. CONSULTATIONS:**

4.1 Not applicable

**5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

5.1 Budgets are closely monitored throughout the financial year and monthly updates are provided to the Local Committee Chairman and Vice-Chairman. The Local Committee have put in place arrangements whereby monies can be vired between different schemes and budget headings.

**6. EQUALITIES AND DIVERSITY IMPLICATIONS:**

6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding. The needs of all road users are considered as part of the design process for highway schemes.

**7. LOCALISM:**

7.1 Funding has been allocated from the revenue maintenance budget to fund the Highways Localism Initiative.

**8. OTHER IMPLICATIONS:**

Area assessed:	Direct Implications:
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	Set out below

**8.1 Crime and Disorder implications**

A well-managed highway network can contribute to reduction in crime and disorder.

**8.2 Sustainability implications**

The use of sustainable materials and the recycling of materials is carried out wherever possible and appropriate.

**9. CONCLUSION AND RECOMMENDATIONS:**

9.1 Progress on the programme of revenue and capital highway works in Reigate and Banstead is set out in section 2 and Annex 1 of this report. Local Committee is asked to note the contents of this report.

**10. WHAT HAPPENS NEXT:**

10.1 Delivery of the highway works programme will continue and a further update report will be presented to the next meeting of the Local Committee.

---

**Contact Officer:**

Anita Guy, Senior Engineer, South East Area Team, 03456 009 009

**Consulted:**

Not applicable

**Annexes:**

Annex 1: Summary of Progress

**Sources/background papers:**

- Report to Reigate and Banstead Local Committee, 2<sup>nd</sup> December 2013, Highways Forward Programme 2014/15 – 2015/16
-

CAPITAL ITS IMPROVEMENT SCHEMES			
<b>Project: Garratts Lane/Holly Lane, Banstead</b>			
<b>Detail:</b>	Safer Routes to School pedestrian improvements	<b>Division:</b>	Banstead, Woodmansterne and Chipstead
<b>Allocation:</b> £50,000			
<b>Progress:</b> Two options have been developed for improving the pedestrian facilities at the junction of Garratts Lane/Holly Lane. Site meeting held with divisional Member who is of the view that neither proposal should be pursued at the present time.			
<b>Project: Frenches Road, Redhill</b>			
<b>Detail:</b>	Permanent suspension of bus gate	<b>Division:</b>	Redhill East
<b>Allocation:</b> £15,000			
<b>Progress:</b> Implementation of raised table in existing road narrowing. Completed.			
<b>Project: Headley Common Road, Epsom</b>			
<b>Detail:</b>	Speed limit reduction	<b>Division:</b>	Tadworth, Walton and Kingswood
<b>Allocation:</b> £10,000			
<b>Progress:</b> Reduction of speed limit to 40mph to remove short section of derestricted road following speed limit change in Mole Valley. Scheme being progressed by the area team.			
<b>Project: Bletchingley Road, Merstham</b>			
<b>Detail:</b>	Improvements to existing zebra crossing	<b>Division:</b>	Merstham and Banstead South
<b>Allocation:</b> £30,000			
<b>Progress:</b> Feasibility design to improve existing zebra crossing under the railway bridge in Bletchingley Road was completed in 2013/14 using developer funding. Detailed design of proposal which includes widening existing footway and placing zebra crossing on raised table being undertaken. Implementation programmed for end of September.			



## CAPITAL ITS IMPROVEMENT SCHEMES

<b>Project: B2032 Outwood Lane, Chipstead</b>		
<b>Detail:</b> Footway improvements	<b>Division:</b> Banstead, Woodmansterne and Chipstead	<b>Allocation:</b> £45,000
<p><b>Progress:</b>            Feasibility design to improve existing footway between Hazlewood Lane and the Ramblers Rest was completed in 2013/14 using developer funding. Detailed design of proposal which includes widening of existing footway and improving access to the footway being undertaken. Land adjoining the highway has been identified as SSSI, so works to the footway may require consent from Natural England. Discussions are on-going to try to resolve this issue, but it is likely to impact on the viability of delivering the scheme this financial year.</p>		
<b>Project: A242 Gatton Park Road, Reigate</b>		
<b>Detail:</b> Investigation of existing traffic calming and provision of pedestrian refuge in Carlton Road	<b>Division:</b> Reigate: Redhill West and Meadvale	<b>Allocation:</b> £5,000
<p><b>Progress:</b>            Investigate possible removal of existing traffic islands in Gatton Park Road following complaints that they cause safety issues for cyclists. Feasibility design of pedestrian refuge in bellmouth of Carlton Road. Design only. Work likely to commence towards the end of the financial year.</p>		
<b>Project: Carshalton Road, Woodmansterne</b>		
<b>Detail:</b> Safer Routes to School Improvements	<b>Division:</b> Banstead, Woodmansterne and Chipstead	<b>Allocation:</b> £5,000
<p><b>Progress:</b>            Following a petition to Local Committee requesting a zebra crossing at the existing kerb build-out in Carshalton Road, it was agreed to trial the recently approved Road Safety Outside Schools policy at this site. The road safety assessment has been carried out and has recommended that a school crossing patrol operate at the build-out, subject to funding, rather than a zebra crossing be provided. The assessment suggested that the existing highway infrastructure outside the school frontage in Merrymeet be improved, to include the provision of a kerb build-out to assist pedestrian crossing movements. Design only.</p>		

<b>CAPITAL ITS IMPROVEMENT SCHEMES</b>			
<b>Project: Mark Street, Reigate</b>			
<b>Detail:</b> One-way working	<b>Division:</b> Reigate	<b>Allocation:</b> £15,000	
<b>Progress:</b> Provision of short length of one-way working at southern end of Mark Street. Initial site visit carried out. Consultation with residents/businesses directly affected to take place late September/early October. Subject to the outcome of this consultation, implementation is planned for later this financial year.			
<b>Project: Merland Rise, Epsom Downs</b>			
<b>Detail:</b> Pedestrian crossing	<b>Division:</b> Nork and Tattenhams	<b>Allocation:</b> £5,000	
<b>Progress:</b> Investigate removal of existing kerb build-out with priority give-way at rear entrance to Epsom Downs Primary School and provision of controlled crossing (zebra or signalled crossing). Work commenced on design.			
<b>Project: Lee Street, Horley</b>			
<b>Detail:</b> Pedestrian crossing facility	<b>Division:</b> Horley West, Salfords and Sidlow	<b>Allocation:</b> £4,000	
<b>Progress:</b> Feasibility design of pedestrian refuge near Whitmore Way. Design only. Work likely to commence towards the end of the financial year.			
<b>Project: Sangers Drive, Horley</b>			
<b>Detail:</b> Safer Routes to School	<b>Division:</b> Horley West, Salfords and Sidlow	<b>Allocation:</b> £4,000	
<b>Progress:</b> Feasibility design of road safety measures near Manorfield School. Following discussions with the divisional Member, it has not been possible to identify any works required at this location.			
<b>Project: Small Safety Schemes</b>			
<b>Detail:</b> To be identified	<b>Division:</b> All	<b>Allocation:</b> £20,050	
<b>Progress:</b>			

### CAPITAL ITS IMPROVEMENT SCHEMES

<b>Project: Signs and Road Markings</b>		
<b>Detail:</b> To be identified	<b>Division:</b> All	<b>Allocation:</b> £10,000
<b>Progress:</b>		
<b>Project: Stage 3 Road Safety Audits</b>		
<b>Detail:</b> To be carried out as required	<b>Division:</b> All	<b>Allocation:</b> £5,000
<b>Progress:</b>		

### CAPITAL ITS MAINTENANCE SCHEMES (LSR/FOOTWAYS)

<b>Project</b>	<b>Division</b>	<b>Update</b>
Washington Close, Reigate	Reigate	Completed
De Burgh Park, Banstead	Banstead, Woodmansterne and Chipstead	Completed
Edgefield Close, Redhill	Earlswood and Reigate South	Completed
Bolters Road South, Horley	Horley West, Salfords and Sidlow	Completed
Crossland Road, Redhill	Redhill East	Completed
Wraylands Drive, Reigate	Redhill West and Meadvale	Completed
Buckland Road, Lower Kingswood	Merstham and Banstead South	Completed

CAPITAL ITS MAINTENANCE SCHEMES (LSR/FOOTWAYS)		
Duncan Road, Burgh Heath	Tadworth, Walton and Kingswood	Awaiting utilities
Nork Way, Banstead	Nork and Tattenhams	On-going
Ladbroke Road, Redhill	Redhill East	Awaiting gas works

POTENTIAL DEVELOPER FUNDED SCHEMES		
<b>Project: A23 High Street, Merstham</b>		
<b>Detail:</b> Convert existing zebra to signal control	<b>Division:</b> Merstham and Banstead South	
<b>Progress:</b> Design completed, safety audit carried out. Scheme was on hold until feasibility design of traffic signals at the junction of High Street/School Hill completed. The signal design has been modelled which shows that signals would result in a significant reduction in capacity at the junction and cause serious congestion, so cannot be progressed. There is currently insufficient developer funding available to implement conversion of the zebra to signal control so proposal deferred until additional funding source has been identified.		
<b>Project: Tadworth Street, Tadworth</b>		
<b>Detail:</b> Localised road widening	<b>Division:</b> Tadworth, Walton and Kingswood	
<b>Progress:</b> Localised road widening to provide additional traffic lane on approach to A217 Brighton Road roundabout. Utilities equipment identified as requiring diversion at budget estimated cost of £129,110. Scheme on hold until detailed estimate received and total cost estimated. Officers to meet with The Children's Trust to discuss reinstatement of fence along new boundary. Revenue budget to be used for removal/replacement of trees, in consultation with The Children's Trust and the Reigate and Banstead Tree Officer, to improve the local environment.		

## POTENTIAL DEVELOPER FUNDED SCHEMES

**Project:** A23 Brighton Road/Salbrook Road/ Lodge Lane, Salbrook

**Detail:** Junction Improvement

**Division:** Horley West, Salfords and Sidlow

**Progress:**

Expansion of activities on the Salbrook industrial site (Police Holding Centre, new Fire Station, waste recycling centre) will increase traffic movements at the existing priority junction, which already has a poor safety record. Design of junction improvement (roundabout) to be carried out. Consideration also to be given to providing facilities to assist pedestrians crossing the A23 at this location. This proposal has been added to the A23 Corridor Economic Support Scheme in the Reigate and Banstead Strategic Economic Plan. Design brief issued to Design Team. Topographical survey to be carried out.

**Project:** Epsom Road North, Epsom Downs

**Detail:** Accident Remedial Scheme

**Division:** Nork and Tattenhams

**Progress:**

Scope of scheme to be agreed and design brief issued. Member to be consulted on requirements for this location.

**Project:** Chequers Lane, Walton on the Hill

**Detail:** Priority give-way

**Division:** Tadworth, Walton and Kingswood

**Progress:**

Investigation of previous proposal to install measures to slow traffic entering the village from the west. Divisional Member to be consulted on requirements for this location.

**Project:** A240 Reigate Road/A2022 Fir Tree Road (Drift Bridge junction), Epsom Downs

**Detail:** Junction Improvement

**Division:** Nork and Tattenhams

**Progress:**

Review of existing traffic signal operation. Possible upgrading of signal equipment.

### POTENTIAL DEVELOPER FUNDED SCHEMES

**Project:** A271 Brighton Road/A2022 Fir Tree Road (Banstead Crossroads), Banstead

**Detail:** Junction Improvement

**Division:** Nork and Tattenhams

**Progress:**

Feasibility study into provision of pedestrian crossing facility on the southern arm of the A217 Brighton Road.

**Project:** A240 Reigate Road, Epsom Downs

**Detail:** Pedestrian Improvements

**Division:** Nork and Tattenhams

**Progress:**

Improvements to footway (localised widening, provision of tactile paving) associated with new care home being constructed south of Yew Tree Bottom Road.

### ROAD SAFETY TEAM SCHEMES

**Project:** A217 Brighton Road/Bonsor Drive, Tadworth

**Detail:** Anti-skid surfacing

**Division:** Tadworth, Walton and Kingswood

**Progress:**

Provide high friction surfacing on both lanes on the approach to the traffic signals on the circulatory carriageway of the roundabout approaching Bonsor Drive.

**Project:** A217 Brighton Road/Babylon Lane, Lower Kingswood

**Detail:** Verge marker posts and road markings

**Division:** Merstham and Banstead South

**Progress:**

Provide verge marker posts in the central reservation on the northbound approach to the Babylon Lane roundabout and provide white centre lane markings on the part of the circulatory carriageway of the roundabout.

## ROAD SAFETY TEAM SCHEMES

**Project:** A23 Brighton Road, Salbrook

**Detail:** Amendment to road markings

**Division:** Horley West, Salfords and Sidlow

**Progress:**

Reduce the southbound carriageway to a single lane by hatching out one of the two existing lanes between Honeycrook Lane and south of Salbrook Road, to reduce vehicles speeds and provide added protection for drivers crossing the A23 at the Salbrook Road/Lodge Lane junction. Design only – design completed.

**Project:** A217 Bell Street/Bancroft Road, Reigate

**Detail:** Road markings

**Division:** Reigate

**Progress:**

Amend centre line on A217 Bell Street at the junction with Bancroft Road and hatching on the north-east corner of the junction to provide better guidance to vehicles entering the one-way section of Bell Street. Revisions to lining carried out as part of Operation Horizon work. Completed.

## PARKING

**Progress:**

The 2014 review proposals were advertised in May with a closing date of 26 June 2014. The objection summary report with recommendations has been sent to members and discussions on the outcomes are taking place.

**Note:** Information correct at time of writing (03/09/14)

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**SURREY COUNTY COUNCIL**

**LOCAL COMMITTEE (REIGATE & BANSTEAD)**

**DATE: 22 SEPTEMBER 2014**



**LEAD OFFICER: SANDRA BROWN, COMMUNITY PARTNERSHIPS TEAM  
LEADER EAST**

**SUBJECT: LOCAL COMMITTEE & MEMBERS' ALLOCATION FUNDING –  
UPDATE**

**DIVISION: ALL**

**SUMMARY OF ISSUE:**

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation.

For the financial year 2014/15 the County Council has allocated £10,300 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. This report provides an update on the projects that have been funded since April 2014 to date.

**RECOMMENDATIONS:**

**The Local Committee (Reigate & Banstead) is asked to note:**

- (i) The amounts that have been spent from the Members' Allocation and Local Committee capital budgets, as set out in Annex 1 of this report.

**REASONS FOR RECOMMENDATIONS:**

The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Greater transparency in the use of public funds is achieved with the publication of what Members' Allocation funding has been spent on.

**1. INTRODUCTION AND BACKGROUND:**

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets and directs that this funding should be spent on local projects that promote the social, environmental and economic well-being of the area.
- 1.2 In allocating funds councillors are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
  - A safe place to live;
  - A high standard of education;
  - A beautiful environment;
  - A vibrant economy;
  - A healthy population

## ITEM 13

- 1.3 As with all expenditure by the Council, spending of members' allocations should:
- Be directed to activities for which the County Council has legal powers; Meet demonstrable local needs;
  - Deliver value for money, so that there is evidence of the outcomes achieved;
  - Be consistent with County Council policies;
  - Be approved through a process that is open and transparent, consultative, accountable, and auditable;
  - Where appropriate, allow opportunities to be taken to pool funds with partner organisations.
- 1.4 Member Allocation funding is made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

### **2. RECENT PROJECTS:**

- 2.1 Two examples of projects that have received funding:

#### **Summer Programme Residential three day trip for young people aged 12-16**

Merstham Youth Clubs sought funding towards the cost of running a three day residential trip. The aim of the trip is to provide educational learning, have fun, build on self esteem and confidence, try new, exciting activities and have a sense of adventure. Twelve young people will benefit from this trip which has been planned by young people with the support of the youth team for young people of Merstham. The Local Committee (Reigate & Banstead) provided £1,000 whilst the remaining £876 of the cost of the project will be paid for through fundraising.

#### **St Margaret's Scouts 25<sup>th</sup> Anniversary**

1<sup>st</sup> Walton-on-the-Hill Scout Group sought funding towards equipment and mementoes to mark the celebration of 25 years of scouting at The Children's Trust. The project also aims to highlight to the families of disabled scouts and other personnel at the Trust the contribution scouting has been making to the lives of the young people who are members. St Margaret's Scouts from The Children's Trust do not pay subscriptions to 1<sup>st</sup> Walton-on-the-Hill Scout Group. The absence of subscriptions means funding is not available to provide awards to the members of the teaching staff at The School and College of Profound

**3. ANALYSIS:**

- 3.1 All the bids detailed in Annex 1 have been considered by and received support from the local county councillor and been assessed by the Community Partnerships Team as meeting the County Council's required criteria.

**4. OPTIONS:**

- 4.1 The Committee is being asked to note the bids that have already been approved.

**5. CONSULTATIONS:**

- 5.1 In relation to new bids the local councillor will have discussed the bid with the applicant, and Community Partnerships Team will have consulted relevant Surrey County Council services and partner agencies as required.

**6. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

- 6.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The county councillor proposing each project has assessed its merits prior to the project's approval. All bids are received and scrutinised by officers in the County's Community Partnership Team. We also contact officers from other services and departments for advice if we require additional information or specialist knowledge to assess the suitability of projects. We ensure that bids comply with the Council's Financial Framework which contains the financial rules and regulations governing how Members' Allocations funding can be spent.
- 6.2 The current financial position statements detailing the funding by each member of the Committee are attached at **Annex 1**. Please note these figures will not include any applications that were approved after the deadline for this report had passed.

**7. EQUALITIES AND DIVERSITY IMPLICATIONS::**

- 7.1 The allocation of the Members' Allocation and Local Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is the same for all projects.

**8. LOCALISM:**

- 8.1 The budgets are allocated by the local members to support the needs within their communities.

**9. OTHER IMPLICATIONS:**

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

**10. CONCLUSION AND RECOMMENDATIONS:**

- 10.1 The spending proposals put forward for this meeting have been assessed by officers in the Community Partnerships Team, against the County standards for appropriateness and value for money within the agreed Financial Framework.

**11. WHAT HAPPENS NEXT:**

- 11.1 Payments to the organisations have, or will be paid to the applicants, and organisations are requested to provide publicity of the funding e.g. posters, leaflets, articles in newsletters. We also require evidence that the funding has been spent within 6 months e.g. receipts, photos, invoices.

**Contact:** Rowena Zellej, Local Support Assistant ([rowena.zellej@surreycc.gov.uk](mailto:rowena.zellej@surreycc.gov.uk))

**Consulted:**

- Local Members have considered and vetted the applications
- Community Partnership Team have assessed the applications

**Annexes:**

Annex 1 – The breakdown of spend to date per County Councillor, including the breakdown of spend to date per County Councillor of the Local Committee Budget.

**Sources/background papers:**

- All bid forms are retained by the Community Partnerships Team

**Reigate and Banstead Members Funding - Balance Remaining 2014-2015**

Each County Councillor has £10,300 to spend on projects to benefit the local community, the local committee has £35,000 capital funding.

	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
Natalie Bramhall	EF700238661	Head2Head Theatre	Mischief in the Wild Woods: Toad on the Road - Multi-sensory drama	£10,300.00	
				£700.00	
<b>BALANCE REMAINING</b>				<b>£9,600.00</b>	

	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
Jonathan Essex	EF700220376	Watercolour Residents Association	Community Planters	£10,300.00	
				-£250.00	28.05.2014
	EF700238661	Head2Head Theatre	Mischief in the Wild Woods: Toad on the Road - Multi-sensory drama entertainment	£700.00	
<b>BALANCE REMAINING</b>				<b>£9,850.00</b>	

	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
Bob Gardner	EF700241834	Head2Head Theatre	Mischief in the Wild Woods: Toad on the Road	£10,300.00	
	EF700243331	Reigate & Banstead DofE Forum	To support the annual Reigate & Banstead DofE YP awards evening	£150.00	01.08.2014
	EF800235871	Merstham Youth Clubs	Summer Programme Residential 3 day trip for young people aged 12-16	£100.00	
	EF800237280	Gatton Community Theatre	Scratch Scripts Young People's Project	£1,000.00	08.08.2014
	EF700243959	Lower Kingswood Village Fete	Lower Kingswood Village Fete	£500.00	
				£1,000.00	19.08.2014
<b>BALANCE REMAINING</b>				<b>£7,550.00</b>	

	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
Michael Gosling				£10,300.00	
<b>BALANCE REMAINING</b>				<b>£10,300.00</b>	

**Reigate and Banstead Members Funding - Balance Remaining 2014-2015**

Each County Councillor has £10,300 to spend on projects to benefit the local community, the local committee has £35,000 capital funding.

Zully Grant-Duff	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				<b>£10,300.00</b>	
	EF700238661	Head2Head Theatre	Mischief in the Wild Woods: Toad on the Road - Multi-sensory drama entertainment	£300.00	
	EF700243329	Reigate & Banstead DofE Forum	To support the annual Reigate & Banstead DofE YP awards evening	£100.00	19.08.2014
		SCC, Corporate Parenting	LAC Bursary Scheme	£500.00	
	EF400200379	Surrey County Council Highways	A25 West Street VAS	£5,000.00	15.08.2014
<b>BALANCE REMAINING</b>				<b>£4,400.00</b>	

Ken Gulati	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				<b>£10,300.00</b>	
<b>BALANCE REMAINING</b>				<b>£10,300.00</b>	

Kay Hammond	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				<b>£10,300.00</b>	
<b>BALANCE REMAINING</b>				<b>£10,300.00</b>	

Nick Harrison	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				<b>£10,300.00</b>	
	EF700241834	Head2Head Theatre	Mischief in the Wild Woods: Toad on the Road	£150.00	01.08.2014
	EF400200191	Surrey County Council Highways	Provision of replacement grit bin Waterer Gardens Burgh Heath	£1,040.00	

**Reigate and Banstead Members Funding - Balance Remaining 2014-2015**

Each County Councillor has £10,300 to spend on projects to benefit the local community, the local committee has £35,000 capital funding.

				<b>BALANCE REMAINING</b>	<b>£9,110.00</b>
<b>Barbara Thomson</b>	<b>REFERENCE</b>	<b>ORGANISATION</b>	<b>PROJECT DESCRIPTION</b>	<b>REVENUE</b>	<b>DATE PAID</b>
	EF700230862	Woodhatch Community Association	Purchase of new lockers	£10,300.00	
	EF300382097	Surrey Highways	Spencer Way Pram Ramps	£1,000.00	25.04.2014
			Mischief in the Wild Woods: Toad on the Road - Multi-sensory drama	£2,900.00	29.04.2014
	EF700238661	Head2Head Theatre	entertainment	£390.00	
	EF700239949	Reigate and Redhill YMCA	YMCA Yip4Youth Short Breaks	£2,445.00	
	EF700240897	Stripey Stork	Stripey Stork - promotional materials	£488.00	19.08.2014
	EF800235313	Reigate and Redhill YMCA	Don't Lose the Plot - build a raised bed to be filled with sensory plants	£500.00	01.08.2014
<b>BALANCE REMAINING</b>				<b>£2,577.00</b>	

				<b>REVENUE</b>	<b>DATE PAID</b>
<b>Dorothy Ross-Tomlin</b>	<b>REFERENCE</b>	<b>ORGANISATION</b>	<b>PROJECT DESCRIPTION</b>	<b>£10,300.00</b>	
<b>BALANCE REMAINING</b>				<b>£10,300.00</b>	

				<b>LC CAPITAL</b>	<b>DATE PAID</b>
<b>Local Committee Capital Funding</b>	<b>REFERENCE</b>	<b>ORGANISATION</b>	<b>PROJECT DESCRIPTION</b>	<b>£35,000.00</b>	
<b>BALANCE REMAINING</b>				<b>£35,000.00</b>	

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**SURREY COUNTY COUNCIL****LOCAL COMMITTEE (REIGATE & BANSTEAD)****DATE: 22 SEPTEMBER 2014****LEAD OFFICER: JO HARDY, COMMUNITY PARTNERSHIP AND COMMITTEE OFFICER****SUBJECT: CABINET FORWARD PLAN****DIVISION: ALL REIGATE & BANSTEAD DIVISIONS****SUMMARY OF ISSUE:**

The Cabinet leads the preparation of the Council's policies and budget and makes recommendations to the County Council on major policy plans, the budget and Council Tax. The Cabinet takes decisions within this framework of plans and procedural rules approved by the Council. It is held to account by the Council for its performance.

The Forward Plan details the reports and decisions the Cabinet will be considering over the next three months. This report highlights the key decisions of interest to the Local Committee. It is not a definitive list, and the full Forward Plan is available on the Surrey County Council website via the following link:

<http://mycouncil.surreycc.gov.uk/documents/1135/Printed%20plan%20September%20-%20December%202014.pdf?T=4>

**RECOMMENDATIONS:****The Local Committee (Reigate & Banstead) is asked to:**

- (i) Note the Forward Plan of the County Council's Cabinet.
- (ii) Consider whether it wishes to make any representations to the Cabinet on upcoming items.

**REASONS FOR RECOMMENDATIONS:**

In order to keep the Local Committee informed of upcoming Cabinet decisions and to provide an opportunity for local Members to make representations to the Cabinet.

<b>KEY DECISIONS OF INTEREST TO THE LOCAL COMMITTEE:</b>
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**23 September 2014 - December 2014 – Cabinet**

- **Local Transport Review** To endorse the ambition to make efficiency improvements and savings in various forms of transport support. To support a programme of consultation with the public and stakeholders on the suggested changes.
- **Investment in Major Transport Schemes, using funding from EM3 and C2C LEPS** To approve the local contribution [matched funding] required for transport schemes to be started during 2015/16 and 2016/17 period, in order to secure LEP funding for these schemes
- **Revised Public Rights of Way Priority Statement** To approve the seventh edition of the Public Rights of Way Priority Statement
- **Policy for adopting roads and streets as Highways maintainable at public expense** To consider the revised policy for the adoption of roads and streets as highways maintainable at public expense and to delegate decisions on Section 38 adoptions and instructions, to enter into section 38 agreements
- **Creating Opportunities for Young People 2015- 2020: proposed model and commissions** To agree model and commissions for creating opportunities for young people 2015-2020. To agree next steps and development of commissions including joint ventures, procurement etc (final recommendations subject to outcome of consultations in July 2014 and discussions at Project Board)

**8 October 2014 - Cabinet**

- **Community Improvements Fund** To consider the recommendations of the Community Improvements Fund Panel and to approve the successful applications

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**Contact Officer:**

Jo Hardy, Community Partnership and Committee Officer, 01737 737695

**Consulted:**

N/A

**Annexes:**

None

**Sources/background papers:**

- Cabinet Forward Plan September – December 2015

## SURREY COUNTY COUNCIL

## LOCAL COMMITTEE (REIGATE &amp; BANSTEAD)

DATE: 22 SEPTEMBER 2014

LEAD OFFICER: JO HARDY, COMMUNITY PARTNERSHIP AND COMMITTEE OFFICER

SUBJECT: LOCAL COMMITTEE FORWARD PLAN 2014-15

DIVISION: ALL REIGATE &amp; BANSTEAD DIVISIONS

**SUMMARY OF ISSUE:**

To note the forward programme of reports to the Local Committee (Reigate & Banstead) in 2014-15 as set out below.

This is an indicative forward programme. Further items are likely to be added and the list is subject to amendment.

**RECOMMENDATIONS:**

**The Local Committee (Reigate & Banstead) is asked to:**

- (i) Note the report for information.
- (ii) Make suggestions for future agenda items.

**REASONS FOR RECOMMENDATIONS:**

In order to keep the Local Committee informed of upcoming items on its forward programme and provide an opportunity for local Members to suggest future agenda items.

<b>LOCAL COMMITTEE FORWARD PLAN 2014-15:</b>
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**Monday 1 December 2014, 2.00pm, Reigate Town Hall**

Member Allocations Report
Highways Schemes Update
Infrastructure Programme
Trading Standards Annual Update
Youth Needs Assessment and Commissioning
Local Transport Plan

**Monday 2 March 2015, 2.00pm, Reigate Town Hall**

Member Allocations Report
Highways Schemes End of Year Update

**Contact Officer:**

Jo Hardy, Community Partnership and Committee Officer, 01737 737695

**Consulted:**

Local Committee (Reigate & Banstead) Members

**Annexes:**

None

**Sources/background papers:**

None

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